

# Hungry EcoCities

## S+T+ARTS Residencies

### Deliverable 3.4 – Open Call Evaluation Report

#### Version 1.0

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## History of changes

Date	Version	Author	Comment
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15.09.2023	0.2	Anca Marin	Draft review
26.09.2023	1.0	FBA	Ready for internal review
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## Executive Summary

The ‘Open Call Evaluation’ report (D3.4) presents the overview of the 1<sup>st</sup> Hungry EcoCities Open Call - Call for Artists, started on **1 March 2023 and closed on 15 May 2023**.

The report details the selection process, the evaluation structure, including the eligibility check, in/out of scope screening, external evaluation, consensus meeting phase and jury day which led to the selection of the beneficiaries eligible for funding to the first residency Programme, the Humanizing Technology Experiments.

The report gives factual data on the open call statistics, including a lessons-learned section and analysis of the whole process.

## 1. Introduction to the 1<sup>st</sup> Open Call (Call for Artists)

### 1.1 Hungry EcoCities Programme and Open Call Overview

**Hungry EcoCities** aims to explore one of the most pressing challenges of our times: **the need for a more healthy, sustainable, responsible and affordable agri-food system for all**. This topic shall be addressed by artists through digital enabled proposals, with a particular focus on AI.

The 1<sup>st</sup> Open Call was designed to select up to 10 artists interested in exploring digital questions utilizing a mix of technology and art who work on artistic agri-food AI usability explorations.

The graphic below illustrates the Hungry EcoCities scope from the igniting question to the expected outcomes.

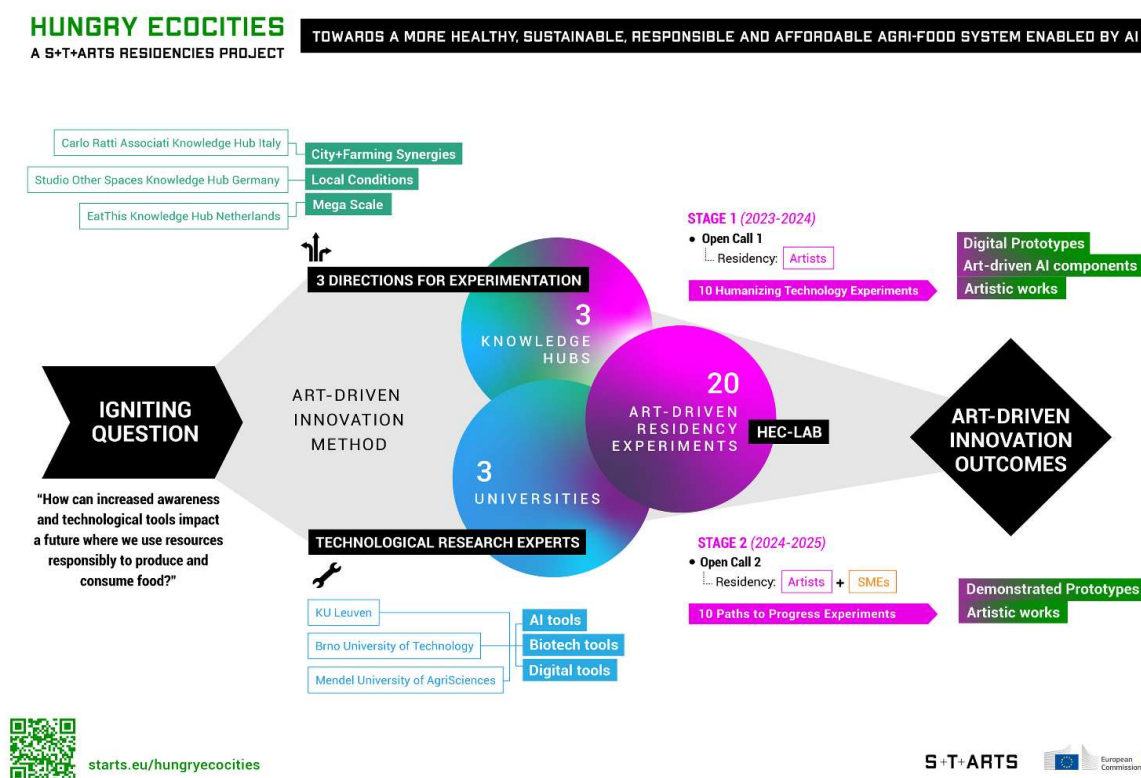


Figure 1 The Hungry EcoCities scope

The **10 Artists** selected in the first Hungry EcoCities Open Call receive a lump sum of up to 40 000 Euro and enter a 9-months **S+T+ARTS** residency, called **Humanizing Technology Experiment**, which is divided into two stages:

- **Stage 1 - Technology exploration and concept generation:** For the first 3 months of the residency the assigned mentors assist them in elaborating the main concept and establishing a framework of the Experiment.
- **Stage 2 – Prototyping: Experiment & Demonstrate.** For the following 6 months, they receive the necessary support from the mentors to focus on the execution of the prototype / demonstrator.

Artists from The Member States of the European Union and Associated Countries to Horizon Europe were encouraged to submit project proposals which respond to one of the directions of experimentation as defined in [the Directions Booklet](#), thereby exploring and prototyping AI applications for the agri-food sector through artistic means.

The Humanizing Technology Experiment (HTE) had to be proposed by one Natural Person (running a business or not) - **acting as an Artist**.

## 1.2 Preparation of the Open Call

The preparatory tasks of the open call started about two months prior to the opening date with discussions during the meetings of the Hungry EcoCities consortium. During these meetings, the following were discussed and agreed on:

- Open Call Dates: 1 March 2023 to 15 May 2023;
- Contents of the D3.1 Call Announcement and [Guide for Applicants](#), comprising of the following documents:
  - Call Announcement – an overview of the open call detailing its structure, eligibility criteria, evaluation process and support to applicants;
  - [Guide for Applicants](#) – a step-by-step guide with detailed information about the application process, updated with details regarding the funds distribution;
  - [Frequently Asked Questions](#) – a list of answers to commonly-asked questions prepared to support applicants during the application process, constantly updated throughout the open call;
  - Application Form – including the questions to be answered by applicants during the application process;
  - [Experiments Directions Booklet](#);
  - The open call management tool was the FundingBox Platform, and the open call application was accessible via the call-specific microsite available at <https://hungry-ecocities-artists.fundingbox.com/>;

- Helpdesk services were set and operational during the call, via the community space at the Hungry EcoCities Online Community on the FundingBox platform and the support email address at: [hungryecocities@fundingbox.com](mailto:hungryecocities@fundingbox.com).

The apply option became available on the first day of the launch and dissemination actions were taken.

[The Guide for Applicants \(GfA\)](#) and the [Frequently Asked Questions \(FAQ\)](#) document were updated according to the decisions made by the project partners prior and during the call. The applicants were constantly notified of any update or change and could reach out by email or through the community and have their queries attended.

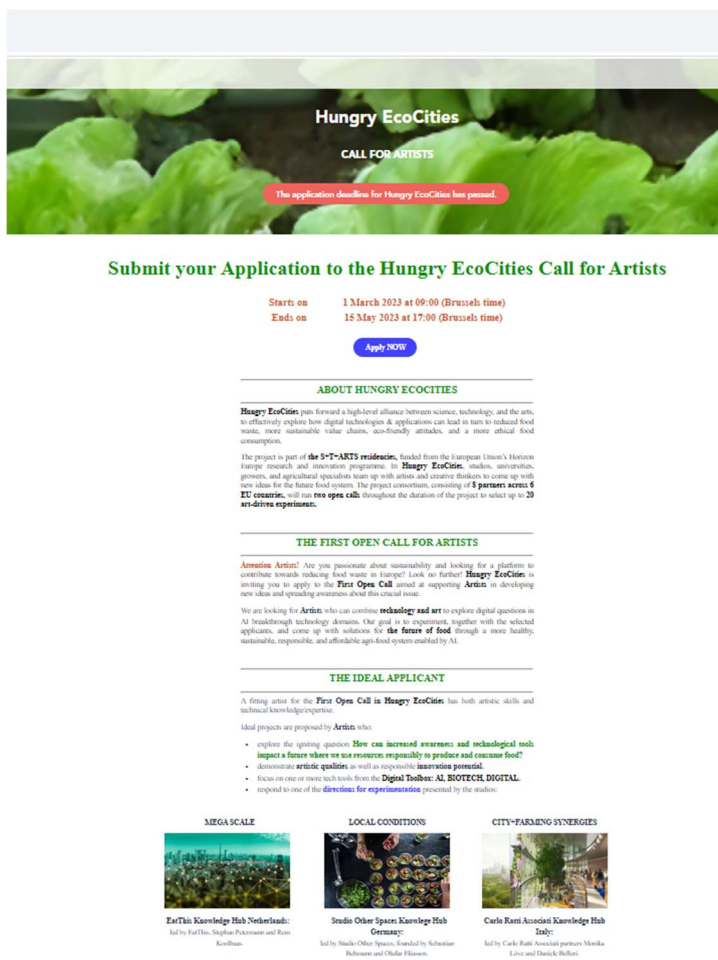


Figure 2 Screenshot of the application platform



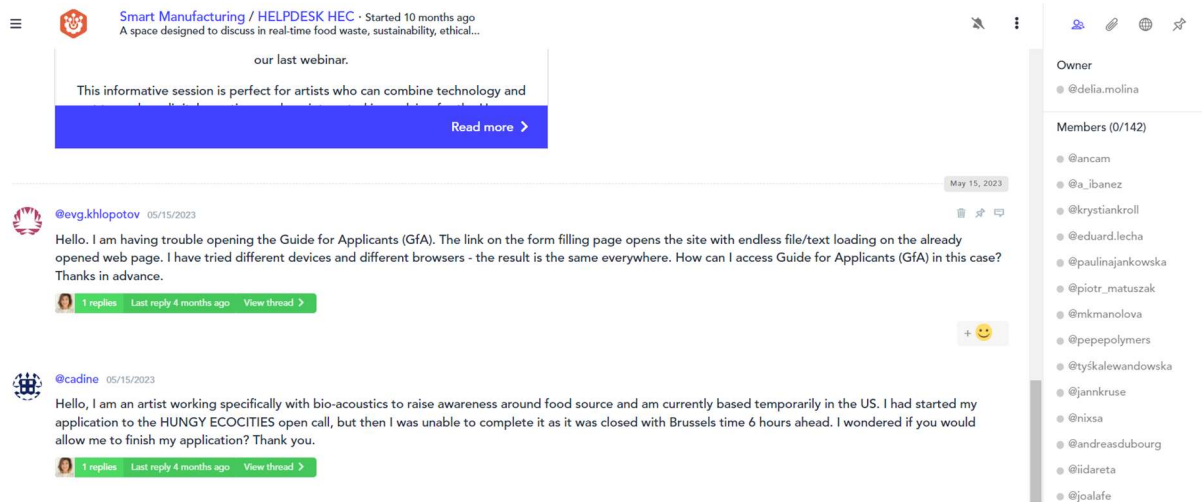


Figure 3 Screenshot of the helpdesk in the community

### 1.3 Open Call Statistics

The first Hungry EcoCities Open Call was launched on **1 March 2023** and closed on **15 May 2023**. The call was published on [the Hungry EcoCities website](#) and the [Funding and Tenders Portal](#).

The main figures of the open call are the following:

- 179 applications from 26 countries were started.
- A total of 60 applications were submitted.
- 7 proposals were ineligible or out of scope.
- 53 eligible proposals were evaluated by 2 external and 1 internal evaluator.
- 26 proposals were scored above the minimum quality threshold by the evaluators and were discussed in the consensus meeting.
- 20 proposals were invited to take a part in Jury Day (1 applicant withdrew),
- 10 projects were selected after Jury Day,
- 10 beneficiaries signed the sub-grant agreement after the legal and ethics checks were completed.

During the Open Call, the status of the applications was monitored and weekly reports on the situation of the started/submitted proposals were presented to the project consortium. The monitoring considered aspects such as the country of the applicant, the direction and technology selected for their proposal, level of completion of the online form.

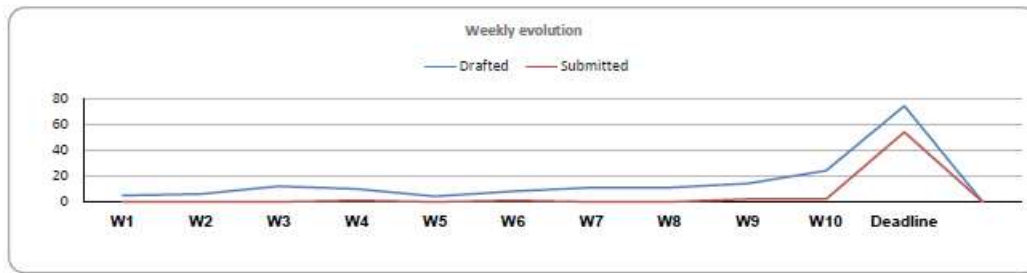


Figure 4 Evolution of proposals started and submitted on the FundingBox platform for the 1st Open Call

Applicants had the opportunity to apply under the following directions for experimentation presented by the studios:

- MEGA SCALE - EatThis Knowledge Hub Netherlands led by EatThis.
- LOCAL CONDITIONS - Studio Other Spaces Knowledge Hub Germany led by Studio Other Spaces.
- CITY+FARMING SYNERGIES - Carlo Ratti Associati Knowledge Hub Italy led by Carlo Ratti Associati.

The distribution of submitted applications by direction was as follows:

City+Farming Synergies	19
Local Conditions	31
Mega Scale	10



Figure 5 Applications submitted by directions in the 1st Open Call

Applications were submitted from 21 countries, as shown in the chart below:

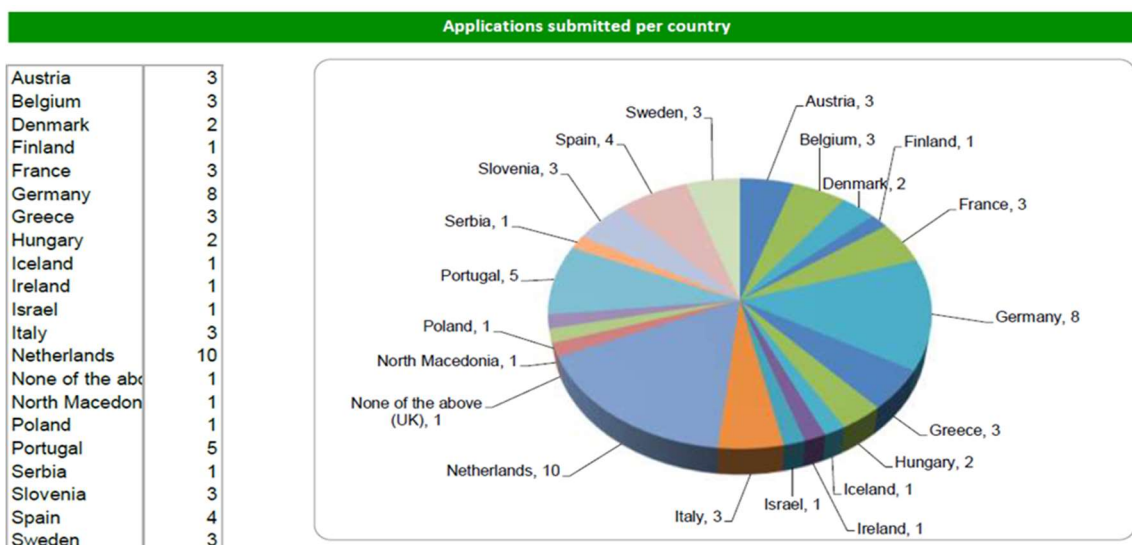


Figure 6 Applications submitted per country for the 1st Open Call

The list of all submitted applications (basic information only, excluding personal data) is attached in **Annex 1**.

Table 1 details the number of proposals that were submitted, eligible and funded per country.

Country	Submitted	Eligible	Funded
Austria	3	3	0
Belgium	3	3	1
Denmark	2	2	0
Finland	1	0	0
France	3	3	0
Germany	8	7	2
Greece	3	3	1
Hungary	2	2	0
Iceland	1	1	0
Ireland	1	1	0

Country	Submitted	Eligible	Funded
Israel	1	1	1
Italy	3	2	0
Netherlands	10	8	2
United Kingdom	1	1	1
North Macedonia	1	1	0
Poland	1	1	0
Portugal	5	3	1
Serbia	1	1	0
Slovenia	3	3	0
Spain	4	4	1
Sweden	3	3	0
<b>TOTAL</b>	<b>60</b>	<b>53</b>	<b>10</b>

#### 1.4 Overall Summary of the Selection Process

The evaluation process of the 1<sup>st</sup> Open Call (Call for Artists) included the steps detailed below.

#### Selection and FSTP flow

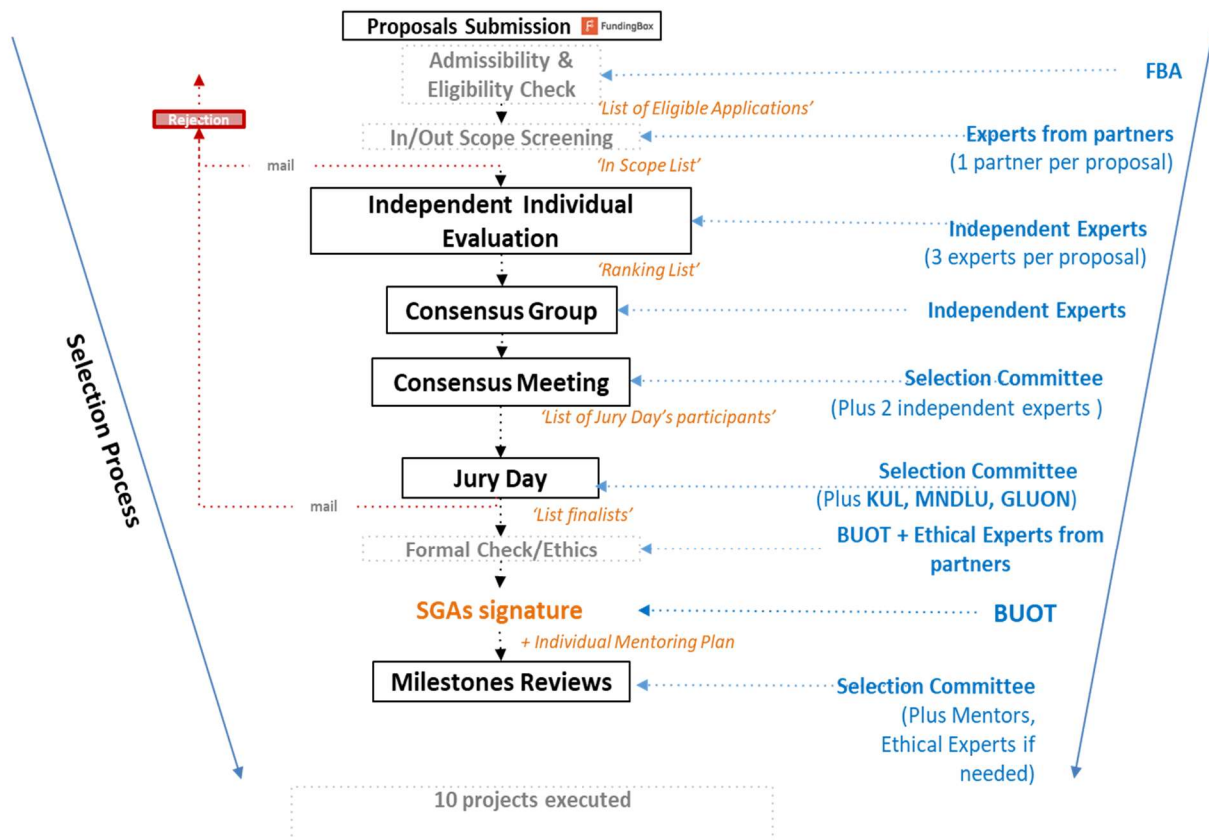


Figure 7 Open Call selection process

The main steps in the evaluation process to be detailed in the following sections were:

- Admissibility and Eligibility Check - to ensure that proposals meet the admissibility and eligibility criteria defined in Section 3 of the [Guide for Applicants](#).
- In/Out Scope Screening - the screening was carried out by experts from BUOT and IN4Art to assess the scope and European dimension of the proposal.
- Independent Individual Evaluation - each project at this stage was evaluated by 2 external and independent evaluators and 1 internal evaluator appointed according to the specific characteristics of the applicants from the pool of Experts.
- Consensus meeting – following the external/internal evaluation, the ‘Selection Committee’, formed by the consortium core partners, decided on the “List of Jury Day’s participants” to move on to the next phase. Consortium core partners, aided by two external evaluators analysed the ranking after the internal/external evaluation.

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- Matchmaking sessions before Jury Day – 20 pre-selected artists participated in one-on-one online sessions with the studios and the technology partners.
- Jury Day - The Selection Committee including MNDLU, KUL and GLUON decided by consensus or the majority vote (2/3 from all members) on the 'List of Finalists'. The selected proposals moved on to the formal check phase.

Phase	Comments	N° Proposals	Timing
Submitted	Proposals submitted through the FundingBox platform before the deadline	60 submitted	1 May – 15 May
Admissibility & Eligibility check	Submitted applications were checked for: Type of Applicant Eligible countries Deadline Proposal in English Portfolio Directions Absence of conflict of interest Experience Completeness of the application Multiple submission Technology	59 eligible applications (1 proposal was ineligible) (see <b>Annex 2</b> - Excluded proposals after eligibility and in/out Scope)	16 May
In/Out scope screening	The general objectives of all proposals included in the 'List of Eligible Applications' were reviewed to evaluate the following items: Scope and European Dimension	53 eligible applications (6 were out of scope) (see <b>Annex 2</b> Excluded proposals after eligibility and in/out Scope)	17 May – 19 May
Independent Individual Evaluation	Evaluation criteria: • Excellence [0 to 5] • Impact [0 to 5] • Implementation [0 to 5] Each application score was calculated as an average of the scoring of the 3 independent evaluators.	53 applications evaluated (see <b>Annex 3</b> – Eligible Applications for Independent Evaluation)	23 May – 12 June

Phase	Comments	N° Proposals	Timing
Consensus meeting	The Selection Committee met and deliberated on the 20 pre-selected finalists (out of the 26 proposals above the threshold) to be invited to the Jury Day. No Reserve List was created.	26 applications scored above the minimum quality threshold in the independent evaluation and entered the Consensus meeting	16 June
Matchmaking sessions	The 20 pre-selected artists participated in a briefing session to prepare for their Jury Day and had one-on-one calls with the studios and the tech partners.	20 pre-selected artists	20 June – 30 June
Jury Day	A total of 19 proposals were presented, reviewed, scored and voted on during and after the two-day pitching competition.	10 finalists were selected	10 July – 11 July
Legal Check	The 10 finalists were checked to verify their legal status, ethical issues, double funding and that they met the eligibility criteria.	10 finalists passed the legal check	13 July – 4 August
Sub-Grant Agreement Process	The 10 artists having completed the formal and legal check successfully proceeded to signing the Sub-Grant Agreements.	10 signed SGAs	4 August – 4 September

## 1.5 Open Call Dissemination

### Online channels

The website, hosted under the S+T+ARTS umbrella, is the 360° source of information about the project for the public, and was, therefore, one of the main channels for disseminating the open call. A special page was dedicated to Hungry EcoCities in the Residencies section of the starts website and information was included at <https://starts.eu/open-call-artists-hungry-ecocities-starts-residencies-2023/> and updated regularly.

A specific landing page for the open call was also created on the FundingBox platform (<https://hungry-ecocities-artists.fundingbox.com/>). It included the most relevant

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information about the Open Call and its requirements, and links to all relevant documents, including a Frequently Asked Questions section.

The project's community was also created and used to disseminate the Open Call and provide support to potential applicants. The community is hosted on the FundingBox platform and has more than 115 members.



Figure 8 Open Call announcement post in the community

The social media channels of the project, as well as the partners were another important tool to disseminate the open call and related content.

The following channels were used to create awareness of the project and its open calls and disseminate the Open call online:

- Facebook <https://www.facebook.com/STARTSEU1/>
- LinkedIn <https://www.linkedin.com/company/starts-eu/>
- Twitter <https://twitter.com/STARTSEU>
- YouTube: <https://www.youtube.com/watch?v=zaJ8JL6xHYU>
- Instagram: <https://www.instagram.com/startseu/?hl=en>

An open call dissemination toolkit was created for partners to use on their own channels. Project information was published on:

- MENDELU website - <https://mendelu.cz/en/scientists-are-looking-for-solutions-to-feed-big-cities/>
- BUOT website <https://www.vut.cz/en/rad/projects/detail/34024>



- In4Art website - <https://www.in4art.eu/project/hungry-ecocities/>
- KU Leuven research portal - <https://www.kuleuven.be/onderzoek/portaal/#/projecten/3E220889>
- EatThis. Website - [Hungry EcoCities - EU Horizon project - EatThis.info](https://www.eatthis.info)
- SOS website - <https://studiootherspaces.net/project/hungry-ecocities>
- Gluon website - [Hungry EcoCities | gluon](https://www.gluon.com)

In addition, IN4ART - a partner of Hungry EcoCities participated in the following events to disseminate the 1<sup>st</sup> Open Call:

- NL AI Coalition culture community event - <https://nlaic.com/agenda/community-event-werkgroep-cultuur-en-media/>
- AI Forward Forum - <https://aiforwardforum.com/>
- Keynote RSM Alumni - [RSM MBA Alumni Reunion 2022 - Rotterdam School of Management, Erasmus University](https://www.rsm.nl/en/management-erasmus-university)

Online paid ads were used to make sure that information about the open call reached as many people as possible. Following Horizon Europe rules, the open call was published in the [Funding and Tenders Portal](#).

## Webinars

Two online sessions were also organized throughout the duration of the call to present the requirements of the open call, explain the application and evaluation procedures and answer questions from potential applicants. The first webinar took place on 20 March and was attended by 72 participants.

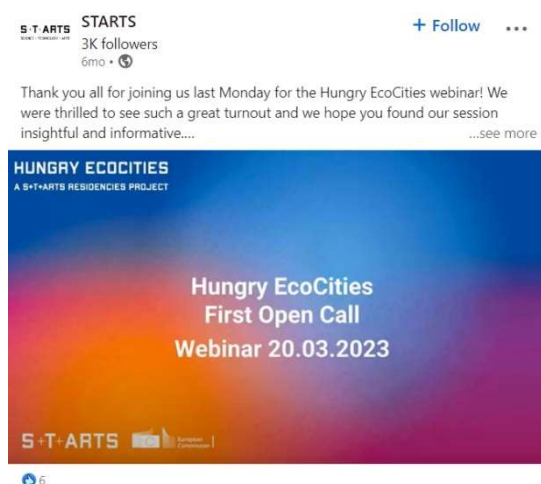


Figure 9 The summary of the first webinar posted on LinkedIn

The second online session was held online, as well, on 20 April, and also garnered significant interest, with approximately 40 attendants.



Figure 10 Invitation to a second webinar

The webinars focused on key aspects of the call, such as the introduction of consortium partners, an overview of the residency program and an explanation of the formal competition requirements. Additionally, there was a dedicated session for participants to ask questions and receive answers.



Figure 11 Agenda of the online sessions

## 1.6 Help desk

### Email contact

An email address ([hungryecocities@fundingbox.com](mailto:hungryecocities@fundingbox.com)) was created to receive questions from potential applicants related to the open call. Eligibility or platform related questions were answered by FundingBox and more technical questions were forwarded to the coordinator or technical partners.

### Online community

A Hungry EcoCities Open Call Help Desk space was created in the community and monitored for questions from applicants, previously registered in the platform, to help them resolve any issues or doubts related to their applications. This space works as a live FAQ document in which applicants can see the questions and the answers as they are posted.

[HELPDESK HEC](#) / Announcements

### Welcome to the Helpdesk for the Hungry EcoCities Call for Artists!

If you have any questions or doubts, do not hesitate to reach out!

 @ancam 03/06/2023 · Edited: 03/06/2023

🗨️ 0 Comments · 👁️ 51 Views



Figure 12 Helpdesk for the Hungry EcoCities

### Helpdesk 1:1

In addition to the two other available options for support during the open call, FBA also facilitated 1:1 online sessions with applicants to address their specific questions and doubts about the process. Thus, all applicants registered on the application platform

were notified that they could join an individual session where the project partners would provide answers and assist with their application process.

Dear Hungry EcoCities applicant,

We have noticed that you have a draft application in the open call for [S+T+ARTS Residencies project Hungry EcoCities](#) and we would like to remind you that the deadline for submitting your proposal is set at 17:00 Brussels time on 15 May 2023.

If you are still interested in the opportunity of accessing the benefits available to the selected applicants, there are only three weeks left to complete and submit your proposal.

**Do you still have doubts about how to apply? Here are a few resources to help you with that:**

- Check one of the available slots below for the helpdesk team 1:1 support and join one of the open sessions to ask your specific questions:
  - [26 April from 15.00 to 17.30 Brussels time](#)
  - [27 April from 13.00 to 14.00 Brussels time](#)
- Remember to check your eligibility and the call requirements in the [Guide for Applicants](#).
- Go through this complete [FAQs document](#) to look for more specific answers.
- Learn more about the 3 Directions for experimentation and watch the info sessions [here](#).
- Go to the [Hungry EcoCities Open Call Help Desk](#) community to be assisted by the Open Call experts.
- Reach out to [hungryecocities@fundingbox.com](mailto:hungryecocities@fundingbox.com) if you still have doubts.

We are looking forward to receiving your application.

*Figure 13 Deadline notification and invite to 1:1 helpdesk*

To streamline the application submission process and provide support to individuals who might have had uncertainties or challenges, notifications were sent to all draft applications registered in the system. These notifications were sent out 3 weeks, 2 weeks, 3 days and last 24 hours before the application deadline, serving as reminders and encouragements for prospective applicants.

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Attention applicants!

The deadline for submitting proposals for [the S+T+ARTS Residencies project "Hungry EcoCities"](#) is rapidly approaching. You only have three days left to submit your proposal, as the deadline is set at 17:00 Brussels time on Monday, May 15, 2023.

Please note that extensions will not be granted under any circumstances. As you prepare your proposal, we want to ensure that you have all the necessary information, so make use of all available resources to finish your application:

- ✓ [Guide for Applicants](#)
- ✓ [Recordings of the info sessions](#)
- ✓ [FAQ](#)
- ✓ [3 Directions for experimentation booklet](#)
- ✓ [Application form](#)
- ✓ [Brief introduction by host studios](#)

We hope you will reach out, if needed, and look forward to receiving your proposal for the Hungry EcoCities Call for Artists!

Best of luck!

With kind regards,

The Hungry EcoCities Open Call team



*Figure 14 Deadline reminders to draft applications*

To gain deeper insights into the reasons some applicants chose not to submit their applications, a brief questionnaire was distributed. The outcomes of this questionnaire yielded valuable insights, including the reasons behind their decision to abstain from proposal submission, as well as suggestions for potential enhancements in both the platform and the application process for future open calls.

One of the reasons for the withdrawal from participation was due to a concern related to the "Eligible countries" criterion. According to one perspective, the transparency of the entire process, including Zoom sessions, application forms, and the website, was very much appreciated. However, there was some disappointment regarding the criterion that only individuals with "permanent residency" were considered eligible. This criterion was seen as limitative for many artists, designers, and researchers who often hold artist, working, or researcher visas, which may be extended over time but are typically issued with shorter intervals of 1 to 2 years. Within the comments section of the questionnaire, respondents also provided feedback regarding potential enhancements to the technical functionality of the platform. For instance, one suggestion was to implement a feature that allows for the saving of draft versions of their work.

The feedback and opinions gathered will be considered and incorporated into future calls for proposals.

Dear applicant for the Hungry EcoCities Residency,

Thank you for your interest in applying for one of our #FundingChampions Open Calls. We are sorry you were not able to finally submit your application to the Call for Artists, and we would like to understand why your draft didn't become a submitted proposal.

For that reason, in our constant quest for improving our processes and making future open calls even more easy-to-apply, and adapted to our own needs, we kindly **ask you to provide us with your feedback** by just filling in this [FORM](#). It will not take more than 5-10 minutes of your time.

Thanks a lot in advance!  
The FundingBox team

Open call funded by Hungry EcoCities



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A S+T+ARTS RESIDENCIES PROJECT



This HungryEcoCities project has received funding from the European Union's Horizon Europe research and innovation programme under grant agreement 101069990.

*Figure 15 The survey after the Open Call*

## 2. Call for Artists selection process

The Hungry EcoCities selection process consisted of 5 stages and was designed to be fair and easy for the applicants. After the proposal submission (on receipt of each proposal), the system sent an acknowledgment of receipt to the proposer.

The selection process is presented in the following sub-sections.

### 2.1. Admissibility and Eligibility Criteria

Applicants had to comply with all the admissibility and eligibility criteria, as detailed in Section 3 of the [Guide for Applicants](#) “Admissibility and Eligibility Criteria”. Applications needed to be submitted through the online form <https://hungry-ecocities-artists.fundingbox.com/> Proposals submitted by any other means, were not considered for evaluation.

The applications had to be submitted before the closing time and date of the call on 15 May 2023, at 17:00 Brussels time. The time recorded during the submission process through <https://hungry-ecocities-artists.fundingbox.com/> was taken as the official time of submission.

The **60 submitted proposals** were verified according to the eligibility criteria established in “[Guide for Applicants](#)” (GfA), Section 3 (Full List of submitted proposals to be seen in Annex 1). Below is a summary of the eligibility criteria:

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- **Types Of Beneficiaries: The Humanizing Technology Experiment (HTE)** had to be proposed by **one Natural Person** (running a business or not) - **acting as an Artist**.

**An eligible Artist** in this Open Call was:

- person or entity, registered under [NACE Code '9003 Artistic creation'](#), or
  - a self-employed individual (freelancer) that undertakes artistic activities as a profession/job occupation, such as creative technologists, media artists, creative coders, artistic front & back-end designers & hackers, digital artists, etc.
- **Eligible Countries**, as listed in the Guide for Applicants;
  - **Deadline:** Applications had to be submitted by the closing time and date published in the open call. Only proposals submitted before the deadline were accepted.
  - **English Language:** English was the official language for the 1<sup>st</sup> Open Calls. All proposals had to be in English in all their mandatory parts in order to be eligible.
  - **Portfolio** - The artist must have experience, which will be demonstrated by a portfolio and an indication of 2 previous works.
  - **Directions** - The activities proposed by the artists in the first call shall address one of three directions for experimentation defined by the host studios:
    - **Mega Scale** – *Where do we grow the additional food we need with respect for nature, humans, and culture? What would it mean if a city is to sustain itself? Would it require a giga factory for food production? How will such an integrated system look like? What will it grow? How could technological scaling be combined with alternative growing techniques? Where should we grow in a warming world?*
    - **Local Conditions** - *How will local solutions shape what we grow, what we eat, when and with whom we eat? How will we interact with the world, of what we eat and why, and of how food systems and cultures are entangled with local and global economies, with knowledge systems and community living, with histories and traditions, and with education?*
    - **City+Farming Synergies** - *How can we use farming to accelerate the convergence between living and technological systems? Can farming contribute to territorial regeneration in urban and peri-urban areas? Can we integrate farming into urban architecture? How can we enhance both*

*efficiency and social relations in food production? Can we bring new farming technologies to the street market or in the supermarket?*

- **Consent And GDPR** - Applicants should not have any actual or/and potential conflict of interest with the Hungry EcoCities selection process.
- **Experience** - The artist must create enough artwork to assess their artistic quality and experience. The artist must describe their experience as part of their CV.
- **Multiple Submissions** - Though applicants can submit multiple applications, one Artist can receive the Hungry EcoCities grant only once.
- **Technology** – Artists are expected to have proven experience working with technologies (with a focus on AI/digital technologies) and integrating them into their artistic practice.

A total of 60 applications were submitted out of which 59 were considered eligible. The reason for ineligibility was the following:

- 1 application was submitted multiple times, under the same direction.

Evaluation form of proposals for the 1st Hungry EcoCities Open Call		
Concept	Condition	Comments
Applicant	Artist	1e83c520a0b5fb6fa52b75 - lightsone - non profit organisation on environmental protection, 59 OK
Applicant's country	EU Member States, OTC, H2020 Associated Countries	59 OK, UK 1- ok to evaluate, pending the agreement UK-EU for financing
Deadline	15.05.2023 at 17:00 CEST	60 OK
Language	English	60 OK
Portfolio	Min 2	60 OK, unique entries for each portfolio
Directions	Not null	60 OK; 5 for 2 directions (infoeco, conicode, flowsvibe, econ, simongmajner)
Consent and GDPR	Yes, True	59 OK, lisek No to voluntarily participating in the project - ok
Experience	Not null	60 OK
Multiple Submissions	1 per direction	lightsone: City+Farming Synergies - Data grow Lab - 6 April and 24 April, very slight variations in description, different budget
Technology	not null	60 OK

Figure 16 Eligibility and admissibility check form

The project partners also looked at two cases where the applicants asked to take part in the evaluation, even if they did not submit their applications before the deadline. However, the condition of submitting an application during the call for proposals was an eligibility criterion and it was not possible to consider their request without breaching the equal treatment provision applied to all applicants.

## 2.2. IN/OUT Scope screening

The In/Out Scope Screening was done by partners from BUOT and IN4ART.

The partners involved in this stage of the evaluation reviewed the proposals according to the following criteria:

- **Scope.** The objectives of the proposal fit within the scope of the project.
- **European Dimension.** The project had a European dimension.



A total of 59 eligible applications were considered for the in/out scope screening. The project partners were given access online to the applications and after the screening, 53 proposals were considered in scope and passed to the independent individual evaluation stage. The reasons for out of scope were the following:

- 1 application showed no experience in digital/ tech tools, visual artist, no reference to the AI/ toolbox at all – the artist was not in scope of HEC, moreover, the attached CV was in Spanish.
- 5 applications were submitted by applicants with no artistic experience.

app_id	applicant.uname	artist name	argumentation
a272bb0b36edaad574	caortega	Carlos Ortega	cv in spanish, shows no experience in digital/ tech tools, visual artist, no referral at all to the AI/ toolbox at all – the artist is not in scope of HEC
ee92f4e4d10a533f30	<a href="#">emma.aw</a>	Emma Whitehead	Clearly an architect, not an artist. Nothing can be found on her background other than architectural projects where she, if at all, worked on in the context of architectural firms / teams. – not an artist
1cc8d3fbd77abffcc3b	viktor	Viktor Miloshevski	Bid writer and EU funding coordinator / consultant – not an artist
20a4d78f61fad0348	mariapian	Maria Lindqvist	No artistic works in portfolio / on CV or to be assessed in any other way – not an artist
3a6108cf8d60916db	anneart	Anne Bruinsma	Project manager / facilitator – not an artist
997cb9a9e861d7e54	dondersteen	Monique Paula de Haas	Cannot identify any artistic considerations, explorations, questions or processes which led to this concept or that follow from it, nor any other evidence of your artistic qualities or experience.

Figure 17 In/out scope screening results

## 2.3 Independent Individual Evaluation

Each project reaching this stage was evaluated by **2 external and independent evaluators and 1 internal evaluator** from the pool of Experts, appointed according to the specific characteristics of the applications.

### 2.3.1 Hungry EcoCities Experts

The process to appoint the independent external/internal evaluators was as follows:

- The partners proposed the pool of experts (both internal and external) for this Open Call according to the expertise and background meeting the requirements of the programme. In order to guarantee a true alignment with the project’s main objectives, an internal evaluator was included in the process.
- All the external experts who confirmed their interest were sent a Guide for Evaluators, Code of Conduct and asked to sign the ‘Service Contract’. Once each evaluator registered on the platform and signed the contract online, they were granted access to the Evaluation Dashboard where they had a form to fill in for each application assigned to them.
- The internal experts did not have to sign any contract. However, they needed to sign a Declaration of confidentiality and no conflict of interest and accept a clause concerning processing of the personal data, all were sent by email previous to assigning the proposals.

14 external evaluators and 10 internal evaluators were selected by the partners. Internal evaluators are associated with one of the Hungry EcoCities consortium partners. The criteria of geographical distribution, gender balance and profile expertise were considered as much as possible when selecting evaluators. Each application was reviewed by 1 internal evaluator and 2 external evaluators.

Table 1 - List of external evaluators

Name	Gender	Country	Expertise
Maria Verstappen	Female	Netherlands	Art
Jip van Hinten	Female	Netherlands	Art
Jos Maccabiani	Male	Netherlands	ICT, Artificial Intelligence, Virtual Reality & Augmented Reality, Robotics, Manufacturing, Internet of Things
Pep Torres	Male	Spain	Art, Innovation
Harilaos Vasiliadis	Male	Spain	ICT, EU projects, innovation
Diogo Pinto	Male	Portugal	DigiCirc, ICT
Anneke Stolk	Female	Spain	Food, EU projects
Jens Gröger	Male	Germany	Sustainable Products & Material Flows
Dejan Mircetic	Male	Serbia	AI
Marius Monen	Male	Netherlands	Robotization Agrifood & Technology)
Stephanie De Smedt	Female	Belgium	Innovation / Journalist Financial Times Belgium

Name	Gender	Country	Expertise
Marieke De Munck	Female	Belgium	Art / Curator specialised in food at 404 Ghent
Mathilde Marengo	Female	Spain	Head of studies at IAAC
Bart van Meurs	Male	Netherlands	Tech, Entrepreneur

Table 2 - List of internal evaluators

Name	Project Partner
Pavel Smrz	BUOT
Pavel Chaloupsky	MNDL
Jens Bürger	KUL
Robin De Croon	KUL
Vincent Leung	CRA
Taylor Dover	SOS
Stephan Petermann	NTWK
Christophe De Jaeger	GLUON
Ramona Van Gansbeke	GLUON
Lija Groenewoud van Vliet	IN4ART

All evaluators were invited and joined the online **briefing session on 23 May 2023**. The agenda of the meeting covered aspects such as Conflicts of Interest, evaluation criteria and technical procedure for the online evaluation:

- What is Hungry EcoCities

- The meaning of THE Humanizing Technology Experiment
- The scope of Hungry EcoCities
- The artist in Hungry EcoCities Open Call 1
- Type of outcomes we search for
- Evaluating the proposal
- Evaluation Procedure + Using the Platform
- Evaluation platform FundingBox

The independent evaluation started on **23 May 2023** and ended on **12 June 2023**. The assessment by all evaluators was conducted through the FundingBox platform where the evaluators got access to the application form, the proposal attached as a separate document and any other links or attachments the applicant included in their proposals.

### 2.3.2 Evaluation Criteria

In this Open Call, the independent evaluation was done according to the Excellence, Impact and Implementation Criteria (explained in the [Guide for Applicants](#), GfA, Section 4.3).

**EXCELLENCE:** Within this criterion, the evaluators considered the:

- **Innovation potential:** quality and strength of the overall proposal, potential for links with concepts of innovation a/o sustainability: willingness to experiment and prototype in order to achieve innovation spillovers as project outcomes.
- **Soundness of the approach:** the proposal demonstrated a clear and credible approach to deliver (a) demonstrable artistic prototype(s) by the end of the residency term.
- **Fit:** the proposal demonstrated a deep understanding of the direction it responds to and fits within the vision of the host studio.

**IMPACT:** Within this criterion, the evaluators looked at the:

- **Artistic potential:** the proposal demonstrated potential for artistic outcomes.
- **Technology uptake:** the proposal demonstrated potential for technology usability, uptake, or alternative use scenario contributions.

- **Reuse:** the proposal demonstrated how the project may contribute to developing alternatives to current practices or systems within the food value chain.
- **Environmental and social impact:** the proposal demonstrated how the project may contribute towards sustainable developments, Green Deal ambitions or other European policies for innovation.

**IMPLEMENTATION:** Within this criterion, the evaluators scored:

- **CV/Artistic Portfolio:** the artist's background match in terms of needs, strategies and competences, proving the artists' ability to go from the conceptual to the development stage within a project.
- **Artistic quality:** based both on previous work by the artist and on the vision developed in the proposal regarding the use of digital technology in tackling/addressing the selected direction.
- **Art-technology congruence:** synergy between technological challenges and artistic thematic and methodological approaches.
- **Resources.** the proposal showed clear links with the needs and goals of a) the program, b) the partners and is realistic to achieve within the given time and budget constraints.

By using the [FundingBox platform](#), the evaluators accessed easily and remotely the evaluation panel and filled in the evaluation form as shown in **Annex 4**.

The process for the expert evaluation was as follows:

- Firstly, In4Art, based on their knowledge from the in/out of scope screening, manually and individually assigned the applications to both internal and external considering the directions of the proposals and the expertise of the evaluators. Then, the proposals were assigned accordingly through the FundingBox platform.
- Once the allocation was done (between 5 and 12 proposals per external evaluator and between 5 and 9 proposals per internal evaluator were allocated), each evaluator received an invitation to access, directly, the dashboard to evaluate their proposals.
- Evaluators were requested to notify any case of conflict of interest with the applicants they were assigned. No conflict was identified.
- Experts conducted the evaluation of the proposals exclusively online.

Regarding the scoring of the proposals: the experts scored each criterion from 0 to 5. The threshold for individual criteria was 3. The overall threshold, applying to the sum of the three individual scores, was 10.

The scores enabled FundingBox to build a ranking of applications and identify the best experiments that passed to the following evaluation phase. The scores were based on a qualitative assessment, considering weaknesses and strengths related to the different aspects considered within each criterion. Therefore, a score and a relevant comment were indicated by the external/internal experts for each of the evaluation criteria.

The final recommendation given on the overall application was used as feedback for all applicants participating in the Open Call.

### 2.3.2 Independent Individual Evaluation Results

The final scoring for all proposals in Excellence, Impact and Implementation Criteria was the average of the evaluators' individual scores.

The total score for each proposal was calculated as the weighted sum of the above-mentioned averages, i.e.:

Total score = (Excellence score) + (Impact score) + (Implementation score)

The maximum total score was 15 points.

**In cases where there was a tie the following criteria were applied, in order:**

- The highest score in the Excellence Section.
- Other factors related to the objectives of the call are to be determined by the Selection Committee.

A ranking list was prepared according to the scores of the evaluators and highlighting the results below the individual or overall thresholds.

After the Expert evaluation was concluded, **26 applications** were scored above the minimum quality threshold and passed to the next stage (see **Annex 5**).

### 2.4 Consensus Meeting

The consensus meeting for the 1st Hungry EcoCities Open Call – Call for Artists took place on **16 June 2023** from 9.00 to 13.00 CEST with the objective of selecting 20 finalists to participate in the Jury Day.

Prior to the meeting, the ranked list of proposals was elaborated and shared during the meeting. The Selection Committee was granted access to the FundingBox Platform to review the full content of proposals scored above the threshold.

The participants in the meeting were:

- Pavel Smrz (BUOT - Project Coordinator)
- Eva Mikkelsen (SOS -Project Partner)
- Stephan Petermann (NTWK - Project Partner)
- Monika Loeve (CRA - Project Partner)
- Lija Groenewoud van Vliet (IN4ART - Project Partner)
- Anca Marin (FBA - Project Partner)

Two external evaluators were also present at the meeting: Maria Verstappen and Anneke Stolk.

During the consensus meeting, the ranking list of proposals scored above the minimum threshold was discussed in top-down order and all participants, including the external experts, had the opportunity to voice their opinions on the proposals being analysed.

At the end of the meeting the top 20 proposals were selected for the Jury Day. The minutes of the consensus meeting for this Open Call can be found in **Annex 9**.

Directly after the consensus meeting, on Friday, 16 June the pre-selected artists were informed about the results and could expect more information on the artist briefing session and matchmaking schedule.

Matchmaking occurred at the studio level, considering the chosen direction, technology selection from the toolbox, and the backing of universities, all driven by a passion for art-driven innovation. By arranging at least two matchmaking calls between artists and studio teams, as well as between artists and university representatives, in collaboration with art-driven innovation mentors, the objective was to initiate introductions, gain a more comprehensive grasp of the proposals, offer insights into potential collaborative approaches, and provide support for presenting innovative proposals during the Jury Days.

The outcomes of the matchmaking sessions were used as input for the jury day deliberation meeting and to form the core project team for the selected residencies. For the not selected applications, the comments from the project partners and independent evaluators were used as feedback when communicating the evaluation results (see **Annex 6**).

Despite initially inviting and involving 20 preselected finalists in matchmaking sessions with studios and universities before the pitching competition on Jury Day, only 19

pitches were ultimately presented during the two-day online sessions. This reduction occurred because one applicant chose to withdraw from the competition. Consequently, the proposal titled "Tools for Agropleasure: Designing for Co-Liberation" by studioteratope did not take part in the competition, as they communicated their lack of interest in pursuing a potential collaboration with the Hungry EcoCities consortium.

## 2.5 Jury Day

The Jury Day session for the Call for Artists took place online on **10 and 11 July 2023** with the objective **to assess the 19 finalist proposals and approve the selection of the 10 Humanizing Technology Experiments** to participate in the 1<sup>st</sup> Hungry EcoCities residency programme.

**The meeting agenda** included the two days of the Jury Day session. **The first day** was dedicated to the pitching competition where the 12 pre-selected finalists presented their proposals during a 10-minute live pitch, followed by a 10-minute Q&A session.

**The second day** of the Jury Day session was dedicated to the pitching competition for the other 7 finalists and the deliberation process.

The 'Selection Committee' members and experts from KUL, MNDLU and GLUON considered the following 'Awarding criteria' when selecting the final beneficiaries:

- High potential impact the project's goals
- Vision and attitude of the Artist
- Level of illustration of the value of co-production
- Artistic context of the proposal
- Potential impact on the agriculture value chain.

After hearing all the pitches and debating on their content, the consortium partners reached a conclusion and selected the following 10 proposals for funding.



Proposal Name	Entity/Artist	Direction	Country	Gender
The Council of Foods	Filips Stanislavskis	Local Conditions	Germany	Female/Male
FOOD DYSMORPHIA	Bernat Cuní Soler	Mega Scale	Spain	Male
SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Yiannis Kranidiotis	Local Conditions	Greece	Male
SYMbiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	studio de wilde by (Frederik de wilde)	City+Farming Synergies	Belgium	Male
Ecoshroom	Ivan Henriques	City+Farming Synergies	Netherlands	Male
Low Carbon Climate Cookbook	Qing Ling Tan	Local Conditions	UK	Female
Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Nuview (Jeroen van der Most)	Mega Scale	Netherlands	Male
MVP x FFF	Emma Conley	Mega Scale	Portugal	Female
Future Protein	IM-A Studio (Katya Bryskina)	Local Conditions	Israel	Female
Acoustic Agriculture: AI-Enhanced Urban Farming	Elena Nikonorova	City+Farming Synergies	Germany	Female

Figure 18 Provisional list of beneficiaries

The Selection Committee agreed on a distribution of proposal by direction that would ensure balanced efforts among the 3 studios in the consortium and enable beneficial collaborations for the selected proposals.

After the Jury Day was closed, the following communications were carried out:

- The 'Provisional List of beneficiaries' was sent by the HungryEcoCities coordinator to the European Commission Project Officer.
- The provisional beneficiaries were informed by email of their selection and about the next steps towards the Sub-Grant Agreement signature.
- The rejected finalists were informed by email of their rejection, including feedback containing the comments made by the project partners.

Additionally, for every stage where the results were communicated to the applicants, there was a complaint procedure in place, allowing them to reach out in case they disagreed or wanted to clarify doubts about the outcome of their application.

In one case, during the entire application evaluation process, an appeal was submitted against the evaluation results because the applicant's status as an artist was questioned. The explanations provided in support of the applicant's artistic status were

carefully reviewed to maintain transparency throughout the evaluation process. However, after thorough consideration, it was determined that the original assessment should stand, and the appeal was not successful. This decision was based on the fact that the Hungry EcoCities project, which is part of the European Commission's S+T+ARTS program, has the objective of engaging professional artists in scientific, technological, and innovative endeavors on a European scale. The eligibility of artists for this call was established by their artistic merits, which could be demonstrated through their origins, prior activities, motivations, and project proposals. Regrettably, in the case of this particular applicant, there was no supporting evidence in any of these areas (history and previous activities) to qualify them for participation in this invitation.

During the evaluation, there was also a request for additional explanations, which was also provided by the project partners.

## 2.6 Formal check

After the Jury Day, the 10 finalists received instructions on the next steps to participate in the formal check before signing the Sub-Grant Agreements.

BUOT conducted the formal check process reviewing registration documents, financial capacity, Artist status and double funding. The applicants were requested to provide additional information and data required for the preparation of the Subgrant agreement.

## 2.7 Sub grant agreement signature

10 finalists that passed the formal check signed the Sub-Grant Agreements to start the 9-months residency programme on 1 September 2023.

During the funding application process, an analysis was conducted to consider the possibility of entering into an agreement with the British applicant and resident, Qing Ling Tan, whose project "Low Carbon Climate Cookbook" was included in the shortlist of ten beneficiaries by the selection committee.

As a resident of the United Kingdom, at the time of signing this Agreement, Qing Ling Tan is ineligible for European Union (EU) funding. Instead, they may seek funding from the UK Research and Innovation (UKRI) guarantee program or cover project costs from their own resources. However, it is assumed that the United Kingdom will become associated with the Horizon Europe program (specifically referred to as program HORIZON-CL4-2021-HUMAN-01-21) during the project's duration. Therefore, this Agreement is made with the provision that, during the project's execution, the beneficiary will be eligible for EU funding.

The SGA included the template of the Individual Mentoring Plan and the Ethics report. Therefore, the beneficiaries were informed about and are assisted in completing the Individual Mentoring Plan and received the SGA for their signatures.

At the date of the submission of this report, all SGAs have been duly signed by all parties.

A preliminary ethical assessment of the 10 finalist proposals was carried out by the members of the project partners from In4Art and BUOT.

The final list of beneficiaries can be found in **Annex 11**.

### 3. Conclusions and lessons learned

The **1<sup>st</sup> Hungry EcoCities Open Call - Call for Artists** was concluded successfully with the expected outcome of **10 Humanizing Technology Experiments** starting the first residency programme. This was a first-time collaboration on preparing and launching an open call for the consortium and the expertise and complementarity of the partnership resulted in a very efficient and inclusive process.

Amidst the challenges we mostly noted for this open call:

- the last-minute submission from the applicants - despite the consortium best efforts to constantly inform, assist and encourage the artists to prepare and advance their work as soon as possible, there was little indication up to the very end of the call on how many submitted proposals would be received.
- one of the paramount tasks was defining the eligibility criteria for this particular group of applicants and ensuring its clear communication. Even so, a few applicants were rejected in the in/out of scope screening, because they failed to comply with the eligibility criterion for the type of applicant.
- art and artists know no boundaries, however in the case of this call, there were clear indications on the eligibility of applicants from the Horizon Europe eligible countries. The call ended with a great blend of countries and nationalities, however residency issues occurred at various times in the application and evaluation stages.

On the positive side, a large number of valuable applications were obtained, and the assumed goals were achieved due to the combined efforts of the consortium partners to disseminate the call and spread the word about the Hungry EcoCities project

The independent individual evaluation process was well defined, and the mix of internal and external evaluators guaranteed a correct alignment with the project's overall objectives. Although it was not foreseen from the beginning, including an internal

evaluator in the independent evaluation ensured a very balanced outcome and made the subsequent stages of selection more efficient.

Drawing from the experience of the 1<sup>st</sup> Hungry EcoCities call, the following recommendations and lessons learned have emerged:

- The extensive feedback, both positive and negative, from the project partners and independent evaluators at every evaluation stage was met with high praise and deep appreciation from our applicants, emphasizing the importance of constructive feedback.
- A thorough analysis of artists' participation in other financed projects is crucial to avoid double funding and availability issues, ensuring efficient resource allocation and avoidance of potential dropouts.
- Steering clear of holiday periods for launching open calls or conducting legal checks, particularly in July-August and December, can help maintain project momentum and prevent disruptions, as well as increase the number of applications.
- Implementing post-open call surveys provides valuable insights for continuous improvement and refining our selection processes.
- Regularly updating open call documents is essential to keep applicants well-informed and aligned with our evolving project requirements.
- Engaging the network in communication and dissemination efforts, with special emphasis on underrepresented countries, fosters inclusivity and broader participation.
- Providing comprehensive travel planning information from the moment the call is launched aids participants in navigating logistical challenges, contributing to smoother project execution when selected for the residency.

Incorporating these recommendations and lessons learned into the 2<sup>nd</sup> Hungry EcoCities Open Call will enhance our project's efficiency and overall success.

### ANNEX 1 - The list of all submitted applications

Date of submission	Username	Proposal direction	Name of the proposal	Country
May 15 2023 16:47:03	joele	Local Conditions	Alimentary Echos	Sweden
May 09 2023 16:13:53	info@creativechef.nl	City+Farming Synergies	The Future Food City, Living in harmony with ecosystem the world.	Netherlands
May 15 2023 16:57:28	studioteratope	Mega Scale	Tools for Agroplesure: Designing for Co-Liberation	Slovenia
May 13 2023 15:42:08	jvdmst	Local Conditions	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Netherlands
Apr 24 2023 14:40:59	lightsone	City+Farming Synergies	Data grow Lab	Portugal
May 14 2023 16:54:29	tyramatildarex	Local Conditions	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Sweden
May 10 2023 16:59:06	yiannisk	Local Conditions	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Greece
May 08 2023 16:50:48	akiko	Local Conditions	Exploring local cuisine with AI	Germany
Apr 18 2023 20:15:13	coenraphael	City+Farming Synergies	Project delta	Greece

Date of submission	Username	Proposal direction	Name of the proposal	Country
May 13 2023 02:23:30	robinmorabito	Local Conditions	Biosonifier - rediscovering cultural significance of fermentation	Iceland
May 15 2023 16:57:57	kristinapulejkova	City+Farming Synergies	Decomposing the Facade	North Macedonia
Apr 06 2023 04:29:03	lightsone	City+Farming Synergies	Data grow Lab	Portugal
May 15 2023 15:28:11	imperdible	Local Conditions	Homegrown: The portable plants	Spain
May 12 2023 18:34:05	flowsvibe	City+Farming Synergies	Au.tomate	France
May 15 2023 16:49:05	rrefael	Local Conditions	Perma Hortus Conclusus	Netherlands
May 15 2023 16:52:30	florisvanhoof	Local Conditions	Reclaiming the Self Ordering Kiosk	Belgium
May 15 2023 13:54:28	sébastienlacomblez	Local Conditions	Terra.fictions	Belgium
May 15 2023 16:55:32	im-astudio	Local Conditions	Future Protein	Israel
May 12 2023 23:07:32	kisseleva	Mega Scale	EU Orchard (Evolutionary Urban Orchard)	France
May 10 2023 16:14:56	cunicode	Local Conditions	HYLOK	Spain
May 04 2023 13:02:42	kaergaard.peter	Local Conditions	EATING/WORLDS - Storying the web of relations in local food cultures through digital technologies	Denmark

Date of submission	Username	Proposal direction	Name of the proposal	Country
May 15 2023 16:32:51	hypercomf	Local Conditions	Solar Savor / Sun to Table: Revolutionizing Cooking Practices with Community Solar Parks	Greece
Apr 27 2023 09:05:03	sdw_31	City+Farming Synergies	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	Belgium
May 08 2023 16:53:05	govertflint	City+Farming Synergies	Porosity	Netherlands
May 15 2023 16:56:27	nonhumannonsense	Local Conditions	The Council of Foods	Germany
May 14 2023 11:36:15	stefanocaimi	Local Conditions	The harvest moons	Italy
May 15 2023 16:30:52	studioschubert	Local Conditions	meat machines	Germany
May 14 2023 13:48:01	caortega	Local Conditions	comer, un placer que agoniza	Portugal
May 13 2023 17:10:08	dondersteen	City+Farming Synergies	Regenerative Food Totems: Sustainable Community-driven Urban Agriculture Solutions	Netherlands
May 15 2023 13:53:55	infoeco	City+Farming Synergies	Satellite Sky Garden	Netherlands
May 12 2023 19:25:54	flowsvibe	Local Conditions	Carno Culture	France
May 11 2023 15:49:52	davidebalda	City+Farming Synergies	Orto In Movimento	Italy

Date of submission	Username	Proposal direction	Name of the proposal	Country
May 15 2023 16:48:39	emma.aw	Local Conditions	Urban Oasis	Germany
May 12 2023 09:16:50	gerardon	Mega Scale	Tonantzin: Transforming Territories	Germany
May 14 2023 22:20:26	edoediedu	Local Conditions	Mound personified	Hungary
May 15 2023 16:04:47	helenanikonole	City+Farming Synergies	Acoustic Agriculture: AI-Enhanced Urban Farming	Germany
May 15 2023 16:06:48	lingtan	Local Conditions	Low Carbon Climate Cookbook	None of the above (United Kingdom)
May 15 2023 16:17:27	kardas.art	Local Conditions	Food eMotion	Serbia
May 15 2023 03:31:13	ivanhenriques	City+Farming Synergies	Ecoshroom	Netherlands
May 15 2023 15:26:08	rybakov	Local Conditions	Becoming a bacterial garden	Germany
May 15 2023 16:51:58	anahita	City+Farming Synergies	New City Farm	Austria
May 15 2023 11:39:58	bgrsvnd	Mega Scale	Growing Together: The Synergy of AI, Sensor Technologies, and Permaculture in Agriculture	Denmark
May 15 2023 12:58:02	econ	Mega Scale	MVP x FFF	Portugal
May 15 2023 15:27:36	cunicode	Mega Scale	FOOD DYSMORPHIA	Spain



Date of submission	Username	Proposal direction	Name of the proposal	Country
May 13 2023 14:48:15	sstummerer	Local Conditions	re:imaging FOOD	Austria
May 15 2023 16:59:01	nereatruiz	City+Farming Synergies	Feel the garden. Cyborg Botany	Spain
May 15 2023 01:09:45	viktor	City+Farming Synergies	Ethical AI, RETHinking ECOcities (REECO AI)	Italy
May 14 2023 12:14:19	h-mevis	Local Conditions	The butterfly circulating around its effect	Germany
May 15 2023 00:55:00	olgaolivares	Local Conditions	Eating as an entwined dialogue between the body, environment, and other organisms.	Sweden
May 15 2023 13:04:40	lisek	City+Farming Synergies	EVOLUTIONARY ARCHITECTURE	Poland
May 15 2023 16:14:56	slayer:2023	Mega Scale	Ecologies of Inclusive Scales	Hungary
May 15 2023 12:41:51	simongmajner	City+Farming Synergies	StellaVerde Urbanum (!!!WORKING TITLE!!!)	Slovenia
May 15 2023 12:40:02	mhabesreiter	Mega Scale	SPORES	Austria
May 15 2023 15:46:29	cathrine	Local Conditions	Transition Tales	Netherlands
May 15 2023 16:54:45	aislingdavis	Mega Scale	The Art of Ocean Entitlement- Designing the Quantum Food Network	Ireland
May 15 2023 16:56:18	infoeco	Mega Scale	Terroir That Travels	Netherlands

Date of submission	Username	Proposal direction	Name of the proposal	Country
May 15 2023 14:37:55	mariapian	Local Conditions	sustainable manufacturing	Finland
May 15 2023 16:20:01	anneart	City+Farming Synergies	FutureFoodAI	Netherlands
May 15 2023 15:19:27	simongmajner	Local Conditions	Metamapping Future of Food (!!!WORKING TITLE!!!)	Slovenia
May 15 2023 16:34:45	econ	Local Conditions	Lazy AI for Lazy Farmers	Portugal

#### ANNEX 2 - Excluded proposals after eligibility and in/out Scope

Username	Name of the proposal	Country	Stage of the evaluation process	Reason for exclusion
lightsone	Data grow Lab	Portugal	Admissibility and Eligibility Check	multiple submission
caortega	comer, un placer que agoniza	Portugal	In/Out scope screening	cv in Spanish, shows no experience in digital/ tech tools, visual artist, no referral at all to the AI/ toolbox at all – the artist is not in scope of HEC
emma.aw	Urban Oasis	Germany	In/Out scope screening	Clearly an architect, not an artist. Nothing can be found on her background other than architectural projects where she, if at all, worked on in the context of architectural firms / teams. – not an artist
viktorm	Ethical AI, REthinking ECOcities (REECO AI)	Italy	In/Out scope screening	Bid writer and EU funding coordinator / consultant – not an artist
mariapian	sustainable manufacturing	Finland	In/Out scope screening	No artistic works in portfolio / on CV or to be assessed in any other way – not an artist
anneart	FutureFoodAI	Netherlands	In/Out scope screening	Project manager / facilitator – not an artist
dondersteen	Regenerative Food Totems: Sustainable Community-driven Urban Agriculture Solutions	Netherlands	In/Out scope screening	Cannot identify any artistic considerations, explorations, questions or processes which led to this concept or that follow from it, nor any other evidence of your artistic qualities or experience.

### ANNEX 3 - Eligible Applications for Independent Evaluation

Username	Proposal direction	Name of the proposal	Country
joele	Local Conditions	Alimentary Echos	Sweden
info@creativechef.nl	City+Farming Synergies	The Future Food City, Living in harmony with ecosystem the world.	Netherlands
studioteratope	Mega Scale	Tools for Agroplesure: Designing for Co-Liberation	Slovenia
jvdmst	Local Conditions	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Netherlands
tyramatildarex	Local Conditions	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Sweden
yiannisk	Local Conditions	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Greece
akiko	Local Conditions	Exploring local cuisine with AI	Germany
coenraphael	City+Farming Synergies	Project delta	Greece
robinmorabito	Local Conditions	Biosonifier - rediscovering cultural significance of fermentation	Iceland
kristinapulejkova	City+Farming Synergies	Decomposing the Facade	North Macedonia

Username	Proposal direction	Name of the proposal	Country
lightsone	City+Farming Synergies	Data grow Lab	Portugal
imperdible	Local Conditions	Homegrown: The portable plants	Spain
flowsvibe	City+Farming Synergies	Au.tomate	France
rrefael	Local Conditions	Perma Hortus Conclusus	Netherlands
florisvanhoof	Local Conditions	Reclaiming the Self Ordering Kiosk	Belgium
sébastienlacomblez	Local Conditions	Terra.fictions	Belgium
im-astudio	Local Conditions	Future Protein	Israel
kisseleva	Mega Scale	EU Orchard (Evolutionary Urban Orchard)	France
cunicode	Local Conditions	HYLOK	Spain
kaergaard.peter	Local Conditions	EATING/WORLDS - Storying the web of relations in local food cultures through digital technologies	Denmark
hypercomf	Local Conditions	Solar Savor / Sun to Table: Revolutionizing Cooking Practices with Community Solar Parks	Greece
sdw_31	City+Farming Synergies	SYMbiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	Belgium
govertflint	City+Farming Synergies	Porosity	Netherlands

Username	Proposal direction	Name of the proposal	Country
nonhumannonsense	Local Conditions	The Council of Foods	Germany
stefanocaimi	Local Conditions	The harvest moons	Italy
studioschubert	Local Conditions	meat machines	Germany
infoeco	City+Farming Synergies	Satellite Sky Garden	Netherlands
flowsvibe	Local Conditions	Carno Culture	France
davidebalda	City+Farming Synergies	Orto In Movimento	Italy
gerardon	Mega Scale	Tonantzin: Transforming Territories	Germany
edoediedu	Local Conditions	Mound personified	Hungary
helenanikonole	City+Farming Synergies	Acoustic Agriculture: AI-Enhanced Urban Farming	Germany
lingtan	Local Conditions	Low Carbon Climate Cookbook	None of the above (United Kingdom)
kardas.art	Local Conditions	Food eMotion	Serbia
ivanhenriques	City+Farming Synergies	Ecoshroom	Netherlands
rybakov	Local Conditions	Becoming a bacterial garden	Germany
anahita	City+Farming Synergies	New City Farm	Austria

Username	Proposal direction	Name of the proposal	Country
bgrsvnd	Mega Scale	Growing Together: The Synergy of AI, Sensor Technologies, and Permaculture in Agriculture	Denmark
econ	Mega Scale	MVP x FFF	Portugal
cunicode	Mega Scale	FOOD DYSMORPHIA	Spain
sstummerer	Local Conditions	re:imaging FOOD	Austria
nerreatruiz	City+Farming Synergies	Feel the garden. Cyborg Botany	Spain
h-mevis	Local Conditions	The butterfly circulating around its effect	Germany
olgaolivares	Local Conditions	Eating as an entwined dialogue between the body, environment, and other organisms.	Sweden
lisek	City+Farming Synergies	EVOLUTIONARY ARCHITECTURE	Poland
slayer:2023	Mega Scale	Ecologies of Inclusive Scales	Hungary
simongmajner	City+Farming Synergies	StellaVerde Urbanum (!!!!WORKING TITLE!!!!)	Slovenia
mhablesreiter	Mega Scale	SPORES	Austria
cathrine	Local Conditions	Transition Tales	Netherlands
aislingdavis	Mega Scale	The Art of Ocean Entitlement- Designing the Quantum Food Network	Ireland

Username	Proposal direction	Name of the proposal	Country
infoeco	Mega Scale	Terroir That Travels	Netherlands
simongmajner	Local Conditions	Metamapping Future of Food (!!!WORKING TITLE!!!)	Slovenia
econ	Local Conditions	Lazy AI for Lazy Farmers	Portugal



#### ANNEX 4 – The Independent Evaluation form

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
1	EXCELLENCE	<b>E1) Innovation potential</b>	quality and strength of the overall proposal, potential for links with concepts of innovation a/o sustainability: willingness to experiment and prototype in order to achieve innovation spillovers as project outcomes.	<i>to be filled in individually</i>	0 = The proposal fails to address the criterion, or it cannot be assessed due to missing or incomplete information. 1 = Poor – The criterion is inadequately addressed or there are serious inherent weaknesses.		3
		<b>E2) Soundness of the approach</b>	the proposal demonstrates a clear and credible approach to deliver (a) demonstrable (artistic) prototype(s) by the end of the residency term	<i>to be filled in individually</i>	2 = Fair – The proposal broadly addresses the criterion, but there are significant weaknesses. 3 = Good – The proposal addresses the criterion well but there are a certain number of shortcomings.		
		<b>E3) Fit</b>	the proposal demonstrates an understanding of the direction it responds to and fits within the vision of the host studio	<i>to be filled in individually</i>	4 = Very good – There is a small number of shortcomings but overall, the proposal addresses the criterion very well.		

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
					5 = Excellent – The proposal successfully addresses all relevant aspects of the criterion with no or minor shortcomings.		
2	IMPACT	<b>M1) Artistic potential</b>	the proposal demonstrates potential for artistic outcomes	<i>to be filled in individually</i>	0 = The proposal fails to address the criterion, or it cannot be assessed due to missing or incomplete information. 1 = Poor – The criterion is inadequately addressed or there are serious inherent weaknesses. 2 = Fair – The proposal broadly addresses the criterion, but there are significant weaknesses. 3 = Good – The proposal addresses the criterion well but there are a certain number of shortcomings. 4 = Very good – There is a small number of		3
		<b>M2) Technology uptake</b>	the proposal demonstrates potential for technology usability, uptake, or alternative use scenario contribution	<i>to be filled in individually</i>			
		<b>M3) Replace</b>	the proposal demonstrates how the project may contribute to developing alternatives to current practices or systems within the food value chain	<i>to be filled in individually</i>			
		<b>M4) Digital technologies impact</b>	the proposal demonstrates how the project may contribute towards the increase of transparency, empowerment and/or safety of digital	<i>to be filled in individually</i>			

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
			technologies development		shortcomings but overall, the proposal addresses the criterion very well. 5 = Excellent – The proposal successfully addresses all relevant aspects of the criterion with no or minor shortcomings.		
3	IMPLEMENTATION	<b>I1) CV/Artistic Portfolio</b>	the artist background must match in terms of needs, strategies and competences, proving the artists' ability to go from the conceptual to the development stage within a project.	<i>to be filled in individually</i>	0 = The proposal fails to address the criterion, or it cannot be assessed due to missing or incomplete information. 1 = Poor – The criterion is inadequately addressed or there are serious inherent weaknesses. 2 = Fair – The proposal broadly addresses the criterion, but there are significant weaknesses. 3 = Good – The proposal addresses the criterion well but		3
		<b>I2) Artistic quality</b>	based both on previous work by the artist and on the vision developed in the proposal regarding the use of digital technology in tackling/addressing the selected direction	<i>to be filled in individually</i>			
		<b>I3) Art-technology congruence</b>	synergy between technological tools and artistic thematic and	<i>to be filled in individually</i>			

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
			methodological approaches		there are a certain number of shortcomings. 4 = Very good – There is a small number of shortcomings but overall, the proposal addresses the criterion very well.		
		<b>I4) Resources</b>	the proposal shows clear links with the needs and goals of a) the program, b) the partners and is realistic to achieve within the given time and budget constraints.	<i>to be filled in individually</i>	5 = Excellent – The proposal successfully addresses all relevant aspects of the criterion with no or minor shortcomings.		
<b>4</b>	<b>Recommendation</b>	<b>Do you suggest the proposal to get selected for funding?</b>		<i>to be filled in individually</i>	Yes/No. Please, include a comment explaining your answer.	0	10

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
		Please write down comments to help the artist improve the project idea. Think of sources/stakeholders/ insights the artist could use to make it a winning proposal / project		<i>to be filled in individually</i>			
		If the artist is selected, would you like to get involved? If yes, how?		<i>to be filled in individually</i>	Yes/No. Please, include a comment explaining your answer.		
5	<b>Declaration of Conflict of Interest</b>	No Please, check the Code of Conduct previously provided to you for a detailed explanation of a conflict of interest.	I declare and confirm that, to the best of my knowledge, I have no direct or indirect conflict of interest in evaluation of this proposal.	<i>Yes//No checkbox</i>	<i>Yes//No checkbox</i>		

Evaluation criteria		Question	Further details to be taken into account when evaluating	Individual comments and recommendations (mandatory)	Scoring options	Total	Threshold
6	<b>Ethical Issues</b>	Evaluators should check if the proposal might face any potential ethical issues (e.g. involve the use of human embryos, human participants, personal data, animals, third countries from outside of the EU, military applications etc.).	Have you identified any potential ethical issues that may arise from the proposals at this stage?	<i>Yes//No checkbox</i>	Please, include a comment explaining your answer if you found any issues. (Enter 'N/A' in case you haven't found issues).		

### ANNEX 5 - Applications above the threshold after Independent Evaluation

Username	Proposal direction	Name of the proposal	Country	Total score
studioschubert	Local Conditions	meat machines	Germany	14,00
tyramatildarex	Local Conditions	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Sweden	13,33
infoeco	Mega Scale	Terroir That Travels	Netherlands	13,33
rybakov	Local Conditions	Becoming a bacterial garden	Germany	13,00
edoediedu	Local Conditions	Mound personified	Hungary	12,67
sstummerer	Local Conditions	re:imaging FOOD	Austria	12,67
sdw_31	City+Farming Synergies	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	Belgium	12,67
cunicode	Mega Scale	FOOD DYSMORPHIA	Spain	12,67
nonhumannonsense	Local Conditions	The Council of Foods	Germany	12,33
robinmorabito	Local Conditions	Biosonifier - rediscovering cultural significance of fermentation	Iceland	12,33

Username	Proposal direction	Name of the proposal	Country	Total score
jvdmst	Local Conditions	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Netherlands	12,00
stefanocaimi	Local Conditions	The harvest moons	Italy	12,00
lingtan	Local Conditions	Low Carbon Climate Cookbook	None of the above (United Kingdom)	12,00
helenanikonole	City+Farming Synergies	Acoustic Agriculture: AI-Enhanced Urban Farming	Germany	12,00
joele	Local Conditions	Alimentary Echos	Sweden	11,67
ivanhenriques	City+Farming Synergies	Ecoshroom	Netherlands	11,67
yiannisk	Local Conditions	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Greece	11,33
flowsvibe	Local Conditions	Carno Culture	France	11,00
infoeco	City+Farming Synergies	Satellite Sky Garden	Netherlands	10,67
studioteratope	Mega Scale	Tools for Agroplesure: Designing for Co-Liberation	Slovenia	10,67



Username	Proposal direction	Name of the proposal	Country	Total score
rrefael	Local Conditions	Perma Hortus Conclusus	Netherlands	10,67
cunicode	Local Conditions	HYLOK	Spain	10,67
simongmajner	City+Farming Synergies	StellaVerde Urbanum (!!!WORKING TITLE!!!)	Slovenia	10,67
im-astudio	Local Conditions	Future Protein	Israel	10,33
econ	Mega Scale	MVP x FFF	Portugal	10,33
anahita	City+Farming Synergies	New City Farm	Austria	10,00

## ANNEX 6 – Communication with Applicants

### 1. Information sent after the Consensus Meeting

#### Hungry EcoCities Call for Artists - Evaluation Feedback: your application has not been selected

1 message

Dear [REDACTED]

The Selection Committee of Hungry EcoCities met today, Friday, 16 June 2023, and decided on the list of the best 20 proposals in the **1st Hungry EcoCities Call** to be invited to the Jury Day.

We regret to inform you that, after the Evaluation process described in the [Guide for Applicants, section 4](#), your proposal "[REDACTED]" has not been selected among the best project ideas that will compete in the Jury Day.

We are now briefly communicating the outcome of the meeting so that you may cancel any commitments to participate in future steps of the evaluation process in this Call for Artists. However, we will send you detailed feedback from the independent experts in the following days.

Thank you for your participation in the Hungry EcoCities Open Call. Hope you keep in touch with us through the [S+T+ARTS platform](#) and [social media](#) so you can learn about the next Hungry EcoCities Open Call.

Best regards on behalf of the Hungry EcoCities consortium,

The Open Call Team

**HUNGRY ECOCITIES**  
A S+T+ARTS RESIDENCIES PROJECT



Project funded by the Horizon 2020 Framework Programme of the European Union, Grant agreement N°: 101069990.

#### Hungry EcoCities Call for Artists - Evaluation Feedback

Helpdesk Hungry EcoCities <hungryecocities@fundingbox.com>

Mon, Jul 17, 2023 at 10:49 AM

To: [REDACTED]

Dear [REDACTED]

[REDACTED] response. Below you can find the Evaluators' comments regarding the project "Transition Tales". I trust that they will be beneficial to you:

"The project [REDACTED] aims to help food forest farmers tell stories about the multi-species relationships and environmental remediation that emerges across many years of farming. Using technology to document and communicate. Exploring ways to tell stories on how a landscape is changing as a food forest matures and develops. The concept is therefore more considered an itinerant exhibition than a recurrent idea with change making potential. The proposal comes across as a follow up or continuation of the STARTS4WATER project 'Food Forest Fantasies'. Supporting continuation of previously funded (STARTS) projects without clear new angles or dimensions is not the intent of Hungry EcoCities. Moreover, when it comes to food forests, many other, more pressing, and urgent themes to explore come to mind, including several which were presented in other proposals by the same collective. Concluding, with a score of 8.67 out of 15 the proposal did not make the threshold of 10 points and was therefore discarded for the final round."

Thank you for your participation in the Hungry EcoCities Open Call. Hope you keep in touch with us through the [S+T+ARTS platform](#) and [social media](#) so you can learn about the next Hungry EcoCities Open Call.

Best Regards,

The Open Call Team

**HUNGRY ECOCITIES**  
A S+T+ARTS RESIDENCIES PROJECT



Project funded by the Horizon 2020 Framework Programme of the European Union, Grant agreement N°: 101069990.

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## 2. Information sent after Jury Day

### Hungry EcoCities “Call for Artists”: Jury Day Results

Helpdesk Hungry EcoCities <hungryecocities@fundingbox.com>

Thu, Jul 13, 2023 at 1:02 PM

To: [REDACTED]

Dear [REDACTED]

Congratulations! We are very happy to inform you that your proposal [REDACTED] has been selected!

We look forward very much to collaborate with you in the upcoming 9 months on getting these ideas off the ground.

The next and final stage before we can really start is the preparation of the Subgrant agreement, this will be the contract you will sign with the Hungry EcoCities consortium specifying the details of your residency. Next week we will get back to you with the instructions and additional information to get this process going. During this phase, we will check the information provided in your application form and your legal status, to confirm your eligibility to join the Hungry EcoCities residency!

For now, we hope you are just as excited as we are to get started and we wish you a wonderful summer.

All the best,

The Hungry EcoCities Open Call Team

**HUNGRY ECOCITIES**

**A S+T+ARTS RESIDENCIES PROJECT**



Project funded by the Horizon 2020 Framework Programme of the European Union, Grant agreement N°: 101069990.





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HungryEcoCities project has received funding from the European Union's Horizon Europe research and innovation programme under grant agreement 101069990

## ANNEX 7 – The Guide for Evaluators

# Guide for Evaluators (GfE)

## Hungry EcoCities First Open Call

# Call for Artists

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## 1. Introduction

The purpose of this guide is to give evaluators some **key references to facilitate the evaluations** within the 1<sup>st</sup> Open Call for proposals of the Hungry EcoCities project, launched on 1 March 2023 with a closing deadline on 15 May 2023.

Each proposal will be evaluated by 2 **external and independent evaluators** and 1 **internal evaluator** appointed according to the specific characteristics of the applicants from the pool of Experts. The independent evaluators will have wide expertise in contemporary arts, science, industry, etc.

A third evaluator (internal) having a wide knowledge of the technical fields, creative fields, innovation fields and in the food domain. Will be involved to provide an additional independent assessment of proposals.

This document provides guidance to evaluators on the scoring process and includes the instructions for the payment procedure.

## 2. About Hungry EcoCities

**Hungry EcoCities** aims at exploring one of the most **pressing challenges of our times: the need for a more healthy, sustainable, responsible and affordable agri-food system for all.** This topic shall be addressed by artists through digital enabled proposals, with a particular focus on AI.

Whatever way we look at food and all of its elements, the coherent fact is that we must use up less resources to become truly sustainable. In this project, we aim to explore the igniting question: **How can increased awareness and technological tools impact a future where we use resources responsibly to produce and consume food?**

Call for Artist at a glance

This first open call (Call for Artists: Humanizing Technology Experiments) will select artists from among the natural persons who have applied. Artists are encouraged to submit project proposals which respond to one of the three directions of experimentation as defined for them in the [Directions Booklet](#), thereby exploring and prototyping AI applications for the agri-food sector through artistic means.

## 3. Evaluation Basics

The final objective of the External Evaluation Phase is to **give a score and a recommendation to all applications assigned.**

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The scores will enable the **Hungry EcoCities consortium** to **build a ranking of applications and identify the best experiments** that will pass to the following evaluation phase. The scores must be based on a qualitative assessment, considering weaknesses and strengths related to the different aspects considered within each criterion. Therefore, **a score and a relevant comment should be indicated for each of the evaluation criteria.**

Each evaluator will give scores for each evaluation criteria and the final score of each proposal will be calculated as an average of the individual assessments. All scores will then be reported in the Individual Evaluation Report (IER) of each Applicant.

The final recommendation given on the overall application will be used as feedback for all applicants participating in the Open Call.

The evaluation will be carried out on the FundingBox Platform. Each evaluator will have to register in the platform, and sign the contract as explained in Annex 1: FundingBox Registration instructions for evaluators. Once the evaluators have registered and signed the contract online, they will be granted access to the **Evaluation Dashboard** where they will have a form to fill in for each application assigned to them.

**Please read carefully the annexes before starting any evaluation.**

#### 4. Criteria

**These are the criteria they will consider in order to evaluate your proposal:**

##### **EXCELLENCE:**

- **Innovation potential:** quality and strength of the overall proposal, potential for links with concepts of innovation a/o sustainability: willingness to experiment and prototype in order to achieve innovation spillovers as project outcomes.
- **Soundness of the approach:** the proposal demonstrates a clear and credible approach to deliver (a) demonstrable (artistic) prototype(s) by the end of the residency term.
- **Fit:** the proposal demonstrates an understanding of the direction it responds to and fits within the vision of the host studio.

##### **IMPACT:**

- **Artistic potential:** the proposal demonstrates potential for artistic outcomes
- **Technology uptake:** the proposal demonstrates potential for technology usability, uptake, or alternative use scenario contribution

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- **Replace:** the proposal demonstrates how the project may contribute to developing alternatives to current practices or systems within the food value chain.
- **Digital technologies impact:** the proposal demonstrates how the project may contribute towards the increase of transparency, empowerment and/or safety of digital technologies development.

#### IMPLEMENTATION:

- **CV/Artistic Portfolio:** the artist background must match in terms of needs, strategies and competences, proving the artists' ability to go from the conceptual
- to the development stage within a project.
- **Artistic quality:** based both on previous work by the artist and on the vision developed in the proposal regarding the use of digital technology in tackling/addressing the selected direction.
- **Art-technology congruence:** synergy between technological tools and artistic thematic and methodological approaches.
- **Resources:** the proposal shows clear links with the needs and goals of
  - a) the program,
  - b) the partners and is realistic to achieve within the given time and budget constraints.

#### 5. Scoring

**The evaluators will score each criterion on a scale from 0 to 5:**

0 = The proposal fails to address the criterion, or it cannot be assessed due to missing or incomplete information.

1 = Poor – The criterion is inadequately addressed or there are serious inherent weaknesses.

2 = Fair – The proposal broadly addresses the criterion, but there are significant weaknesses.

3 = Good – The proposal addresses the criterion well but there are a certain number of shortcomings.

4 = Very good – There is a small number of shortcomings but overall, the proposal addresses the criterion very well.

5 = Excellent – The proposal successfully addresses all relevant aspects of the criterion with no or minor shortcomings.

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Each evaluator will produce an Individual Evaluation Report. Your final score will be calculated as an average of the individual assessments provided by the Evaluators.

For each section (criterion), **the minimum threshold is 3** out of 5 points. **The total** maximum score will be 15 points, with a **minimum threshold of 10 points**.

In case of ties, the following criteria will be used to rank the projects, in order:

- The highest score in the Excellence Section.
- Other factors related to the objectives of the call to be determined by the Selection Committee.

After carrying out the Independent Individual Evaluation, experts who have evaluated the proposals will join a **Consensus Group**, to agree on a common position, including comments and scores for all evaluated proposals. The Consensus Group will specially discuss the cases where there is a significant divergence between the evaluators' scoring. In case no consensus is reached between the evaluators, an additional evaluator will be included to provide an extra evaluation. FBA will moderate it in order to make those evaluations as much aligned as possible.

As a result of the Independent Evaluation, a 'Ranking List' will be produced.

All proposals obtaining a score above the threshold will move on to the next stage.

## 6. The importance of Comments and Feedback

The purpose of reaching the objectives of the project and supporting the consortium in selecting the right candidates, it is very important that **evaluators include comments to justify their scores**.

A value-added comment should be included for each of the evaluation criteria. Evaluators' **comments will be shared with the applicants anonymously**, in order to pass on valuable feedback which can help them improve their business ideas independently of the final result of the selection. **Comments are therefore mandatory and cannot be omitted**.

Please read these 5 tips to provide valuable feedback:

- ★ **Use direct wording:** Try to avoid writing in the third person. The feedback provided is meant for applicants, not for other evaluators or experts.
- ★ Make sure your message is **clear**: Express your comments in clear language.
- ★ Make sure your feedback is **helpful** to the recipient: The purpose of giving feedback is to improve the applicant's proposal. They might be more receptive when your approach is positive and focused on improvement.
- ★ Convey your opinion in good intentions: Provide more positive than negative feedback.

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- ★ Be specific: Try to give examples whenever it is possible.

At the end of the evaluation process, **the Hungry EcoCities project** team will organise a Consensus Meeting where evaluators will be requested to provide their comments based on the evaluations performed.

## 7. Evaluation process

The evaluation of all applications will be carried out on the FundingBox platform at <https://gear.fundingbox.com/>. The evaluation form template which you will find online is shown in Annex 2. The details of the registration procedure are described in the Annex 1. Each evaluator will be granted access to the Evaluation Dashboard and will be assigned around 20 applications.

Each evaluation should take approximately 1 - 1.5 hours to assess. More information about how to use the FundingBox platform for evaluation included in Annex 2.

## 8. Evaluation Calendar

The evaluation of the assigned applications will begin on **25 May 2023**.

The expected deadline for the external evaluation phase is **15 June 2023**

Consensus Meeting to discuss scores and feedback provided: **16 June 2023**

## 9. Evaluator's Obligations

The following specific conditions, related to the "*Code of Conduct for Independent Experts*" are shared with the experts appointed as Evaluators, to be sure that they will be aligned with **Hungry EcoCities** project principles in terms of expert's evaluation:

The task of an evaluator is to participate in a **confidential, fair, and equitable evaluation** of each assigned proposal according to the procedures described in this guide and in any programme-specific evaluation document. He/she must use his/her best endeavours to achieve this, follow any instructions given by the **Hungry EcoCities project** team to this end and deliver a constant and high-quality piece of **work**.

The evaluator works as an **independent person**. He/she is deemed to work in a personal capacity and, in performing the work, does not represent any organisation.

The evaluator has the obligation to participate in the following meetings:

- evaluation briefing session organised by the **Hungry EcoCities project** team and
- evaluation consensus group meeting, if needed, to further comment on the scores and feedback provided to be sent to applicants.
- Hungry EcoCities Selection Committee Consensus Meeting if ordered as additional service.

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The evaluator signing the contract confirms to adhere to the **no conflict of interest and confidentiality** principles and he/she accepts the Code of Conduct.

In doing so, the evaluator commits him/herself to strict **confidentiality** and **impartiality** concerning his/her tasks.

If an evaluator has a **conflict of interest** with a proposal, he/she must **declare such facts** to the responsible contact person designated by the evaluation organisers as soon as he/she becomes aware of this.

Evaluators may **not discuss any proposal with others**, including other evaluators or personnel of the evaluation organisers not directly involved in the evaluation of the proposal, except during the formal discussion at the meetings moderated by or with the knowledge and agreement of the responsible contact person from the **Hungry EcoCities**.

Evaluators may **not communicate with applicants**. No proposal may be amended during the evaluation session. Evaluators' advice to the **Hungry EcoCities** team on any proposal may not be communicated by them to the applicants or to any other person. It is strictly forbidden for evaluators to contact applicants.

Evaluators are **not allowed to disclose the names of other evaluators** participating in the evaluation.

As the proposals are to be available electronically to evaluators, who will work from their own or other suitable premises, the evaluator will be **held personally responsible for maintaining the confidentiality of any documents** or electronic files sent and returning, erasing or destroying all confidential documents or files upon completing the evaluation as instructed. In such instances, evaluators may seek further information (for example through the internet, specialised databases, etc.) in order to allow them to complete their examination of the proposals, provided that the obtaining of such information respects the overall rules for confidentiality and impartiality. Evaluators may not show the contents of proposals or information on applicants to third parties (e.g. colleagues, students, etc.) without the express written approval of the **Hungry EcoCities** team.

Evaluators are required at all times to **comply strictly with any rules** defined by the **Hungry EcoCities** team for ensuring the confidentiality of the evaluation process and its outcomes. Failure to comply with these rules may result in exclusion from the immediate and future evaluation processes.

## 10. Processing of personal data

To the extent that the activities of the evaluators or the services provided by them involve the processing of personal data held by FundingBox, FundingBox authorises the experts to process those data.

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The evaluator should comply with the following obligations:

- 1) to process personal data in accordance with the instructions provided by FundingBox;
- 2) to use personal data included in the application forms only to evaluate those proposals;
- 3) do not apply or use personal data for any purpose other than evaluation of the assigned proposals;
- 4) do not transmit personal data, not even for its preservation, to any third party;
- 5) do not copy any of the data included in the proposal;
- 6) not to store or perform any other operations on personal data on private computers or servers (processing of personal data should take place only on FBOX Platform (fundingbox.com));
- 7) stop processing personal data at the termination of the contractual relationship;
- 8) do not give access to the applications to any other person and/or institution
- 9) to apply all technical and organisational security measures to secure personal data, among others:
  - a) do not pass own password to the fundingbox.com Platform to anyone;
  - b) do not use public networks, use only secured Internet connections;
  - c) do not use computer that might be accessed by other persons;
  - d) log out after each session;
  - e) do not let the internet browser used to remember the password to the assessment Platform.

Authorisation to process personal data is valid until completion of the Contractor's tasks.

## Annex 1: FundingBox Registration instructions for evaluators

### I. Signing up or signing in

**Step 1:** Access the FundingBox Platform at <https://spaces.fundingbox.com/> and click on the "Signup" button in the top right corner of the page in order to be redirected to the registration page. Alternatively, access <https://spaces.fundingbox.com/signup> to proceed with the registration.

Click on the "Sign in" button if you already have an account.

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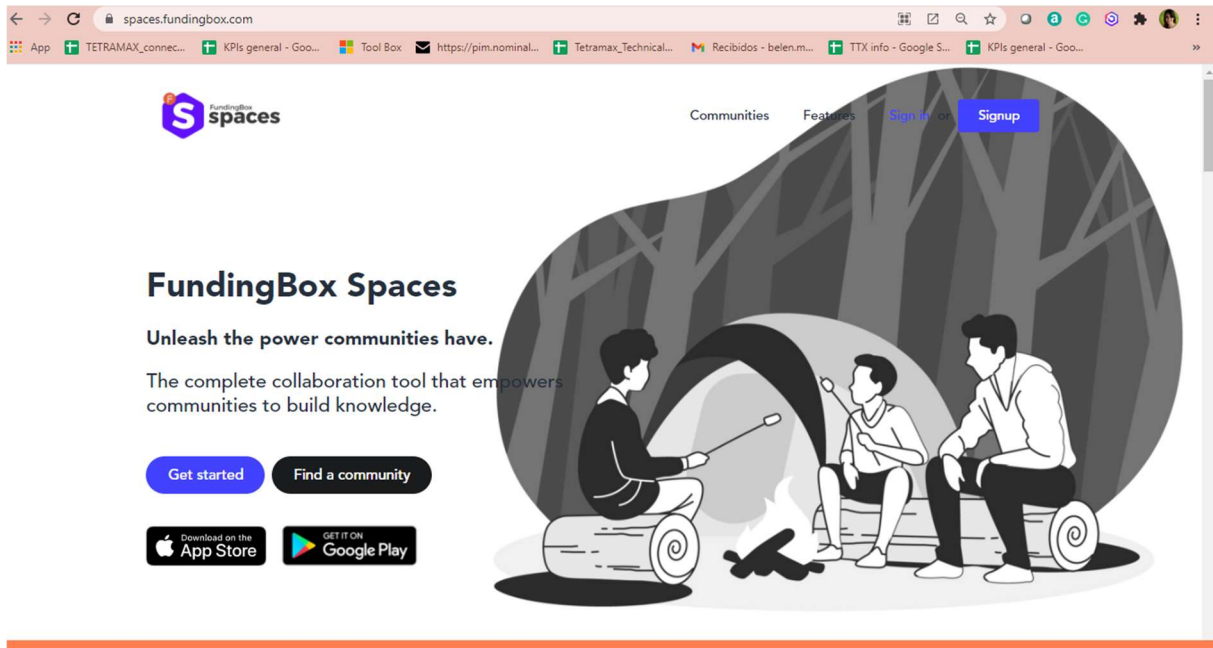


Figure 1 - Sign up or sign in at <https://fundingbox.com>

**Step 2: Fill in the “Sign up for a Fundingbox ID” form, as indicated in Figure 2 below.**

### Sign up for a FundingBox ID

Email

Username

Password

First name

Last name

I want to receive updates by email about funding opportunities and events

Figure 2 - Fill in the registration form

Now you are ready to start the contract application!

## II. Filling in the application form

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Once your profile is created/verified, you can now submit your application at <https://contracts.fundingbox.com/>.

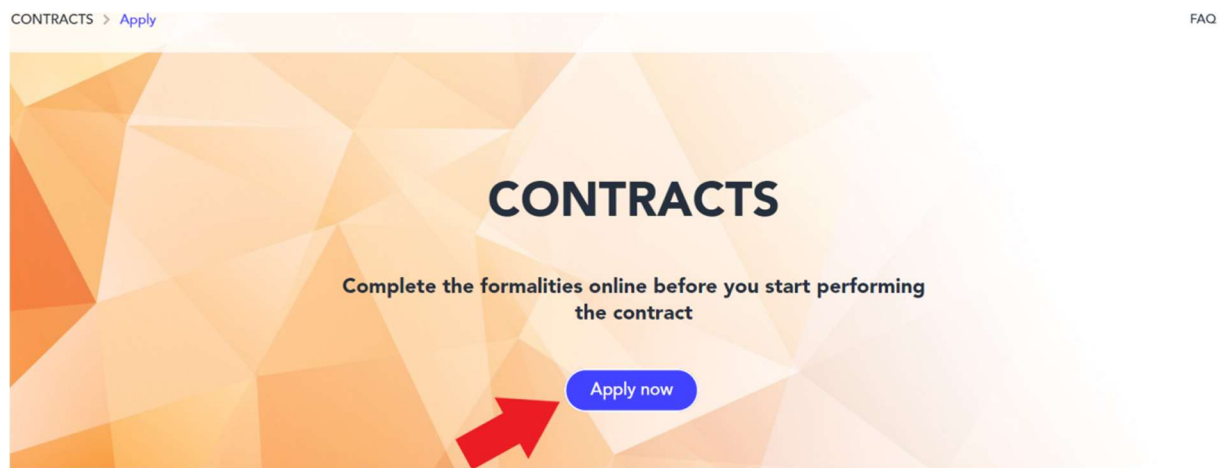
Application submission consists of following parts:

- Part 1:** Fill in all the required fields in Sections 1-3 of the online form and submit the application.  
Based on the provided data, Fundingbox will send you a contract to be signed.
- Part 2:** Sign the contract and upload it to Section 4.
- Part 3:** Finally, when your service is delivered, fill in Section 5.

## Part 1 - Sections 1-3 (filling in and submitting)

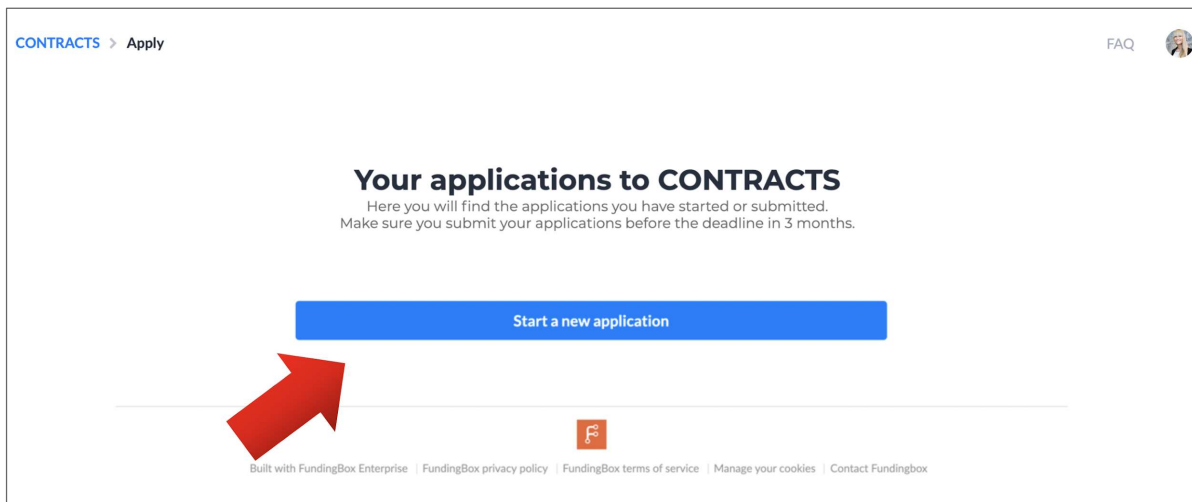
First, click on the “Apply now” button on <https://contracts.fundingbox.com/>, see Figure 3a and 3b.

Then fill in **Sections 1-3** as indicated in Figure 4, and finally **submit** the application. Please see below instructions for Part 1-3.



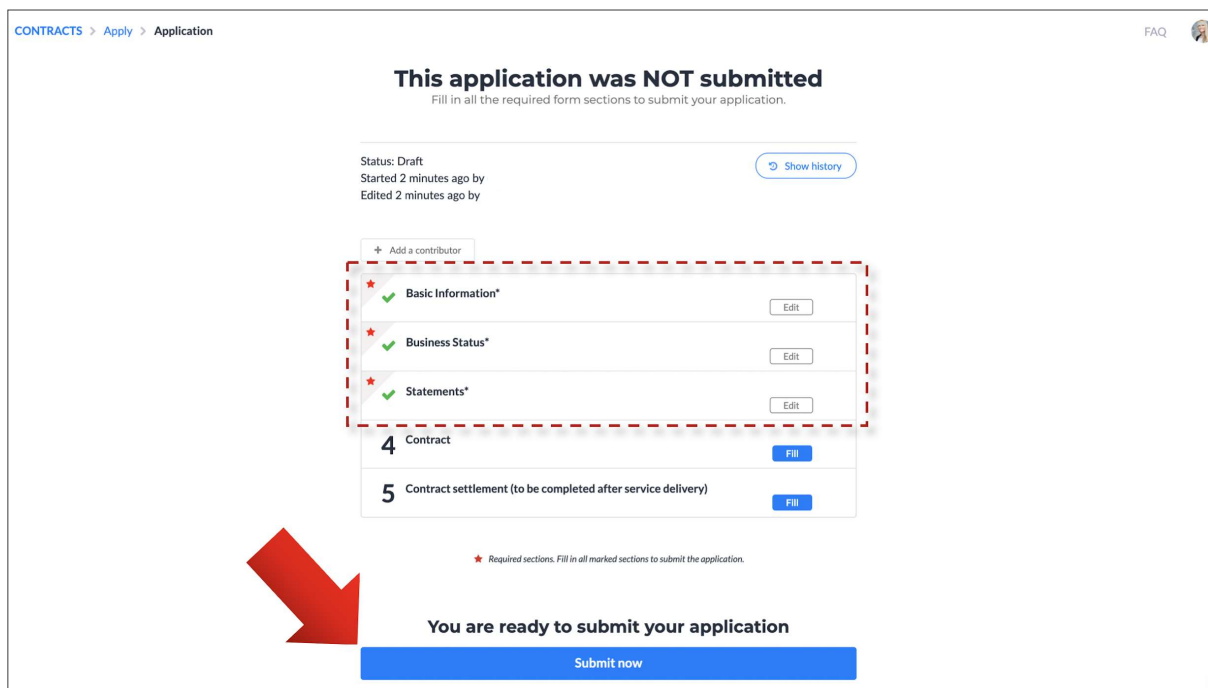
*Figure 3a – Start the application on <https://contracts.fundingbox.com/>*

You will then be redirected to the next page where you should click on the “Start a new application” button, see below.



**Figure 3b – Start an application on <https://contracts.fundingbox.com/>**

Afterwards, you will be required to fill in Sections 1-3. After you have filled in these sections, **submit your application** by clicking on the “Submit now” button. You will be able to edit the application later, if necessary.



**Figure 4 - Sections 1-3 to be filled in**

**Sections 1-3 are required in order to submit the application and to receive your contract.** We will provide you with the contract based on the data that you include in Sections 1-2. Please read the following instructions carefully.

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## Section 1 “Basic information”:

- Indicate the “Project title”, see Figure 5 below.
- **IMPORTANT! “Company name” is the name of the company that will issue the invoice to FundingBox.** The field must be left empty if you provide the service as a natural person not running a business.

1. Project title \*

The same we indicated to you in the first email; It's also in the contract

2. Company full name (if applicable)

Fill in, ONLY if you PERFORM CONTRACT WITHIN BUSINESS ACTIVITY

3. Name and surname (person providing the service) \*

4. E-mail \*

Remember, use always this email address to contact us.

5. Phone number \*

(+00) 000 000 000

Required fields

Save and continue

Figure 5 - Section 1

## Section 2:

In Section 2 you have to choose how you will perform the contract (see Figure 6):

- **“Within my business activity - I run a business/company/I am self-employed”.** Fill in the data of the company that will issue the invoice.
- **“As a natural person not running a business”.** This option is only for a natural person **not** running a business. Fill in your personal data..



## Business Status

How will you perform the contract? \*

Within my business activity - I run a business/company/I am self-employed

As a natural person not running a business (Please note that we are required to collect all the data below for tax purposes)

Required fields

Save and continue

Figure 6 – Section 2

**IMPORTANT!** Please be aware that, in the case of natural persons, we are required to gather a lot of personal data, which is necessary for preparing tax statements.

**Remember** to indicate your **TAX ID number** (TIN) if you are a natural person not running a business. **Remember** to indicate a company **TAX ID number** and **EU-VAT number** in the application form if you perform the contract within business activity.

Please refer to the link below if you are unsure of your TAX ID number:

- <https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/>

Please note that EU-VAT must be active to invoice us. Use the link below to verify it:

- [https://ec.europa.eu/taxation\\_customs/vies/?locale=en](https://ec.europa.eu/taxation_customs/vies/?locale=en)

### Section 3:

Please read all the statements in Section 3 carefully and choose option YES or NO for each of them (Figure 7 - Section 3)

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## Statements

By ticking the box I confirm that I will ensure compliance with any and all obligations arising out of my national law, including but not limited to tax, labor and social security matters, I will be solely responsible for paying all national due contributions and taxes. \*

Yes

No

By ticking the box I confirm that I am not employed by any of the Consortium Partners nor do I regularly cooperate with any of them. \*

Yes

No

By ticking the box I confirm that I am aware that if I fail to provide the certificate of fiscal residence, FBOX may be obliged to deduct 20% withdrawal tax from my remuneration. As a result, I will receive 80% of the remuneration indicated in the Contract, and 20% deduction will be duly paid to tax authorities. \*

Yes

No

Required fields

Save and continue

**Figure 7 -Tick the right box for each statement**

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When Sections 1-3 are filled in, please **click "Submit now"** as indicated in Figure 8 below.

**This application was NOT submitted**  
Fill in all the required form sections to submit your application.

---

Status: Draft [Show history](#)  
Started 2 months ago by @izabellacegiolka  
Edited a few seconds ago by @izabellacegiolka


[+ Add a contributor](#)

★ ✓ Basic Information*	<a href="#">Edit</a>
★ ✓ Business Status*	<a href="#">Edit</a>
★ ✓ Statements*	<a href="#">Edit</a>
4 Contract	<a href="#">Fill</a>
5 Contract settlement (to be completed after service delivery)	<a href="#">Fill</a>

★ Required sections. Fill in all marked sections to submit the application.


**You are ready to submit your application**

[Submit now](#)



**Figure 8 - Submit the application form by clicking "Submit now"**

**As a result**, you should see the following status of your application:



**Your application was successfully submitted**

You can still edit this application as many times as you need till the application deadline (Mon Aug 03 2020 14:00:00 GMT-0300 (Central European Time)).

[< Back to my applications](#)

**Figure 9 - Application was successfully submitted**

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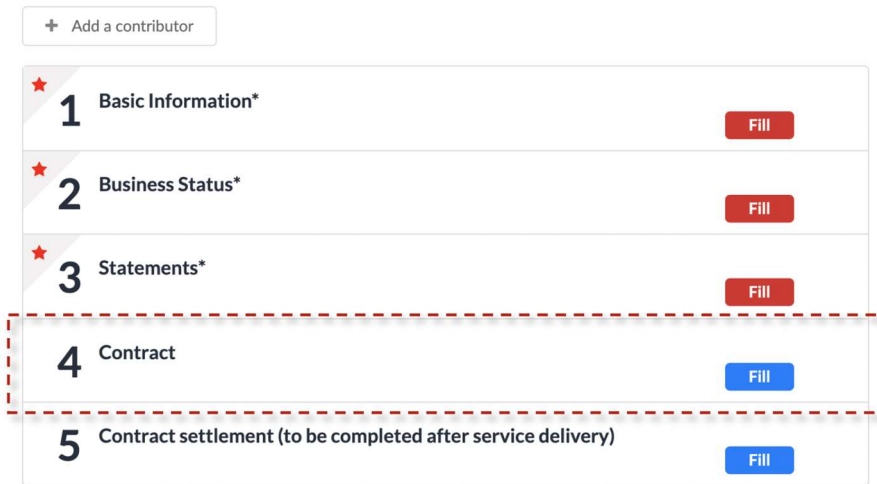
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## Part 2 - Submission of the contract

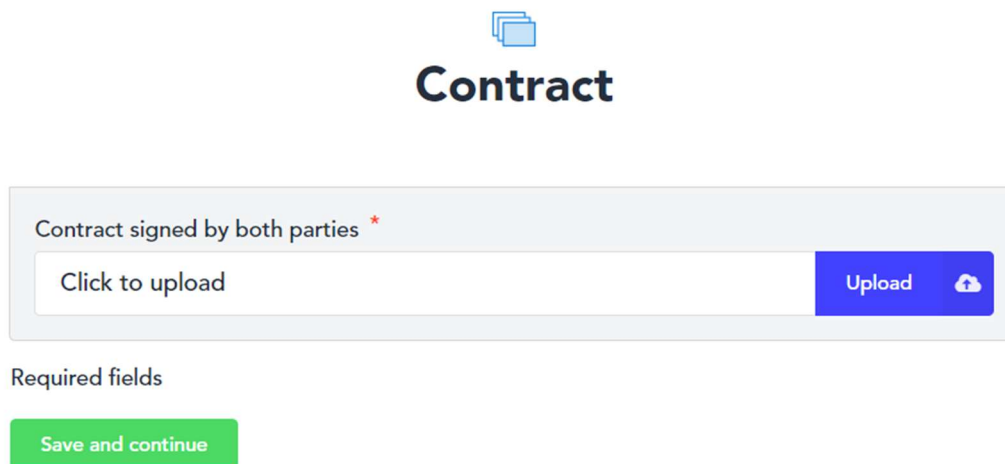
Section 4 is dedicated to uploading **the contract signed by both parties**, see Figure 10 and 11.




+ Add a contributor


★ 1	Basic Information*	Fill
★ 2	Business Status*	Fill
★ 3	Statements*	Fill
4	Contract	Fill
5	Contract settlement (to be completed after service delivery)	Fill

**Figure 10 – Click on the "Fill" button under Section 4 to upload the contract**



  
**Contract**

Contract signed by both parties \*

Click to upload Upload 

Required fields

Save and continue

**Figure 11 – Example of a successfully uploaded contract**

If you experience any kind of technical problems related to the Fundingbox platform, please inform our Team by sending an email directly to Kasia Goj at [katarzyna.goj@fundingbox.com](mailto:katarzyna.goj@fundingbox.com).

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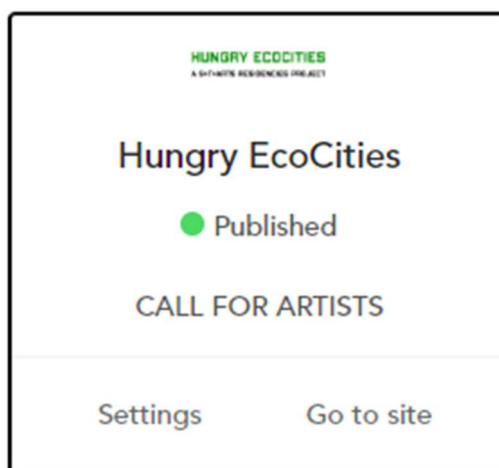
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## Annex 2: Evaluation instructions

After registration and upload of the signed contract, the evaluation process will take place. Evaluations will be done on the FundingBox Platform. Only evaluators registered will have granted access to the Evaluation Dashboard.

1. FundingBox Login: Access FundingBox Platform at <https://gear.fundingbox.com/>, click on "Login" and use it with your FundingBox user. Once you are in you will see **the Hungry EcoCities project** to which you were invited.



2. Click the Open Call to see the list of applications assigned to you. You can also access the list in the Menu (at the top left corner of the screen) -> Data -> Evaluations.
3. Each Expert should review the applications assigned in order to check if there is no conflict of interest between the evaluator and the applicant. If any conflict arises it should be immediately communicated to the open call manager: Anca Marin (anca.marin@fundingbox.com) until 29 May 2023. After this date there will be no possibility to change the assigned applications.
4. Next to each application you will see a button to fill in the evaluation form assigned to you.
5. Fill in all required fields (including comments).
6. You can edit your evaluations as many times as you need before the deadline. Once the deadline has passed you can't edit them.

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## Annex 3: Payment Procedure

### Part 3 - Filling in Section 5

The payment procedure starts after completion of your contractual obligations, i.e. evaluation(s) completed on time. Once the evaluation period is finished, we will ask you (via e-mail) to fill in **Section 5**, see Figure 12, in the previously submitted application available on the platform at <https://contracts.fundingbox.com/>.

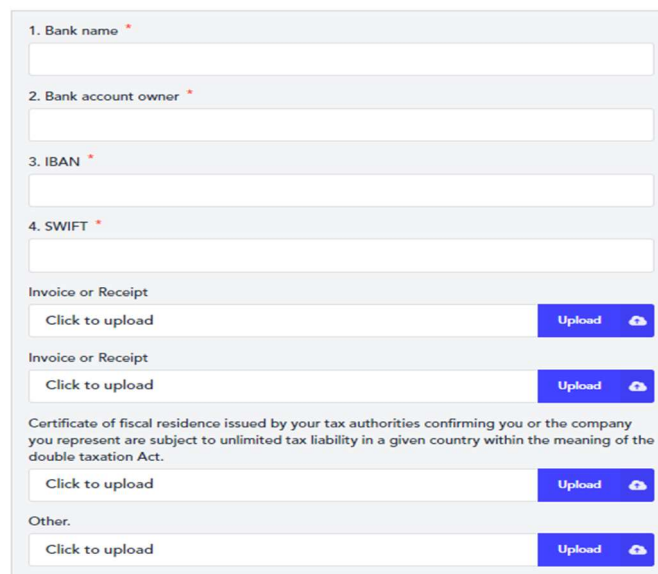


The screenshot shows a vertical list of sections in a light grey box. Each section has a green checkmark on the left and an 'Edit' button on the right. The sections are: 'Basic Information\*', 'Business Status\*', 'Statements\*', and 'Contract'. Below these is '5 Contract settlement (to be completed after service delivery)', which is enclosed in a red dashed border and has a blue 'Fill' button.

**Figure 12 – Fill in Section 5 by clicking on the "Fill" button**

Subsequently, complete the form of Section 5, as depicted on Figure 13. Please turn to the next page for a detailed description of Section 5.

#### **Contract settlement (to be completed after service delivery)**



The form is titled 'Contract settlement (to be completed after service delivery)'. It contains the following fields and sections:

- 1. Bank name \*
- 2. Bank account owner \*
- 3. IBAN \*
- 4. SWIFT \*
- Invoice or Receipt: Click to upload [Upload button]
- Invoice or Receipt: Click to upload [Upload button]
- Certificate of fiscal residence issued by your tax authorities confirming you or the company you represent are subject to unlimited tax liability in a given country within the meaning of the double taxation Act. Click to upload [Upload button]
- Other: Click to upload [Upload button]

**Figure 13 – Section 5**

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## DETAILED EXPLANATION TO SECTION 5

### 1 BANK ACCOUNT DETAILS

All payments will be made in EURO, therefore you have to provide an **EURO bank account**. Otherwise, you will bear all currency conversion costs. The bank account details should include the following:

- Bank name;
- Bank account owner;
- Account number/IBAN;
- SWIFT/BIC.

Please be aware that the bank account details indicated in the application must be the same as those on the invoice/receipt (if included there). Otherwise, the payment might be delayed, and you will bear the cost of the payment.

The cost of the bank transfers is borne as follows:

- FundingBox bears the cost of transfers charged by its bank;
- You bear the cost of transfers charged by your bank;
- The party causing a repetition of a transfer bears all costs of the repeated transfer.

**Payments will be made within 30 calendar days after the completion of contractual obligations and the submission of all additional required documents (completed application form, signed contract, properly issued invoice/receipt, CFR). Please note that your EU-VAT number must be active (if applicable).**

### 2 INVOICE/ RECEIPT

All invoices/receipts need to be issued in line with your national law and contain as a minimum:

- the date of issue;
- your company/personal data including TAX ID/VAT NO/EU-VAT NO (**it should be active**);
- the total amount in EUR coherent with the contract;
- the description **provided by us via e-mail**;
- FundingBox legal data **provided by us via e-mail (please don't forget to indicate our VAT no)**

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**FundingBox Accelerator sp. z o. o.**

**VAT number PL7010366812**

**ul. Postępu 15**

**02-676 Warszawa, Poland**

- your bank account details.

### **3. CERTIFICATE OF FISCAL RESIDENCE (CFR)**

**The purpose of this certificate is to help you avoid double taxation.**

For more information you could either ask your national tax authority, or have a look here:

[https://europa.eu/youreurope/citizens/work/taxes/income-taxes-abroad/index\\_en.htm](https://europa.eu/youreurope/citizens/work/taxes/income-taxes-abroad/index_en.htm)

National tax websites:

[https://ec.europa.eu/taxation\\_customs/national-tax-websites\\_en](https://ec.europa.eu/taxation_customs/national-tax-websites_en)

**Please note that in case of non-residents, in order to release the payment, FBOX must be provided with a valid Certificate of fiscal residence (CFR). The validity date is indicated directly in the document or in the absence of such information, CFR is valid no more than 12 months from the date of its issuance. CFR must be valid at the moment of releasing the payment.**

In case the Expert is **not a resident of Poland** and:

- does not perform an economic activity, he/she is obliged to deliver a valid CFR issued in his/her name;
- performs an economic activity or represents a company, he/she is obliged to deliver a valid CFR issued in the company's name.

**In case that the Expert fails to deliver this certificate, the payment may be reduced by the additional tax that FBOX must pay due to the lack of the CFR (around 20%).**

When possible, **the CFR**, issued by your national tax authorities, **must mention the treaty between Poland and your country of fiscal residence for the avoidance of double taxation.**

**In some countries receiving the CFR takes a lot of time, so it's better to apply for it at the beginning of the process. You need to submit the CFR once the service has been delivered and before the payment is released by us. Please note that the CFR may not be replaced by any alternative document! In case of doubt, please check with your tax authorities.**

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Please upload the online version of the CFR or the scanned copy of the original. **Note that copies are acceptable only up to 10 000 PLN/fiscal year (around 2 200 EUR/fiscal year).** It means that if you earn more than 10 000 PLN through FundingBox per fiscal year, we will request an original version to be sent by post (or the online version uploaded onto the platform if you have previously uploaded only a scanned copy).

**Payment** is considered to be carried out on the date on which the FundingBox account is debited.

Please note that as the contract is concluded under the Project that is funded by the European Commission under H2020, you are obliged to deliver any additional documentation requested by FundingBox after the contract is completed, if that request results from the audit run by the EC or another authorised body.

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## ANNEX 8 - The Code of conduct



**Hungry EcoCities**  
**rules for**  
**ensuring IMPARTIALITY, avoiding CONFLICT OF INTEREST**  
**&**  
**CODE OF CONDUCT for all involved parties, including experts,**  
**evaluators, advisors, Committees members and Consortium**  
**members**

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## WHY WE IMPLEMENT THIS DOCUMENT

FundingBox is the Hungry EcoCities Partner responsible for organising open calls.

In order to ensure the proper management and distribution of public funds, we implement this document to ensure the impartiality and transparency of the whole Hungry EcoCities process of evaluation and open calls management.

We would like you to know how to:

- keep impartiality during Hungry EcoCities open call and evaluation,
- recognise a conflict of interest and what to do to avoid it,
- react if you recognise a conflict of interest.

## I. WHO SHOULD USE THIS DOCUMENT

This document is addressed to all persons having a direct or indirect impact on who will be provided with the financial support or/and in what amount. You should read and follow this document if:

- you participate in evaluation process (for example - as an evaluator or member of the Selection Committee);
- your opinion might affect decisions on granting FSTP (for example, if you act in the capacity of an advisor or ethical evaluator) or you are involved in such decisions;
- your opinion might affect decisions on payment of the grant (for example, you assess the progress of the FSTP recipient, evaluate KPIs) or you are involved in such decision making process;
- you decide on the progress of the FSTP recipient within the project stage or about termination of its participation.

So, it is addressed to evaluators, experts, employees, managers, members of the managing bodies, engaged in the project at an individual level - hereinafter referred to as **the persons involved**, but also to the consortium Partners as Legal Entities.

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## II. WHAT YOU WILL FIND IN THE DOCUMENT

In this document you will find:

- **definition of conflict of interest (COI),**
- kind of relationships that can cause **COI,**
- main factors to assess the risk of **COI,**
- information on how to react if you identify or suspect **COI.**

## III. CONFLICT OF INTEREST - DEFINITION

A conflict of interest generally refers to a situation where **impartial and objective** exercise of the functions by a person involved in the evaluation, selection or decision process **is compromised** for reasons involving:

- **family, emotional life or**
- **political or national affinity or**
- **economic interest or**
- **any other direct or indirect personal interest.**

Relevant personal interest may be **of the financial or non-financial nature** and it may concern a **personal or family relationship, or professional affiliations** (including additional employment or "outside" appointments or former employment or appointments). Not only actual independence but also the **perception of independence** shall be considered (for example, you are asked to evaluate your supervisor's life partner, or you are involved in a different project together, but your cooperation is not of the economic or personal nature).

**Conflicts of interest should be considered at all levels of the evaluation and selection of applications as well as throughout the evaluation of the project during its implementation.**

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## IV. CONFLICT OF INTEREST - EXAMPLES

Following relations are recognised as a conflict of interest:

- **any ownership relations** (such as: ownership of shares, joint venture, holding, joint participation, silent partner) between the Applicant/Beneficiary and the person involved;
- **employment or collaboration ratio or existing civil contract** between the person involved and the Applicant/Beneficiary;
- **managerial or supervisory functions**, position in managing or supervising bodies (also a possibility of establishing such a relationship);
- **economic interest** in case of positive decision on giving a grant (both direct and indirect);
- existence of **material, especially financial, relationships** (such as the person involved receiving from the Applicant/Beneficiary any benefits - significant gifts, donations, future employment or contract etc.);
- **family and personal relationships**, i.e. marriage, kinship, affinity to the second degree in a straight line or lateral line, adoption, care or guardianship or actual life and other close personal ties binding the Applicant/Beneficiary (or its employee, shareholder, member of the managing and supervising bodies, member of the board, manager, subcontractor etc.) with the person involved (a conflict of interest also **persists after cessation** of justifying exclusion of the above mentioned relationship);
- remaining in a legal or factual relationship that may give rise to justified doubts about your impartiality;
- at the entity level, a conflict of interest is basically but not only related to **ownership of shares, financial links and economic connections** (such as for

example exclusive license or sale agreements, as far as they concern product or solution covered by the application).

**Examples:**

**You are asked to evaluate application submitted by your close friend. There are two similar projects. Majority of the factors impacting final result are similar. Which one will you choose?**

**You are asked to evaluate project submitted by your business ex-partner. Your business collapsed because of his/her unfair action, you lost a lot of money and nerves. Is your assessment 100% objective?**

**You work for the company that was involved in the proposal evaluation - in case that they progress to the next stage the company you work for will get some extra remuneration.**

**Company that you represent has a licence agreement with the Applicant. Royalties paid to your company depends on the value of their sale - in case that company will grow royalties will be higher.**

**You should assess an application submitted by the applicant working with you in the same cathedral at the university. You might be competitors or cooperators. Will it impact your assessment?**

**Applicant is part of the capital group of the company that you represent.**

**You represent University and applicant is University's spin-off or spin-off of the University's specialised body.**

The above relationships may result in a conflict of interest if they occur **at the time of an action or have occurred in the past** (usually within 3 years before the action starts) or are likely to occur in the future - if they influence the decision-making process in this matter. **Time limits do not apply to the family and personal relationships.**

**Example:**

**You assess only formal requirements - your assessment might be easily verified as formal criteria are objective.**

**You only give your opinion but you don't score a proposal, it still might be verified by others.**

**You participate in all different stages of evaluation and have voting right.**

**You represent the Coordinator and your vote decides in case of ties.**

## V. CONFLICT OF INTEREST - IDENTIFIED - NEXT STEPS

You identified an existing or potential COI. What should you do?

If COI exists or its risk exists, you should refrain from further action and refer the matter to the Open Call Manager without delay.

If you represent Hungry EcoCities Consortium partner, you should also inform your hierarchical superior.

COI should be assessed case by case as the risk related to such conflict is not always the same.

To determine the level of COI risk we take into account the following factors:

- the powers entrusted to the individual (ex. employee vs. a member of the board or member of the committee vs. chairman of the committee);
- areas of responsibility of the persons concerned (ex. whether the persons are directly involved in or having an influence on a decision-making process);
- the scope of possible infringements;
- the actual impact on the actions and decisions - level of commitment should be taken to account.

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In case of any doubts when determining whether COI occurs, the final decision is made by the Coordinator of the Consortium, as long as the conflict does not concern the Coordinator itself. In case that COI concerns the Coordinator of the Consortium, the decision should be made by partners responsible for the choice of FSTP recipients. In case of doubt, the Coordinator of the Consortium might ask the EC Project Officer for resolution.

Below we describe in detail our approach to COI for different categories of persons involved.

Please take into account that it does not cover all possible situations.

1. CODE OF CONDUCT – experts, evaluators, members of the bodies responsible for the selection of FSTP recipients and their assessment during the project execution.

**Following situations are automatically considered as a conflict of interest:**

- a. you were **involved in the preparation** of any application under the given open call;
- b. you **submitted an application** in the given open call or you are the Applicant's team member,
- c. you are a **director, trustee or partner** or in any way **involved in the management** of the Applicant (or third party linked to the Applicant or involved in the submitted project);
- d. you are the Applicant's **co-owner**, or you **co-own their IP rights**;
- e. you are **employed or contracted by one of the Applicants** (or third party linked to the Applicant or involved in the submitted project);
- f. you **employ or contract one of the Applicants**;
- g. you have close **family ties** or other **close personal relationship** with the Applicant;
- h. have (or have had during the last three years) a scientific collaboration with the Applicant;
- i. has (or have had) a relationship of scientific rivalry or professional hostility with the Applicant;

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- j. you will **benefit** in the case that the Applicant is selected in the given open call;
- k. the Applicant and company that you represent are linked third parties in different Horizon Europe/Horizon 2020 Project.

**Points a-j apply accordingly to the company that you represent in the evaluation process.**

At the institutional level, the following situations will automatically be considered as COI if a Consortium partner:

1. owns shares in the shares capital of the participant (also through affiliated entities);
2. has financial links and economic connections with the participant (such as for example exclusive license or sale agreements, as far as they concern product or solution covered by the application);
3. sitting on the participant's management or supervisory bodies;
4. have any other legal/contractual relationship with them (ex. choosing a participant will increase the Partner's income in connection with the separate agreement concluded with the participant).

**Points 1-4 should be applied according to the evaluation of the projects invited to the programme and decision on payment of the grant.**

In any of the above cases, depending on the stage of evaluation, you will be excluded from the further evaluation and selection of applications submitted within the given open call or from the evaluation of the progress performance of projects taking part in the Hungry EcoCities.

We will void any evaluation you already participated in. Comments and scores already given will be discounted. Another person will replace you, and this part of evaluation will be repeated.

**Following situations will be individually assessed:**

- a. you were employed by one of the Applicants (or linked third parties or other third parties involved in the application) more than 3 years ago;
- b. you were involved in the preparation of the application as an external advisor within your tasks in the Hungry EcoCities free of charge;

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- c. you are involved in a contract, grant, prize or membership of management structures (e.g., member of management or advisory board, etc.) or research collaboration with the Applicant;
- d. you participated with the Applicant in the Consortium in a different Horizon Europe/Horizon 2020 project;
- e. you and the Applicant are members of the same association, cluster, or DIH;
- f. **any other situation that could cast doubt on your ability to participate in the evaluation impartially or that could reasonably appear to do so in the eyes of an outside third party.**

**Example:**

**You, and applicant are members of the same association.**

**Association has 100 members and there is no further link among its members - we will rather not treat it as a COI.**

**You are a head of the association, fees paid by the association members depends on their incomes - it might be treated as a COI.**

**You worked for the applicant 4 years ago.**

**You decided to leave the company and are successful in different field - we will treat it as a conflict but we will not exclude you from the whole evaluation but we will re-assign this application.**

**You decided to leave the company and started own business that competes with the applicant - we will probably exclude you from evaluation.**

**You and applicant are parties to the same project.**

In this case, the Consortium may decide to exclude you from the whole evaluation or part of it (i.e., only the part relating to the application concerned or also for competing applications, or the entire call) and, if necessary, to replace you and organise a re-evaluation.

You will have to submit a statement about the absence of any COI before starting your duties within the selection and evaluation process. You will be also asked to confirm the absence of any COI towards each application you assess. If you are (or become) aware of a conflict of interest, you must immediately inform the Open Call Manager or/and Project Coordinator and stop working until further instructions.

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**If exclusion of an evaluator is impossible, the Applicant given might be excluded.**

## 2. CODE OF CONDUCT – mentors, advisors

Please see the situations below which are automatically considered as COI. When you are requested to advise (proceed in any way), and you:

- a. have vested interests in relation to the questions you are asked to advise on;
- b. are linked to an organisation which would gain benefits (directly or indirectly) or be disadvantaged as a result of the work of an advisor;
- c. are employed by the FSTP recipient that you should mentor or provide with advice;
- d. are a co-owner or in-house counsel of the FSTP recipient that you should mentor or provide with advice,

you will be excluded from an action.

You can possibly be excluded from an action if responsible staff recognise other situations that could cast doubt on your ability to accomplish the work impartially, independently and in the public interest or that could reasonably appear to do so in the eyes of an outside third party. The above decision shall be based on the objective circumstances, available information and potential risks.

You will be required to confirm no conflict of interest while signing the contract.

If you are (or become) aware of a conflict of interest, you should immediately inform the Consortium Coordinator and stop working until further instructions.

## 3. CODE OF CONDUCT – Member of the Committee and Consortium Partners represented in the Committee

This part applies to Members of the Committee who participate in choosing the final list of FSTP recipients or in evaluating the performance progress of projects, and supplies the rules included in the section 1 above. In the case COI (understood as all the cases indicated above) involving any of the members of the committee or committee member's superiors, the following steps should be taken:

- a. in the case that COI is at the personal level (it is related to the person, not the Company he/she represents), the Committee member should be replaced, and

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the application concerned must be re-evaluated, scores already given will be discounted;

b. in the case that COI is at the institutional level, Coordinator or Committee responsible for evaluation should decide whether:

a. the Partner in question should be excluded from the evaluation of the given application and should not take part in the consensus group, panel review or hearings when the application is being discussed, and may not take part in any discussion or scoring of the proposal and must leave the room or the electronic forum when it is discussed;

or

b. the Partner in question should be excluded from the evaluation of all the applications in order to guarantee total impartiality of the corresponding selection and evaluation process; the Partner involved may not evaluate any proposal at any level in the call concerned. In such a case, the Consortium Partner accepts that it will have no impact on the selection procedure;

or

c. the Applicant should be excluded from the selection process.

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HungryEcoCities project has received funding from the European Union's Horizon Europe research and innovation programme under grant agreement 101069990

## ANNEX 9 - The minutes of the Consensus Meeting

### HUNGRY ECOCITIES A S+T+ARTS RESIDENCY PROJECT

<https://starts.eu/what-we-do/residences/hungry-ecocities/>

#### CONSENSUS MEETING MINUTES

##### CIRCULATION

Internal

##### VERSION

1.0

##### DATE

20-06-2023

##### AUTHORS

Anca Marin

##### LEAD PARTNER

FBA

##### CONTRIBUTING PARTNERS

n/a

##### QUALITY CONTROLLERS

n/a

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**Hungry EcoCities Consortium consisting of**



**Document History**

Version <sup>1</sup>	Issue Date	Stage	Content and Changes
1.0	20-06-2023	Draft	Minutes of the Consensus meeting 1st Open call



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## Minutes of the Consensus Meeting Call for Artists

**Grant agreement number:** 101069990

**Project Acronym:** Hungry EcoCities

**Date of the meeting:** 16/06/2023

**Date of document:** 20/06/2023

**Number of the Open Call:** Hungry EcoCities – Call for Artists

**Present – SELECTION COMMITTEE members validating the decision:**

No	PARTNER	ROLE in the PROJECT	NAME and SURNAME
1	BUOT	Project Coordinator	Pavel Smrz
2	SOS	Project Partner	Eva Mikkelsen
3	NTWK	Project Partner	Stephan Petermann
4	CRA	Project Partner	Monika Loeve
5	IN4ART	Project Partner	Lija Groenewoud van Vliet
6	FBA	Project Partner	Anca Marin

### Meeting Objectives

The consensus meeting for the 1<sup>st</sup> Hungry EcoCities open Call – Call for Artists took place on 16 June 2023 from 9.00 to 13.00 CEST with the objective **to select 20 finalists to participate in the Jury Day**.

The meeting was held online through the project Zoom account and started by checking the attendance of the core partners in the Selection Committee. A total of 6 core project partners were present in the meeting. With all members present, the quorum was complete to proceed with the meeting.

Two external evaluators were also present in the meeting: Maria Verstappen and Anneke Stolk.

### Resume of the meeting

Prior to the meeting, the members of the Selection Committee were given access to the applications above the threshold, on the FundingBox online platform, and the ranking list was shared with them along with the input provided by the independent evaluators in the previous evaluation stage. Attendees have also received in advance the Code of Conduct to guarantee non-conflict of interest.

None of the participants declared any objection against the procedure to be followed in the consensus meeting.

Before starting the discussion, all participants were informed they should announce any possible conflict of interest with any of the applicants when the proposals would be addressed individually.



At the same time, FBA provided information on the context of the call and other important aspects to be considered when voting on the selected proposals. At the moment of the Consensus, the situation was as follows:

- **60 submitted applications:**
  - 7 ineligible or out of scope
  - 53 eligible evaluated by 2 external + 1 internal evaluators
- **26 applications** above the threshold
  - 2 applicants with multiple submissions (proposalsx2 in different directions: Local Conditions + Mega Scale and City + Farming + Mega Scale)
- To be discussed in the consensus, by direction
  - Local Conditions            16
  - City+Farming Synergies 6
  - Mega Scale            4

The objective of the meeting was to reach the consensus to select the best candidates for the Jury Day and decide which applications would be included in the list of pre-selected finalists. If this was not possible, 2/3 of votes would be considered as a consensus too.

The Selection Committee has the role of selecting up to 20 finalists for the Jury Day, considering that the applications:

- Are aligned with the Hungry EcoCities objectives.
- Have the biggest potential impact.
- Are linked to the purposes described in the Guide for Applicants.
- Lead to art driven innovation outcomes consisting of a demonstrated prototype(s) of digital technology.

The consensus meeting was structured as follows:

- The Selection Committee discussed the proposals case by case by top-down order, based on the ranking list previously established according to the scores given by the 22 external and internal evaluators. Each application score was calculated as an average of the scoring of the 3 independent evaluators, and where significant divergence appeared.
- Only the 26 applications above the threshold (set at 10 points for the total score and 3 points for each individual criterion) were proposed for discussion. The applications below the threshold were not discussed as the process described in the Guide for Applicants requires that only the proposals ranked above the threshold will be passed to the consensus meeting.
- All the present partners, as well as the external evaluators, gave their opinion and provided their comments on the applications above the threshold. The Selection Committee decided, by consensus (or 2/3 votes), on the 20 pre-selected finalists, from the top ranking 26 proposals, to be invited to Jury Day.

- 6 proposals scoring above the threshold were not selected by the Selection Committee for the Jury Day.
- The Selection Committee followed the procedure mentioned in the Guide for Applicants and selected the 20 candidates for the Jury Day, so no Reserve List was created.
- The Selection Committee voted in favor of the application by a UK applicant, so the proposal “*Low Carbon Climate Cookbook*” by *Qing Ling Tan* will be invited to the Jury Day although there is a possibility it may not be funded since UK applicants are eligible to present a proposal and be included in the evaluation but cannot be funded at the time in the absence of a settlement between the EC and the UK.
- The Selection Committee prioritised a balanced distribution among the three directions when voting on the above the threshold applications, and the better ranking proposals submitted by the same applicant in different directions were selected.
- After being reviewed by members of both studios, SOS and CRA, the proposal “*The harvest moons*” by applicant *Stefano Caimi* was considered a good fit for the City+Farming Synergies direction, so, if the applicant agrees once consulted, this proposal will be under CRA as host studio, and not for SOS within Local Conditions direction.

### Proposals discussed and approved for Jury Day

As a result of the meeting, a list of candidates for Jury Day was produced with a total of 20 applications to be invited:

Username	Proposal Name	Direction	Country	Total	Initial Ranking	Votes by SC
studioschubert	meat machines	Local Conditions	Germany	14.00	1.00	100%
infoeco	Terroir That Travels	Mega Scale	Netherlands	13.33	4.00	100%
rybakov	Becoming a bacterial garden	Local Conditions	Germany	13.00	5.00	100%
sdw_31	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	City+Farming Synergies	Belgium	12.67	8.00	100%
cunicode	FOOD DYSMORPHIA	Mega Scale	Spain	12.67	8.00	100%
nonhumannonsense	The Council of Foods	Local Conditions	Germany	14.00	1.00	100%
jvdmst	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Local Conditions	Netherlands	12.00	11.00	100%
stefanocaimi	The harvest moons	City+Farming Synergies	Italy	12.00	11.00	100%
lingtan	Low Carbon Climate Cookbook	Local Conditions	UK	12.00	11.00	100%

Username	Proposal Name	Direction	Country	Total	Initial Ranking	Votes by SC
helenanikonole	Acoustic Agriculture: AI-Enhanced Urban Farming	City+Farming Synergies	Germany	12.00	14.00	100%
ivanhenriques	Ecoshroom	City+Farming Synergies	Netherlands	11.67	15.00	100%
studioteratope	Tools for Agroplesure: Designing for Co-Liberation	Mega Scale	Slovenia	10.67	20.00	100%
simongmajner	StellaVerde Urbanum (!!!WORKING TITLE!!!)	City+Farming Synergies	Slovenia	10.67	20.00	100%
econ	MVP x FFF	Mega Scale	Portugal	10.33	24.00	100%
robinmorabito	Biosonifier - rediscovering cultural significance of fermentation	Local Conditions	Iceland	12.33	10.00	83%
tyramatildarex	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Local Conditions	Sweden	13.33	3.00	83%
rrefael	Perma Hortus Conclusus	Local Conditions	Netherlands	10.67	20.00	83%
im-astudio	Future Protein	Local Conditions	Israel	10.33	24.00	83%
yiannisk	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Local Conditions	Greece	11.33	17.00	83%
sstummerer	re:imaging FOOD	Local Conditions	Austria	12.67	7.00	83%

### Proposals discussed and not selected for Jury Day

Username	Proposal Name	Direction	Country	Total Score	Votes by SC	Comments
cunicode	HYLOK	Local Conditions	Spain	10.67	33%	Highest ranking proposal by the same applicant selected for the Mega Scale Direction
anahita	New City Farm	City+Farming Synergies	Austria	10.00	17%	The candidate suggests an algae installation that utilizes face detection technology to respond to human movements. The proposal relies on text and images to convey the system. While algae play a crucial role in the future food cycle, the proposal lacks intellectual discourse and innovation. The connection between the interactive installation and its impact on visitors is unclear, and there are doubts regarding its technological feasibility.

Username	Proposal Name	Direction	Country	Total Score	Votes by SC	Comments
edoediedu	Mound personified	Local Conditions	Hungary	12.67	17%	Despite of an interesting point of departure and an identifying an urgency to address more immediate ways of growing food by the general public, the large ambitions of the project combined the relative unfamiliarity and/or limited in the field experience with the subject matter makes the proposal not fully realistic within the time and financial limitations of the project. It is also not clearly argued why or what the shape of the mounds were based on and how they would specifically connect with needed technology nor any specific variety of vegetable. It also failed at describing research processes and tools more accurately that would shape the project.
infoeco	Satellite Sky Garden	City+Farming Synergies	Netherlands	10.67	0%	The applicant presents the Satellite Sky Garden project, which aims to explore plant growth in space. Their proposal suggests constructing a prototype rooftop garden in Turin as the focal point for discussion. While the intellectual aspect of the topic is intriguing, the proposal lacks technological innovation, and the practical implementation poses challenges. It is unclear how the proposed rooftop garden differentiates itself from existing projects. Additionally, there are concerns regarding its location and potential for community engagement.
joele	Alimentary Echos	Local Conditions	Sweden	11.67	0%	The project lacks a more direct link to our Studio's Knowledge Hub theme: Local Conditions – In their application the artist duo only mention "cultures of food" once in the end of their application. It seems like food culture is a secondary topic (they also mentioned their interest in Mega Scale). It appears that the artist is mostly interested in continuing their own artistic work and approach with sound experimentation. Their approach in itself is interesting, but the proposal is missing a more in-depth description of how and why they imagine to have a nice collaboration with Studio Other Spaces, as they only mention interest the AI tool-box expertise in the collaboration question.



flowsvibe	Carno Culture	Local Conditions	France	11.00	0%	<p>The candidate suggests using AI generated 'recipes' to create 3D printed meat substitute (plant-based alternatives) for traditional French dishes. This approach was found interesting. It deals with local culture around meat and its implications for the environment (local and global) as well as the enjoyment of plant-based alternatives. However, the proposal lacks an artistic approach, and the project leaves a lot of space for interpretation, instead of making decisions what directions to experiment with. It therefore raised a lot of doubts what would be part of the prototype that will shape the project, also in comparison to other received proposal descriptions, and how the artists will integrate the collaboration with the Hungry EcoCities partners (it could be done without any of the partners- the proposal could also be part of a one pager of a startup or project proposal for the master's degree the artist embarks on in the same period)</p>
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### Formalities and next steps

The Selection Committee confirms the eligibility criteria specified in Section 3 of the Guide for Applicants, in particular the Committee confirms that technical conditions, scope of the project and other eligibility criteria are met.

BUOT will conduct the formal check process reviewing registration documents, financial capacity and SME status, double funding. The applicants will be requested to provide additional information and data required for the preparation of the Subgrant agreement.

The confirmation (signature) of this decision is made by written approval on Project Place by the listed Selection Committee members which will be attached to this document as **Annex 1**.



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HungryEcoCities project has received funding from the European Union's Horizon Europe research and innovation programme under grant agreement 101069990

## ANNEX 10 - The minutes of the Jury Day

### HUNGRY ECOCITIES A S+T+ARTS RESIDENCY PROJECT

<https://starts.eu/what-we-do/residences/hungry-ecocities/>

#### MINUTES OF THE SELECTION COMMITTEE FOR THE JURY DAY

#### SELECTION OF THE FSTP BENEFICIARIES MEETING MINUTES

##### CIRCULATION

Internal

##### VERSION

1.0

##### DATE

11-07-2023

##### AUTHORS

Anca Marin

##### LEAD PARTNER

FBA

##### CONTRIBUTING PARTNERS

n/a

##### QUALITY CONTROLLERS

n/a

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**Hungry EcoCities Consortium consisting of**



**Document History**

Version <sup>2</sup>	Issue Date	Stage	Content and Changes
1.0	11-07-2023	Final	Minutes of the Jury Day 1st Open Call



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## Minutes of the Selection Committee for the JURY DAY

Grant agreement number: 101069990

Project Acronym: Hungry EcoCities

Date of the meeting: 10-11/07/2023

Date of document: 11/07/2023

Number of the Open Call: Hungry EcoCities – Call for Artists

## ATTENDANTS:

## On behalf of the Hungry EcoCities Consortium:

No	PARTNER	ROLE in the PROJECT	NAME and SURNAME
1	BUOT	Project Coordinator	Pavel Smrz
2	SOS	Project Partner	Eva Mikkelsen, Sebastian Behmann
3	NTWK	Project Partner	Stephan Petermann, Renee Snijders
4	CRA	Project Partner	Monika Loeve
5	IN4ART	Project Partner	Lija Groenewoud van Vliet, Rodolfo Groenewoud van Vliet
6	FBA	Project Partner	Anca Marin, Agnieszka Kosinska
7	MNDLU	Project Partner	Pavel Chaloupsky
8	KUL	Project Partner	Robin De Croon
9	GLUON	Subcontracted Partner	Ramona Van Gansbeke

## The Selection Committee - Voting Members:

No	PARTNER	ROLE in the PROJECT	NAME and SURNAME
1	BUOT	Project Coordinator	Pavel Smrz
2	SOS	Project Partner	Sebastian Behmann
3	NTWK	Project Partner	Stephan Petermann
4	CRA	Project Partner	Monika Loeve
5	IN4ART	Project Partner	Lija Groenewoud van Vliet
6	FBA	Project Partner	Anca Marin
7	MNDLU	Project Partner	Pavel Chaloupsky
8	KUL	Project Partner	Robin De Croon
9	GLUON	Subcontracted Partner	Ramona Van Gansbeke

**The Pre-selected Finalists:**

Username	Proposal Name	Direction	Country
studioschubert	meat machines	Local Conditions	Germany
infoeco	Terroir That Travels	Mega Scale	Netherlands
rybakov	Becoming a bacterial garden	Local Conditions	Germany
sdw_31	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	City+Farming Synergies	Belgium
cunicode	FOOD DYSMORPHIA	Mega Scale	Spain
nonhumannonsense	The Council of Foods	Local Conditions	Germany
jvdmost	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Local Conditions	Netherlands
stefanocaimi	The harvest moons	City+Farming Synergies	Italy
lingtan	Low Carbon Climate Cookbook	Local Conditions	UK
helenanikonole	Acoustic Agriculture: AI-Enhanced Urban Farming	City+Farming Synergies	Germany
ivanhenriques	Ecoshroom	City+Farming Synergies	Netherlands
simongmajner	StellaVerde Urbanum (!!!WORKING TITLE!!!)	City+Farming Synergies	Slovenia
econ	MVP x FFF	Mega Scale	Portugal
robinmorabito	Biosonifier - rediscovering cultural significance of fermentation	Local Conditions	Iceland
tyramatildarex	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Local Conditions	Sweden
rrefael	Perma Hortus Conclusus	Local Conditions	Netherlands
im-astudio	Future Protein	Local Conditions	Israel
yiannisk	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Local Conditions	Greece
sstummerer	re:imaging FOOD	Local Conditions	Austria

**The meeting agenda** included the two days of the Jury Day session. **The first day** was dedicated to the pitching competition where the 12 pre-selected finalists presented their proposals during a 10-minute live pitch, followed by a 10-minute Q&A session. The last 10 minutes within the 30-minute slot allocated to each finalist were dedicated to debating and voting amongst the members of the Selection Committee plus MNDLU, KUL and GLUON. Prior to the Jury day, the voting members for the Jury Day

were given access to the 20 pre-selected proposals on the FundingBox platform and received the presentations of the finalists, 18 out of the 20, at least one day before the online meeting, through the project platform, Project place. This way they could get a full understanding of the proposals presented during the live session and evaluate the said proposals according to the criteria established in the Jury Day form. The attendees on the first day were the 12 invited finalist consortia, each represented by up to three persons per experiment, the 9 members of the Selection Committee and 1 moderator from FundingBox.

The second day of the Jury Day session was dedicated to the pitching competition for the other 7 finalists and the deliberation process. The 9 members of the Selection Committee, including MNDLU, KUL and GLUON, and the moderator were present during the second part of the second day of the online session.

Although 20 preselected finalists were invited and participated in the matchmaking with the studios and universities prior to the pitching competition on the Jury Day, a total of 19 pitches were eventually presented in the two days online sessions, since one applicant decided to withdraw from the competition. Hence, the proposal *Tools for Agropleasure: Designing for Co-Liberation* by *studioteratope* did not participate in the competition as they informed they no longer had an interest to pursue a potential collaboration with the Hungry EcoCities consortium.

The Jury Day was organised as follows:

DAY 1		10 July 2023						
Block	#	Description / Proposal Acronym	Applicant Username	Start time CEST	End time CEST	Time to join the Waiting Room CEST	TIME ALLOCATED	
		Jury registration & tech fine tuning		9:30	9:45		0:15	
		Welcome and Jury guidelines review		9:45	10:00		0:15	
	1	#Pitch <b>meat machines</b>	<i>studioschubert</i>	10:00	10:20	9:45	0:30	
	2	#Pitch <b>Terroir That Travels</b>	<i>infoeco</i>	10:30	10:50	10:15	0:30	
	3	#Pitch <b>re:imaging FOOD</b>	<i>sstummerer</i>	11:00	11:20	10:45	0:30	
	4	#Pitch <b>SYMBiosis.ai - a post-agrarian data</b>	<i>sdw_31</i>	11:30	11:50	11:15	0:30	
	5	#Pitch <b>FOOD DYSMORPHIA</b>	<i>cunicode</i>	12:00	12:20	11:45	0:30	
	6	#Pitch <b>Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries</b>	<i>jvdmst</i>	12:30	12:50	12:15	0:30	
		BREAK		13:00	13:30		0:30	
	7	#Pitch <b>The harvest moons</b>	<i>stefanocaimi</i>	13:30	13:50	13:15	0:30	
	8	#Pitch <b>Low Carbon Climate Cookbook</b>	<i>lingtan</i>	14:00	14:20	13:45	0:30	
	9	#Pitch <b>Acoustic Agriculture: AI-Enhanced Urban Farming</b>	<i>helenanikonole</i>	14:30	14:50	14:15	0:30	
	10	#Pitch <b>Ecoshroom</b>	<i>ivanhenriques</i>	15:00	15:20	14:45	0:30	
	11	#Pitch <b>Tools for Agropleasure: Designing for Co-Liberation</b>	<i>studioteratope</i>	15:30	15:50	15:15	0:30	
	12	#Pitch <b>Becoming a bacterial garden</b>	<i>rybakov</i>	16:00	16:20	15:45	0:30	
	13	#Pitch <b>Biosonifier - rediscovering cultural significance of fermentation</b>	<i>robinmorabito</i>	16:30	16:50	16:15	0:30	
		End of session						17:30

DAY 2		11 July 2023						
Block	#	Description / Proposal Acronym	Applicant Username	Start time CEST	End time CEST	Time to join the Waiting Room CEST	TIME ALLOCATED	
		Tech fine tuning		9:00	9:15		0:15	
		Jury registration		9:15	9:30		0:15	
	14	#Pitch <b>The Council of Foods</b>	<i>nonhumannonse</i>	<b>9:30</b>	<b>9:50</b>	<b>9:15</b>	0:30	
	15	#Pitch <b>StellaVerde Urbanum (!!!WORKING TITLE!!!)</b>	<i>simongmajner</i>	<b>10:00</b>	<b>10:20</b>	<b>9:45</b>	0:30	
	16	#Pitch <b>MVP x FFF</b>	<i>econ</i>	<b>10:30</b>	<b>10:50</b>	<b>10:15</b>	0:30	
	17	#Pitch <b>Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet</b>	<i>tyramatildarex</i>	<b>11:00</b>	<b>11:20</b>	<b>10:45</b>	0:30	
BREAK				<b>11:30</b>	<b>11:45</b>		0:15	
	18	#Pitch <b>Perma Hortus Conclusus</b>	<i>rrefael</i>	<b>11:45</b>	<b>12:05</b>	<b>11:30</b>	0:30	
	19	#Pitch <b>Future Protein</b>	<i>im-astudio</i>	<b>12:15</b>	<b>12:35</b>	<b>12:00</b>	0:30	
	20	#Pitch <b>SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.</b>	<i>yiannisk</i>	<b>12:45</b>	<b>13:05</b>	<b>12:30</b>	0:30	
Time to fill in left over evaluations/ re-calibration numbers (miscellaneous comments can be added later)				<b>13:15</b>	<b>14:30</b>		1:15	
Calculate overview				<b>14:30</b>	<b>15:00</b>		0:30	
<b>SELECTION COMMITTEE ONLY</b>	<b>Final deliberation, decision on winners</b>			<b>15:00</b>	<b>17:30</b>		2:30	
<b>End of session</b>							<b>17:30</b>	

### Meeting Objectives

The Jury Day session for the 1<sup>st</sup> Hungry EcoCities open Call – Call for Artists took place on 10 and 11 July 2023 with the objective **to assess the 19 finalist proposals and approve the selection of the 10 Humanizing Technology Experiments** to participate in the 1<sup>st</sup> Hungry EcoCities residency programme.

The meeting was held online through the FundingBox Zoom account and started by checking the attendance of the members in the Selection Committee for the Jury Day. A total of 9 project partners were present in the meeting. With all members present, the quorum was complete to proceed with the meeting.

### Resume of the meeting

The purpose of the meeting was to reach a consensus, meaning all partners agreeing on the projects to be funded, among the ‘Selection Committee’ members and experts from KUL, MNDLU and GLUON, leading to the selection of the best 10 proposals for funding. When this was not possible 2/3 of votes from the Selection Committee members and experts from KUL, MNDLU and GLUON were considered as consensus.

Prior to the meeting, the members of the Selection Committee were given access to the 20 pre-selected applications on the FundingBox online platform. A total of 19 proposals were presented, reviewed, scored and voted on during and after the two days pitching competition.

FundingBox provided on the deliberation day the list of the 19 finalist proposals with the cumulated scores and the results of the scoring and voting by the members of the Selection Committee. The results were presented as a ranking list which enabled the Selection Committee to get a generic view of the voting and to express their opinion on the outcome.

None of the participants declared any objection against the procedure to be followed in the Selection Committee meeting.

Before starting the discussion, all participants were informed they should announce any possible conflict of interest with any of the applicants when the proposals would be addressed individually.

The Selection Committee decided by consensus or the majority vote (2/3 from all members) on the 'List of Finalists', considering the 'Awarding criteria' for this stage of the evaluation process:

- High potential impact on the project's goals
- Vision and attitude of the Team/Artist
- Level of illustration of the value of co-creation
- Artistic context of proposal
- Positive impact on the agriculture value chain

The initial ranking list was shared during the deliberation session:

Rank	Username	Proposal Name	Entity/Artist	Direction	Country	Gender	VOTES	
							Total score	online
1	nonhumannonsense	The Council of Foods	Filips Stanislavskis	Local Conditions	Germany	Male	44.44	100%
2	cunicode	FOOD DYSMORPHIA	BERNAT CUNÍ SOLER	Mega Scale	Spain	Male	42.63	100%
3	yiannisk	SYMPOSIUM: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Yiannis Kranidiotis	Local Conditions	Greece	Male	42.19	100%
4	sdw_31	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	studio de wilde bv (Frederik de wilde)	City+Farming Synergies	Belgium	Male	40.19	100%
5	ivanhenriques	Ecooshroom	Ivan Henriques	City+Farming Synergies	Netherlands	Male	39.69	100%
6	lingtan	Low Carbon Climate Cookbook	Qing Ling Tan	Local Conditions	UK	Female	44.94	89%
7	jdmost	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Nuvier (Jeroen van der Most)	Local Conditions	Netherlands	Male	40.94	89%
8	econ	MVP x FFF	Emma Conley	Mega Scale	Portugal	Female	39.88	89%
9	im-astudio	Future Protein	IM-A Studio (Katya Bryskina)	Local Conditions	Israel	Female	37.56	78%
10	studioschubert	meat machines	Dr. Theresa Schubert	Local Conditions	Germany	Female	38.56	56%
11	infoeco	Terroir That Travels	Zackery Christian Denfeld	Mega Scale	Netherlands	Male	37.50	56%
12	helenanikonole	Acoustic Agriculture: AI-Enhanced Urban Farming	Elena Nikonorova	City+Farming Synergies	Germany	Female	34.94	56%
13	robinmorabito	Biosonifier - rediscovering cultural significance of fermentation	Robin Morabito	Local Conditions	Iceland	Male	33.31	44%
14	stefanocaimi	The harvest moons	Stefano Caimi	City+Farming Synergies	Italy	Male	33.19	33%
15	rrefael	Perma Hortus Conclusus	166 Brut (Rachel Refael)	Local Conditions	Netherlands	Female	34.06	11%
16	sstummerer	re:imaging FOOD	Sonja Stummerer	Local Conditions	Austria	Female	32.63	11%
17	tyramatildarex	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Tyra Matilda Rex	Local Conditions	Denmark	Female	32.44	11%
18	rybakov	Becoming a bacterial garden	Michail Rybakov	Local Conditions	Germany	Male	32.13	11%
19	simongmajner	StellaVerde Urbanum (!!!WORKING TITLE!!!)	Simon Gmajner, self-employed in culture (producer in the field of intermedia)	City+Farming Synergies	Slovenia	Male	31.69	0%
	studioteratope	Tools for Agropleasure: Designing for Co-Lib	Špela Petrič, intermedia artist	Mega Scale	Slovenia	Female		

Each proposal was scored by 8 members of the Selection Committee according to questions in the Jury Day form aligned to the Awarding criteria for the Jury Day:

- EXPERIMENT – average of coherence and timeline (0-10 points)
- ARTIST – average of availability and skills/knowledge (0-10 points)
- TOOLBOX – average of usage of HEC toolbox and corresponding budget (0-10 points)
- FOOD SYSTEM contribution (0-10 points)
- EXPECTED OUTCOME (0-10 points)

**The threshold for individual criterion was 6 and the overall threshold was 35.**

Final scores were calculated as the sum of the average of the first 3 criteria and the absolute value of the 2 other criteria.

The initial ranking was based on two criteria:

1. the number of votes in favour of selecting the proposal for financing;
2. the highest score resulting as the sum of the averages of each evaluation criteria as evaluated from scratch by the 8 members of the Selection Committee and experts from KUL, MNDLU, GLUON

*\*FundingBox acted as moderator of the Jury Day session, so as a member of the Selection Committee, it voted on the finalist proposals, but did not evaluate and score the proposals.*

According to these two criteria, 9 finalist proposals had both a majority of votes in favour and a total score above the agreed threshold. So, the Selection Committee unanimously agreed on including these 9 proposals on the **Provisional List of Beneficiaries** to move on to the formal check phase.

During the deliberation, it was established that, even if the proposal *meat machines* by *studioschubert* complied with the above the threshold criterion in total score, it did not gather the minimum number of votes in favour, hence was not selected to join the Hungry EcoCities Residency. The Selection Committee debated around the possibility to reconsider this proposal and a new voting was launched live to gather the opinion of the 9 voting members. With no studio supporting the proposal and less than 2/3 of the votes in favour, the proposal *meat machines* was eventually excluded.

Regarding the proposal *Terroir That Travels* by *infoeco*, the Selection Committee acknowledged the scoring and voting results, with less than 2/3 votes in favour, although above the threshold in total score, and did not consider the proposal for financing, especially since the applicant forms a duo with a selected beneficiary (*econ*) that scored higher and had more votes in favour.

The next proposal on the ranking list was debated and reconsidered for the provisional list of beneficiaries. Even if it initially scored slightly below the threshold in both criteria, after careful consideration, two of the members updated their scoring and voting and the proposal *Acoustic Agriculture: AI-Enhanced Urban Farming* by applicant *helenanikonole* was selected for financing.

The Selection Committee agreed on the results of the 9 other proposals and no changes were made in the ranking list for those finalist proposals below the threshold both in terms of score and number of votes.

The Selection Committee could not identify any proposal for the Reserve List out of the remaining 9 proposals since none obtained the necessary score or number of votes. Considering the limited options for validation, the members agreed unanimously that no Reserve List needed to be produced.

The ranking list at the end of the deliberation session was decided, as follows:

Ranking	Username	Proposal Name	Entity/Artist	Direction	Country	Gender	Total score	Voting %
1	nonhumannonsense	The Council of Foods	Filips Stanislavskis	Local Conditions	Germany	Female/Male	44.44	100%
2	cunicode	FOOD DYSMORPHIA	BERNAT CUNÍ SOLER	Mega Scale	Spain	Male	42.63	100%
3	yiannisk	SYMPOSIUM: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Yiannis Kranidiotis	Local Conditions	Greece	Male	42.19	100%
4	sdw_31	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	studio de wilde bv (Frederik de wilde)	City+Farming Synergies	Belgium	Male	40.19	100%
5	ivanhenriques	Ecoshroom	Ivan Henriques	City+Farming Synergies	Netherlands	Male	39.69	100%
6	lingtan	Low Carbon Climate Cookbook	Qing Ling Tan	Local Conditions	UK	Female	44.94	89%
7	jdmost	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Nuview (Jeroen van der Most)	Mega Scale	Netherlands	Male	40.94	89%
8	econ	MVP x FFF	Emma Conley	Mega Scale	Portugal	Female	39.88	89%
9	im-astudio	Future Protein	(Katya Bryskina)	Local Conditions	Israel	Female	37.56	78%
10	helenanikonole	Acoustic Agriculture: AI-Enhanced Urban Farming	Elena Nikonorova	City+Farming Synergies	Germany	Female	35.25	67%
11	studioschubert	meat machines	Dr. Theresa Schubert	Local Conditions	Germany	Female	38.56	56%
12	infoeco	Terroir That Travels	Zackery Christian Denfeld	Mega Scale	Netherlands	Male	37.50	56%
13	robinmorabito	Biosonifier - rediscovering cultural significance of fermentation	Robin Morabito	Local Conditions	Iceland	Male	33.31	44%
14	stefanocaimi	The harvest moons	Stefano Caimi	City+Farming Synergies	Italy	Male	33.19	33%
15	rrefael	Perma Hortus Conclusus	Refael)	Local Conditions	Netherlands	Female	34.06	11%
16	sstummerer	re:imaging FOOD	Sonja Stummerer	Local Conditions	Austria	Female	32.63	11%
17	tyramatildarex	Uncovering the Hypersymbionts - Exploring the Enigmatic Potato Province Beneath Our Feet	Tyra Matilda Rex	Local Conditions	Denmark	Female	32.44	11%
18	rybakov	Becoming a bacterial garden	Michail Rybakov	Local Conditions	Germany	Male	32.13	11%
19	simongmajner	StellaVerde Urbanum (!!!WORKING TITLE!!!)	Simon Gmajner, self-employed in culture (producer in the field of intermedia)	City+Farming Synergies	Slovenia	Male	31.69	0%
	studioteratope	Tools for Agropleasure: Designing for Co-Liberation	Špela Petrič, intermedia artist	Mega Scale	Slovenia	Female		

The Selection Committee agreed on a distribution of proposal by direction that would ensure balanced efforts among the 3 studios in the consortium and enable beneficial collaborations for the selected proposals.

The 10 winning proposals to move on to the Formal and Legal check stage are:

Proposal Name	Entity/Artist	Direction	Country
The Council of Foods	Filips Stanislavskis	Local Conditions	Germany
FOOD DYSMORPHIA	BERNAT CUNÍ SOLER	Mega Scale	Spain
SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Yiannis Kranidiotis	Local Conditions	Greece
SYMBIOSIS.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	studio de wilde bv (Frederik de wilde)	City+Farming Synergies	Belgium
Ecoshroom	Ivan Henriques	City+Farming Synergies	Netherlands
Low Carbon Climate Cookbook	Qing Ling Tan	Local Conditions	UK
Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Nuview (Jeroen van der Most)	Mega Scale	Netherlands
MVP x FFF	Emma Conley	Mega Scale	Portugal
Future Protein	IM-A Studio (Katya Bryskina)	Local Conditions	Israel
Acoustic Agriculture: AI-Enhanced Urban Farming	Elena Nikonorova	City+Farming Synergies	Germany



## Formalities and next steps

All 9 members of the Selection Committee attended both days of the Jury Day process, hence 100 % attendance both during the pitching and the deliberation sessions was attained.

The final decision was made based on the Ranking List containing the results of the evaluation and the voting of the Committee, delivered by FundingBox.

The Selection Committee confirms the eligibility criteria specified in Section 3 of the Guide for Applicants, in particular the Committee confirms that technical conditions, scope of the project and other eligibility criteria are met.

FundingBox will communicate the results of the pitching competition to all 19 finalists. BUOT will conduct the formal check process reviewing registration documents, financial capacity and Artist status, double funding. The applicants will be requested to provide additional information and data required for the preparation of the Subgrant agreement.

The confirmation (signature) of this decision is made by written approval on Project Place by the listed Selection Committee members and will be attached to this document as **Annex 1**.

## ANNEX 11 – Final list of Beneficiaries

Username	Proposal Name/HTE	Entity/Artist	Direction	Country
nonhumannonsense	The Council of Foods	Filips Stanislavskis	Local Conditions	Germany
cunicode	FOOD DYSMORPHIA	BERNAT CUNÍ SOLER	Mega Scale	Spain
yiannisk	SYMPOSIO: Redefining the Form of Tableware Through AI-Optimized Designs for Sustainable and Enjoyable Dining.	Yiannis Kranidiotis	Local Conditions	Greece
sdw_31	SYMBiosis.ai - a post-agrarian data driven infrastructure to sense, monitor, visualise and enhance ecological performance with AI.	studio de wilde bv (Frederik de wilde)	City+Farming Synergies	Belgium
ivanhenriques	Ecoshroom	Ivan Henriques	City+Farming Synergies	Netherlands
lingtan	Low Carbon Climate Cookbook	Qing Ling Tan	Local Conditions	UK
jvdmost	Culinary Journeys - A Proposal to Develop a Creative AI Methodology for Transforming Food Logistics Data into Diverse Visual Documentaries	Nuview (Jeroen van der Most)	Mega Scale	Netherlands
econ	MVP x FFF	Emma Conley	Mega Scale	Portugal
im-astudio	Future Protein	IM-A Studio (Katya Bryskina)	Local Conditions	Israel

# SUB-GRANT AGREEMENT

Hungry EcoCities  
First open call



**Vysoke Uceni Technicke v Brne (BUOT)**, established in Antoninska 548/1, Brno Stred 601 90, (Czechia), VAT number: CZ00216305, - **Consortium Coordinator**

**IN4ART BV (IN4ART)**, established in Rotterdamse Rijnweg 44, Rotterdam 3043 BL, (Netherlands), VAT number: NL855244112B01 - **Consortium Partner**,

**Katholieke Univesiteit Leuven (KUL)**, established in Oude Markt 13, Leuven 3000 (Belgium), VAT number: BE0419.052.173 - **Consortium Partner**,

**Mendelova Univerzita v Brne (MNDLU)**, established in Zemedelska 1/1665, Brno Sever 613 00, (Czechia), VAT number: CZ62156489 - **Consortium Partner**,

**Carlorattiassociati S.R.L. (CRA)**, established in Corso Quintino Sella 26, Torino 10131, (Italy), VAT number: IT10550330012 - **Consortium Partner**,

**Stichting Nethwork (NTWK)**, established in Beukvaren 5, Bergschenhoek 2661 PE, (Netherlands), VAT number: NL89539B01 - **Consortium Partner**,

**Fundingbox Accelerator SP ZOO (FBA)**, established in Ul Postepu 15, Warszawa 02-676, (Poland), VAT number: PL7010366812 - **Consortium Partner**,

**Studio Other Spaces GMBH (SOS)**, established in Christinenstr. 18-19, Berlin 10119, (Germany), VAT number: DE 296393962 - **Consortium Partner**

forming Hungry EcoCities Project Consortium and represented for the purposes of signing the Agreement by doc. Ing. Ladislav Janíček, Ph.D., MBA, LL.M.,

**(hereinafter referred to as Contractor)**

and

**[FSTP BENEFICIARY NAME]** a private company organized under the laws of **[COUNTRY]** established in **[ADDRESS – STREET, POSTCODE, CITY, COUNTRY]**, with VAT nr **[TAX]**

**S + T + ARTS**

SCIENCE + TECHNOLOGY + ARTS



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[IDENTIFICATION NUMBER] duly represented by [PERSON OF REPRESENTATION WITH FUNCTION]

[ Or

[FSTP BENEFICIARY NAME], born [DATE], having its address [STREET, CITY, COUNTRY] and contact [E-MAIL/PHONE]]

hereinafter referred to as the **Beneficiary**.

hereinafter **Contractor** and **Beneficiary each** individually referred to as a **Party** and collectively as **Parties**,

have agreed to enter into Agreement with the terms and conditions below.

### **Article 1 SUBJECT OF THE AGREEMENT, GRANT**

1. The Agreement sets out the terms and conditions of awarding and paying the grant to the Beneficiary and the Beneficiary's participation in the Hungry EcoCities (also the **Programme**).
2. The grant is awarded for [beneficiary's project name] (the **Project**), selected in the Hungry EcoCities First Open Call and described in the Application form submitted by the Beneficiary in the above-mentioned Open Call.
3. The assistance provided by the Contractor to the Beneficiary under the Agreement will be in the form of either cash (as a lump sum) and/or services.

### **Article 2 DURATION AND STARTING DATE OF THE PROJECT**

1. The duration of the Hungry EcoCities Humanizing Technology Experiment residency support program is 9 months starting from September 1<sup>st</sup> 2023 (the **Starting Date**) to May 31<sup>st</sup> 2024 (the **End Date**) - the **Programme Period**.
2. The Beneficiary may apply for an extension of the Programme Period if there are objective conditions which prevent its implementation in time. The Beneficiary's request should indicate the circumstances justifying the extension and the period for which the project should be extended.
3. The circumstances of an extension will be assessed by the Selection Committee. The Project course is described in detail in **Annex 1**.

### **Article 3 ELIGIBILITY CONDITIONS, CONFLICT OF INTEREST**

1. By signing the Agreement the Beneficiary declares that it meets the eligibility conditions for participation in the Hungry EcoCities as defined in the Hungry EcoCities First Open Call Guide for Applicants and stated in the Application form (Annex 4).
2. In particular the Beneficiary confirms that:
  - a. information concerning its legal status provided to the Contractor is correct, complete and up-to-date;
  - b. all the data included in the formal check form are true, correct, complete and up to date;

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- c. it has not received any other EU grant for the Project and will give notice of any future EU grants related to this Project awarded to the Beneficiary;
  - d. it has stable and sufficient sources to maintain the activity throughout the action and to provide any counterpart funding necessary and has or will have the necessary resources needed to implement the Project;
  - e. it is not excluded from the possibility of obtaining EU funding under the provisions of either national and EU law, or by a decision of either national or EU authority;
  - f. the Project is not excluded under the provisions of Article 18 or 19 of [Regulation \(EU\) No 2021/695 of the European Parliament and of the Council of 28 April\(ethics\)](#);
  - g. the Beneficiary (or person with unlimited liability for its debts) is not subject to bankruptcy proceedings or similar (including insolvency, winding-up, administration by a liquidator or court, arrangement with creditors, suspension of business activities, etc.);
  - h. it is not in breach of social security or tax obligations;
  - i. it is not listed on the EU sanction list, which means that it is not subject to EU restrictive measures under Article 29 of the Treaty on the European Union (TEU) and Article 215 of the Treaty;
  - j. it is not (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant) in one of the following situations:
    - i. being guilty of grave professional misconduct, having committed fraud, having links to a criminal organisation, being involved in corruption, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking,
    - ii. showing significant deficiencies in complying with the main obligations under an EU procurement contract, grant agreement or grant decision,
    - iii. being guilty of irregularities within the meaning of Article 1(2) of Regulation No 2988/95,
    - iv. being established in another jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (including the establishment of another entity with this purpose);
  - k. Project developments are free from third party rights, or those third party rights are clearly stated and are not subject to any dispute or claims by third parties;
  - l. the Project is based on Beneficiary's original works, or the Beneficiary may use the works constituting the basis of the Project and any foreseen developments of such works are free from third party claims, unless stated otherwise, and they are not subject to any dispute or claims by third parties.
3. The Beneficiary hereby declares lack of any conflict of interest with any of the Hungry EcoCities Consortium Members. A conflict of interest means any situation where the impartial and objective nature of the awarding of a grant for the Beneficiary's project is compromised for reasons related to economic interest, political or national affinity, family or emotional ties or any other shared interest. The Beneficiary is obliged to inform the Hungry EcoCities Consortium about any existing or occurring conflict of interest and immediately take all the necessary steps to manage the situation as instructed.
4. If a Beneficiary breaches any of its obligations under this Article, the grant may be reduced and other measures described in Articles 20-24 may apply.

#### **Article 4 GRANT**

1. The maximum **grant amount** is 40 000,00 EUR (forty thousand EUR), paid as a lump sum<sup>3</sup> following the conditions set out in this Agreement and its Annexes.
2. Payment of the individual tranches of the grant to the Beneficiary depends on the proper implementation of the Project and completion of the agreed milestones/KPIs and delivery of the agreed documents.
3. Project budget will be included in the Individual Mentoring Plan (IMP) of the Project, also referred to as the Innovation Monitoring Plan IMP will be approved by the Selection Committee and then it will automatically become a part of this Agreement.
4. Eligible costs are direct and indirect costs incurred within the Programme Period, that correspond to the Project budget set out in the Individual Mentoring Plan and corresponding tasks or parts of the Project that have been properly implemented (including personnel costs, purchase costs - travel costs/ equipment/other goods, work or services).
5. Ineligible costs are:
  - a. costs that do not comply with the conditions set out above;
  - b. costs declared under another EU or Euratom grant (including grants awarded by a Member State and financed by the EU or Euratom budget and grants awarded by bodies other than the EC or EU Agency for the purpose of implementing the EU and Euratom budget);
  - c. costs incurred outside the Programme Period.
6. Beneficiary acknowledges that the “no double funding” rule applies to the awarded grant. “Double funding” means the situation where the same costs for the same activity are funded twice through the use of public funds. It is a fundamental principle underpinning the rules for public expenditure in the EU that no costs for the same activity can be funded twice from the EU budget. It is not allowed in any circumstances. The Beneficiary undertakes to follow this rule. The Beneficiary cannot use money received within the Hungry EcoCities to cover activities other than the ones related to the Project.
  - a. During the Programme, the Contractor will provide the Beneficiary also with the non-financial support in the form as described in the IMP.
7. The detailed scope of the above-mentioned support is described in **Annex 2**.

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<sup>3</sup> The lump sum is a simplified method of settling expenses in projects financed from Horizon Europe funds. Under this method, the Beneficiary is not required to present strictly defined accounting documents to prove the cost incurred (e.g. invoices), but is obliged to demonstrate the implementation of the project in line with the budget and milestones set for the Project. The lump sum does not release the Beneficiary from the obligation to collect documentation to confirm the costs under fiscal regulation.

## Article 5 PAYMENT SCHEDULE

1. The grant will be paid in the instalments as follows:

AMOUNT	CONDITIONS/TERMS	DELIVERY DATE	PAYMENT DATE
amount to be paid	The Financial support will be paid against the specific Deliverables/Milestones/KPIs defined in the "IMP"		
20.000,00 EUR	<b>Deliverable:</b> Individual mentoring plan <b>Payment milestone:</b> IMP approval	Oct 2023	Oct 2023
10.000,00 EUR	<b>Deliverable:</b> Prototype 1 <sup>st</sup> version plan <b>Payment milestone:</b> Mid stage	Jan 2024	Feb 2024
10.000,00 EUR	<b>Deliverable:</b> Prototype validated <b>Payment milestone:</b> End of Stage	May 2024	Jun 2024

2. Payments will be made into the bank account indicated in the Bank identification form being an **Annex 3** to this Agreement. Payments shall be considered to have been carried out on the date when they are debited from the Project Coordinator's account.
3. Payments will be made in euros. The Beneficiary shall provide a bank account denominated in euros; otherwise, the Beneficiary will bear the currency conversion costs.
4. The grant received by the Beneficiary is owned by the European Commission (EC) until the final payment (payment of the balance) for the whole Hungry EcoCities Project. The Contractor is a mere holder and manager of the funds.

## Article 6 COMMUNICATION BETWEEN THE PARTIES

1. Unless stated otherwise, communication under the Agreement (requests, submissions, formal notifications etc.) must be made in writing. For the purposes of this Agreement, the written form shall be deemed to include e-mail communication sent to the e-mail addresses indicated below.
2. Parties appoint the following persons authorised to communicate:

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- a. for the Beneficiary - [authorised person – name and email]
  - b. for the Contractor: [authorised person – name and email]
3. Change of contact persons and/or their email addresses does not constitute an amendment to the Agreement and may be made in the form of a notification sent to the email address of the other Party.
  4. E-mail communication is considered to have been made once it is sent by the sending Party (i.e. on the date and time it is sent). Communication is considered to have been received on the date and time of receipt by the receiving Party. In the absence of confirmation of the receipt, communication is considered to have been received 3 days after it was sent.
  5. Formal notifications on paper sent by registered post are considered to have been made on either: the delivery date registered by the postal service or the deadline for collection at the post office.
  6. English is the only official language of the Programme and this Agreement. This means that all documents, deliverables, reports etc. as well as the whole communication shall be in English.
  7. Formal notifications on paper addressed to the Contractor must be sent to the Contractor's correspondence mailing address specified in the commencement.
  8. Formal notifications on paper addressed to the Beneficiary must be sent to [the Beneficiary's correspondence mailing address/ specified in the commencement] or [Beneficiary's FULL address for correspondence].

#### **Article 7 BENEFICIARY'S OBLIGATIONS**

1. The Beneficiary has full responsibility for implementing the Project in compliance with the provisions of the Agreement and its Annexes and all legal obligations under applicable EU, international and national law.
2. If the Beneficiary fails to properly implement the Project (or part of it), the corresponding lump sum or instalment will be rejected as ineligible and the grant will be reduced proportionally.
3. The Beneficiary shall take all measures to promote equal opportunities and gender equality during Project implementation. It must aim, to the extent possible, for gender balance at all Project levels, including at supervisory and managerial level.
4. The Beneficiary is also responsible for:
  - a. monitoring Project's proper implementation;
  - b. providing in good time any required documents or information to the Contractor;
  - c. informing the Contractor immediately of any events or circumstances likely to significantly affect or delay the implementation of the Project;
  - d. informing the Contractor immediately of any changes in its legal, financial, technical, organisational or ownership situation;
  - e. informing the Contractor immediately of any circumstances affecting the grant award decision or compliance with the Agreement.
5. The Beneficiary breaches its obligation arising from this Agreement, the grant may be reduced and the Contractor may apply other measures described in Articles 20 to 24.
6. Grant provided upon this Agreement is funded within Horizon Europe programme, therefore the Beneficiary has certain obligations towards the European Commission (see Article 8 section 3 and Articles 9-14).

#### **Article 8 RESOURCES TO IMPLEMENT THE PROJECT — THIRD PARTIES INVOLVED IN THE PROJECT**

1. For the purposes of implementing the Project, the Beneficiary may purchase goods, works, and services and use subcontractors and partners as indicated in the Project

budget (part of the IMP), ensuring the best value for money or, if appropriate, the lowest price. In doing so, it must avoid any conflicts of interest.

2. The Beneficiary must ensure that its obligations under Articles 10, 11, 14, 15, 17, 28, 29 also apply to its subcontractors and partners.

#### **Article 9 GENERAL OBLIGATION TO INFORM and KEEPING RECORDS**

1. The Beneficiary must provide, during the implementation of the Project and 6 years after [PROJECT NAME] project ends ([PROJECT END DATE]), upon request of the Contractor or EC, any information or documentation requested in order to carry out:
  - a. the verification of proper implementation of the Project by the Beneficiary (including achievement of the agreed KPIs and milestones, lack of double funding compliance with obligations under the Agreement);
  - b. statistical analyses and evaluation (of e.g. project results and impact, Beneficiary's further growth and project development, for example, further investments, grants etc.);
2. If there are on-going checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement (including the extension of findings from other grants to this grant), the Beneficiary must keep the records and other supporting documentation until such checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement are resolved.
3. The Beneficiary must keep the original documents. Digital and digitised documents can be considered originals if authorised by the applicable national law. The Contractor may accept copies of documents if it considers that they offer a comparable level of assurance.
4. The Procedure described in Articles 10 and 11 applies accordingly.

#### **Article 10 CHECKS, REVIEWS, AUDITS, AND INVESTIGATIONS**

1. EC may, during the implementation of the Project and/or afterwards, carry out checks/investigation reviews and/or audits concerning the Project to ensure its proper implementation and compliance with the obligations under the Agreement and applicable EU law.
2. Checks/reviews/audits/investigations will be formally notified to the Beneficiary and will be considered to have started on the date of the formal notification.
3. The Beneficiary must cooperate diligently and provide, within the deadline requested, any information and data related to the Project implementation (including information on the use of resources).
4. All information provided must be accurate, precise, complete and in the format requested, including electronic format. The Commission may also request additional information.
5. Checks/reviews/audits/investigations may be started up to three years after the end of the Hungry EcoCities, which is 28-02-2026.
6. EC may carry out checks/reviews/audits/investigations directly (using its own staff) or may be assisted by independent, outside experts. If it uses outside experts, the Beneficiary will be informed and has the right to object to the appointment of such external entities on grounds of commercial confidentiality or conflict of interest.
7. The Beneficiary may be requested to participate in meetings, including with external experts.

8. For on-the-spot checks/reviews/audits/investigations, the Beneficiary must allow access to its sites and premises, including to the outside experts or bodies, and must ensure that the information requested is readily available.
9. Checks/reviews/audits/investigations (including review reports) will be in the language of the Agreement.
10. EC may also access the Beneficiary's statutory records.
11. The following bodies may also carry out checks, reviews, audits and investigations — during the action or afterwards:
  - a. the European Anti-Fraud Office (OLAF) under Regulations No 883/2013 and No 2185/9620,
  - b. the European Public Prosecutor's Office (EPPO) under Regulation 2017/1939,
  - c. the European Court of Auditors (ECA) under Article 287 of the Treaty on the Functioning of the EU (TFEU) and Article 257 of EU Financial Regulation 2018/1046.

If requested by these bodies, the Beneficiary must provide full, accurate and complete information in the format requested (including complete accounts, individual salary statements or other personal data, including in electronic format).
12. The Beneficiary who uses third parties in the Project implementation should assure that those third parties will make it possible to conduct above-mentioned checks/reviews/audits/investigations.
13. In the case of the EC, OLAF, EPPO, ECA, and any other authorised EU or national authority, their appropriate procedures might be applied.

#### **Article 11 CHECKS, REVIEWS, AUDITS, AND INVESTIGATIONS - Hungry EcoCities CONSORTIUM'S RIGHTS**

1. The Hungry EcoCities Consortium may, during the implementation of the Project and three years after the end of the Hungry EcoCities project, which is 28-02-2026, review the proper implementation of the Project and its compliance with the obligations under the Agreement.
2. Proceeding on behalf of the Hungry EcoCities Consortium may be performed by the FBOX, Consortium Coordinator or another partner indicated by the Hungry EcoCities Consortium.
3. Article 10 should be applied accordingly.
4. The Hungry EcoCities Consortium will formally communicate the review results to the Beneficiary. The Beneficiary may formally respond to the review report within 30 days ('contradictory review procedure').

#### **Article 12 CONSEQUENCES OF CHECKS, REVIEWS, AUDITS, AND INVESTIGATIONS — EXTENSION OF RESULTS OF REVIEWS, AUDITS OR INVESTIGATIONS**

1. Findings in checks, reviews, audits or investigations carried out in the context of this Agreement may lead to the rejection of costs, reduction of the grant, recovery of undue amounts, termination of the Agreement or to any other measures stated in the applicable law.
2. Checks, reviews, audits or investigations that find systemic or recurrent errors, irregularities, fraud or breach of obligations may lead to reviews and withdrawal, among other things, of other EU grants awarded under similar conditions ('extension to other grants').
3. Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.

4. The EC, OLAF, EPPO, ECA and any other authorised EU or national authority may extend findings from other grants to this grant ('extension of findings from other grants to this grant') if the Beneficiary is found, in other EU grants awarded under similar conditions, to have committed systemic or recurrent errors, irregularities, fraud or breach of obligations that have a material impact on this grant.
5. The extension of findings may lead to the consequences described in section 1 of this Article.
6. The Beneficiary will be formally notified of the list of irregularities and actions taken (in particular, the rejection of costs, the reduction of the maximum grant amount or the termination of the Agreement).

### **Article 13 EVALUATION OF THE IMPACT OF THE PROJECT**

1. The Contractor or EC may carry out interim and final evaluations of the impact of the Project measured against the objectives and indicators of the EU programme.
2. Evaluations may be started during the implementation of the Project and up to six years after the Hungry EcoCities project ends (28-02-2026). The evaluation is considered to start on the date of the formal notification to the Beneficiary.
3. The Contractor or EC may be assisted by independent outside experts.
4. The Beneficiary must provide any information relevant to an evaluation of the impact of the project, including information in electronic format.

### **Article 14 ETHICS AND RESEARCH INTEGRITY**

1. The project must be carried out in line with the highest ethical standards (including the highest standards of research integrity) and the applicable EU, international and national law, including the EU Charter of Fundamental Rights and the European Convention for the Protection of Human Rights and Fundamental Freedoms and its Supplementary Protocols, and ethical recommendations indicated in the individual mentoring plan and/or ethics reports.
2. The Beneficiary commits to and ensures the respect of basic EU values (such as respect for human dignity, freedom, democracy, equality, the rule of law and human rights, including the rights of minorities). ), EC High-Level Group in AI and Ethics guidelines for trustworthy AI
3. No funding can be granted, within or outside the EU, for activities that are prohibited in all Member States. No funding can be granted in a Member State for an activity which is forbidden in that Member State.
4. The Beneficiary must take all measures to implement the principles set out in the Commission Recommendation on the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers 2005/251/EC of 11 March 2005, in particular regarding:
  - working conditions
  - transparent recruitment processes based on merit, and
  - career development.

The Beneficiary must ensure that researchers and all participants involved in the Project are aware of them.

5. The Beneficiary must ensure that the activities under the Project have an exclusive focus on civil applications.

6. Before starting an activity raising an ethical issue, the Beneficiary shall obtain all approvals or other mandatory documents notably from any (national, local, European) ethics committee or other bodies such as data protection authorities.

#### **Article 15 CONFLICTS OF INTEREST**

1. The Beneficiary must take all measures to prevent any situation where the impartial and objective implementation of the Project is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect interest (conflict of interest). In particular, no-conflict of interest rule applies to purchases of goods and services, using subcontractors and relations between the Beneficiary and each of the Hungry EcoCities Consortium partners.
2. The Beneficiary shall formally and promptly notify the Contractor of any situation which constitutes or is likely to lead to a conflict of interests and shall immediately take all necessary steps to rectify the situation.
3. The Contractor may verify that the measures taken are appropriate and may require additional measures within a specified deadline.

#### **Article 16 FORCE MAJEURE**

1. '*Force majeure*' means any situation or event that prevents either Party from fulfilling their obligations under the Agreement and is an unforeseeable, exceptional situation beyond the **Parties'** control and proves to be inevitable in spite of exercising all due diligence.
2. Any situation constituting *force majeure* must be formally notified to the other Party without delay, stating the nature, likely duration and foreseeable effects.
3. The Party must immediately take all the necessary steps to limit any damage due to force majeure and do their best to resume implementation of the project as soon as possible. The Party prevented by *force majeure* from fulfilling its obligations under the Agreement cannot be considered in breach of them.

#### **Article 17 CONFIDENTIALITY**

1. Sensitive Information is all information, that Party must keep confidential (any data, documents or other material (in any form) that is identified as sensitive in writing ('sensitive information')) — during the implementation of the project and for at least 10 years after the end of the Programme Period.
2. The Parties hereby undertake for a period of 10 years after the end of the Programme Period:
  - a. not to use Sensitive Information otherwise than for the purpose for which it was disclosed;
  - b. to use Sensitive information only to implement the Agreement unless otherwise agreed between the Parties;
  - c. not to disclose Sensitive Information without the prior written consent of the Disclosing Party;
  - d. to ensure that internal distribution of Sensitive Information by a Recipient shall take place on a strictly need-to-know basis; and
  - e. to return to the Disclosing Party, or destroy, upon request, all Sensitive Information that has been disclosed to the Recipients including all copies thereof and to delete all information stored in machine-readable form as much as practically possible. The Recipients may keep a copy to the extent it is required to keep, archive or store such Sensitive Information due to compliance with

- applicable laws and regulations or compliance with on-going obligations provided that the Recipient complies with the confidentiality obligations herein contained with respect to such copy for as long as the copy is retained.
3. The Recipients shall be responsible for the fulfilment of the above obligations on behalf of their employees or third parties involved in the Project and shall ensure that they remain so obliged, as far as legally possible, during and after the end of the Programme Period as well as after the termination of the contractual relationship with the relevant employee or third party.
  4. The Contractor may disclose Sensitive Information to its staff, other EU institutions and bodies. It may disclose Sensitive Information to third parties, if:
    - a. this is necessary to implement the Agreement or safeguard the EU's financial interests and
    - b. the recipients of the information are bound by an obligation of confidentiality.
  5. Under the conditions set out in Article 41 of the Regulation No 2021/695 of the European Parliament and of the Council of 28 April 2021 establishing Horizon Europe, the Beneficiary shall grant access to their results on a royalty-free basis to the Union institutions, bodies, offices or agencies for developing, implementing and monitoring Union policies or programmes. Such access rights do not extend to the Beneficiary's' Background. Access shall be limited to non-commercial and non-competitive use.
  6. The above shall not apply to the disclosure or use of Sensitive Information, if and insofar as the Recipient can show that:
    - a. the Sensitive Information has become or becomes publicly available without breaching any confidentiality obligations;
    - b. the Recipient is required to disclose the Sensitive Information in order to comply with applicable EU, international or national laws or regulations or with a court or administrative order. If any Party realises that it will or may be required to disclose Sensitive Information in order to comply with applicable laws or regulations or with a court or administrative order, it shall, to the extent it is lawfully able to do so, prior to any such disclosure:
      - i. notify the Disclosing Party, and
      - ii. comply with the Disclosing Party's reasonable instructions to protect the confidentiality of the information.
    - c. the Disclosing Party agrees to release the information to another party,
  7. The Recipient shall apply the same degree of reasonable care with regard to the Sensitive Information disclosed within the scope of the Project as with its own confidential and/or proprietary information.
  8. Each Beneficiary shall promptly advise the Disclosing Party in writing of any unauthorised disclosure, misappropriation or misuse of Sensitive Information after it becomes aware of such unauthorised disclosure, misappropriation or misuse.
  9. In addition to the confidentiality obligations of this Article, and if it is considered that the confidentiality obligations above do not provide sufficient protection, either Party may request the Beneficiary/Consortium Partner to enter into a specific NDA to safeguard the requesting Party's confidential and proprietary information disclosed for the purposes of the Project.

## **Article 18 PROMOTING THE PROJECT — COMMUNICATION, DISSEMINATION AND VISIBILITY OF EU FUNDING**

1. The Beneficiary must promote the Project and its results, by providing targeted information to multiple audiences (including the media and the public) in a strategic, coherent and effective manner.

2. Before engaging in a communication/dissemination activity expected to have a major media impact, the Beneficiary must inform the Contractor about it.
3. Any infrastructure, equipment, vehicles, supplies, information material or major results funded by the grant must acknowledge EU support and display the European flag (emblem) and funding statement (translated into local languages, where appropriate) and also Hungry Eco Cities Project logo:

**HUNGRY ECOCITIES**  
A 5+T+ARTS RESIDENCIES PROJECT



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and include the following disclaimer (translated into local languages where appropriate):

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4. The emblem must remain distinct and separate and cannot be modified by adding other visual marks, brands or text. When displayed together with another logos, the emblem must be displayed at least as prominently and visibly as the other logos.
5. The EC and individual Consortium Partners including Consortium Coordinator have the right to use non-sensitive information relating to the action and materials and documents received from the Beneficiary (notably summaries for publication, deliverables, as well as any other material, such as pictures or audio-visual material, in paper or electronic form) related to the Project for policy, information, communication, dissemination and publicity purposes — during the action or afterwards.
6. The right to use the Beneficiaries' materials, documents and information is granted in the form of a royalty-free, non-exclusive and irrevocable licence, which includes the following rights:
  - a. use for its own purposes (in particular, making them available to persons working for the EC or any other EU service (including institutions, bodies, offices or agencies etc.) or body or institutions in EU Member States; and copying or reproducing them in whole or in part, in unlimited numbers and communication through press information services);
  - b. distribution to the public (in particular, publication as hard copies and in electronic or digital format, publication on the internet, as a downloadable or non-downloadable file, broadcasting by any channel, public display or presentation, communicating through press information services, or inclusion in widely accessible databases or indexes);
  - c. editing or redrafting (including shortening, summarising, inserting other elements (such as meta-data, legends, other graphic, visual, audio or text elements), extracting parts (e.g. audio or video files), dividing into parts, using in a compilation),
  - d. translation,
  - e. storage in paper, electronic or other form;
  - f. archiving, in line with applicable document-management rules,
  - g. the right to authorise third parties to act on its behalf or sub-license the modes of use set out in Points (b), (c), (d) and (f) to third parties if needed for the information, communication and publicity activities of the EC,

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- h. processing, analysing, aggregating the materials, documents and information received and producing derivative works.
- 7. If materials or documents are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the Beneficiary must ensure that they comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).
- 8. Where applicable (and if provided by the Beneficiary), the EC will insert the following information: "© — [year] — [name of the copyright owner]. All rights reserved. Licensed to the [name of granting authority] under conditions."
- 9. Beneficiary authorises the Contractor to use its logotype and non-confidential data for promotional purposes.

## Article 19 LIABILITY FOR DAMAGES

1. Liability of the Contractor or a Hungry EcoCities Consortium Partner:
  - a. The **Contractor** or any **Consortium Partner** cannot be held liable for any damage caused to the **Beneficiary** or to third parties as a consequence of implementation of the Agreement;
  - b. The **Contractor** or a **Consortium Partner** cannot be held liable for any damage caused by the **Beneficiary** or other participants involved in the Project, as a consequence of implementation of the Agreement.
2. Liability of the Beneficiary:
  - a. The **Beneficiary** must compensate the **Contractor** or a respective **Consortium Partner** for any damage it sustains as a result of the implementation of the Project or because the Project was not implemented in full compliance with the Agreement, in particular in case of false statements or information regarding Beneficiary eligibility, provided that it was caused by gross negligence or wilful act.
3. With the exception of the duty of confidentiality, the Parties' liability for damages is limited to direct loss but does not extend to consequential loss, such as interruptions in production or other operating losses, loss of revenue or profit, or other indirect losses. The Parties' liability is limited to the amount of grant, provided such damage was not caused by a wilful act or gross negligence.
4. The terms of this Agreement shall not be construed to alter or limit the statutory liability of either Party.
5. The EC is not a Party to this Agreement. Therefore the EC cannot be held liable for any damage, including gross negligence, caused to the Beneficiary or to third parties as a consequence of implementing the Agreement.
6. The EC cannot be held liable for any damage caused by the Beneficiary or third parties involved in the Project, as a consequence of implementing the Agreement.

## Article 20 TERMINATION OF THE AGREEMENT

1. Either Party may terminate the Agreement.
2. The Beneficiary has the right to terminate the Agreement at any point in time, by formally notifying the Contractor of such termination, stating its reasons.
3. The termination will take effect on the day specified in the notification. This date must be after the notification.
4. The Contractor may terminate the Agreement if:



- a. the Beneficiary no longer meets the eligibility conditions, in particular described in Article 3;
  - b. the Project has lost scientific or technological relevance;
  - c. the Beneficiary has significantly delayed the implementation of the Project;
  - d. the Beneficiary fails to comply with its obligations regarding double funding prohibition rule,
  - e. the Contractor assesses any continuation of the Project by the Beneficiary as being unfounded because of the dismissive attitude of the Beneficiary or lack of engagement by the Beneficiary in the Project (such decision should be made by the Selection Committee and it is final);
  - f. the Beneficiary failed to achieve its milestones or KPIs or implement ethical recommendations within agreed deadlines;
  - g. the grant is used by the Beneficiary in violation of the Hungry EcoCities project and Horizon Europe fundamentals (for example the resources are transferred outside of the eligible countries).
5. Before terminating the Agreement, the Contractor will send a pre-information letter to the Beneficiary:
    - a. formally notifying the intention to terminate and the reasons why, and
    - b. requesting observations within 7 days of receiving notification.
  6. If the Contractor does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the termination and the date it will take effect (confirmation letter). Otherwise, it will formally notify that the procedure is not continued.
  7. The Contractor will calculate the final grant amount and the balance on the basis of the deliverables submitted, the eligible costs and compliance with other obligations under the Agreement.
  8. The Beneficiary may not claim damages due to termination by the Contractor.
  9. Termination has no effect on the provisions that normally continue to apply after the end of the Project, in particular: keeping records and other supporting documentation, submitting itself to checks, reviews, audits, and investigations, complying with the rules on the management of intellectual property, background, and results, maintaining confidentiality, promoting the Project and publicly display references to the EU funding, not assigning claims for payment, calculation of the grant, recovery of payments already made, consequences of non-compliance, payments (if there is any payment due only), claims, recovery of the grant, liability for damages, applicable law.

## **Article 21      SUSPENSION OF PAYMENTS**

1. The Contractor may suspend payments, in whole or in part, if the Contractor has justified doubts regarding the implementation of the Project by Beneficiary. The suspension will take effect the day after the confirmation letter is sent (or on a later date specified in the letter).
2. If the conditions for resuming payments are met, the suspension will be lifted. The Contractor will formally notify the Beneficiary of this fact.

## **Article 22 REJECTION OF INELIGIBLE COSTS**

1. The Contractor will reject any costs which are ineligible (i.e., if the Project is not properly implemented, the Beneficiary is in serious breach of its obligations under the Agreement or submitted false information or statements - including failure to provide requested information, breach of ethical principles), in particular following checks, reviews, audits or investigations.
2. If the Contractor rejects costs, it will deduct them from the costs declared in the Project budget and then calculate the amount due (and, if needed, make a recovery).
3. If the rejection of costs does not lead to a recovery, the Contractor will formally notify the Beneficiary of the rejection, the amounts and the reasons why. The Beneficiary may — within 7 days of receiving notification — submit observations if it disagrees with the reduction.

## **Article 23 REDUCTION OF THE GRANT**

1. If the Contractor finds substantial errors, irregularities or fraud or breach of obligations under this Agreement (e.g. the Project is improperly implemented or not implemented; submission of false information, failure to provide required information, breach of ethics or security rules ), it may reduce the grant in proportion to the seriousness and duration of the errors, irregularities or fraud or breach of obligations.
2. If the Contractor reduces the grant, it will deduct the reduction and then calculate the amount due (and, if needed, make a recovery).
3. If the reduction of the grant does not lead to a recovery, the Contractor will formally notify the Beneficiary of the reduction, the amounts and the reasons why. The Beneficiary may — within 7 days of receiving notification — submit observations if it disagrees with the reduction.
4. If the Contractor reduces the grant after the payment of the grant, it will calculate the revised final grant amount. If the revised final grant amount for the Beneficiary is lower than the grant paid, the Contractor will recover the difference.

## **Article 24 RECOVERY OF UNDUE AMOUNTS**

1. The Contractor will claim back any amount if it turns out that the Contractor has paid too much and needs to recover the amounts undue (it might happen also after the completion of the Project).
2. If the payment is not made by the date specified in the debit note, the Contractor will recover the amount by taking legal action in accordance with the relevant national law.
3. The Contractor may offset the due amount, without the Beneficiary's consent, against any amounts owed to the Beneficiary by the Hungry EcoCities Consortium.
4. If the payment is not made by the date specified in the debit note, the amount to be recovered will be increased by late-payment interest (from the day following the due date for payment up to and including the date of payment).
5. Partial payments will be first credited against expenses, charges, and late-payment interest and then against the principal.
6. The Beneficiary bears all costs incurred in the recovery process by the Contractor.

## **Article 25 PROCESSING OF PERSONAL DATA**

1. Any personal data under the Agreement will be processed in accordance with applicable EU and national data protection law. Such data will be processed by the Contractor for the purposes of implementing, managing and monitoring the Agreement or protecting the financial interests of the EU (including checks, reviews, audits, and investigations).
2. The persons whose personal data are processed have the right to access and amend their own personal data.
3. The Beneficiary must process personal data under the Agreement in compliance with applicable EU, international and national law on data protection (in particular, Regulation 2016/679).
4. The Beneficiary may grant their personnel access to personal data only if it is strictly necessary for implementing, managing and monitoring the Agreement. The Beneficiary must ensure that the personnel is under a confidentiality obligation.

## **Article 26 BACKGROUND and OWNERSHIP OF RESULTS**

1. Background means any data, know-how, software or information of whatever form or nature (tangible or intangible), including any rights such as intellectual property rights, that:
  - a. are held by the Party no later than at the date of this Agreement; and
  - b. are needed to implement the Project or exploit the results together with any data, know-how, software, or information that is developed or acquired by a Party independently from the work in the Project even if in parallel with the performance of the Project.
2. Results mean any (tangible or intangible) effect of the Project such as data, know-how or information of whatever form or nature, whether protected or not, as well as any rights attached to them, including intellectual property rights.
3. Results and intellectual property rights are owned by the Party that generates them.
4. Unless agreed otherwise, where Results are generated from work carried out jointly by the Beneficiary and one or more Hungry EcoCities Consortium Partner(s) and it is not possible to:
  - a. establish the respective contribution of each Party; or
  - b. separate such joint invention, design or work for the purpose of applying for, obtaining and/or maintaining the relevant patent protection or any other intellectual property right,the Parties have joint ownership of this work. The joint owners shall, within six (6) months after the participation of the Beneficiary in the Hungry EcoCities End date or after the termination of the Beneficiary's participation in the Hungry EcoCities (whichever is later), establish a separate written joint ownership agreement regarding the allocation of ownership and terms of exercising, protecting and dividing related costs and exploiting such jointly owned Results on a case by case basis.
5. However, until a joint ownership agreement has been concluded and as long as such rights are in force, such Results will be jointly owned in shares according to the share of contribution to the Results by the joint owners concerned (such share to be determined by taking into account in particular, but not limited to, the contribution of a joint owner to an inventive step, the person months or costs spent on the respective work, etc.). For the avoidance of doubt, the Parties should document their contribution to the Project.
6. Arrangements other than in this Article should be included in writing by the Parties concerned.

7. Unless otherwise agreed in the joint ownership agreement:
  - a. each of the joint owners shall be entitled to use their jointly owned Results for non-commercial research activities on a royalty-free basis and without the prior consent of the other joint owner(s), if the non-commercial research activities imply the use for academic/teaching/scientific purposes (subject to compliance with confidentiality requirements), or mere internal use;
  - b. the provisions of this Article exclude the use of the Results in contract research (= rendering a research service against payment to a customer), even when the charge is mere cost reimbursement without profit;
  - c. the provisions of this Article exclude the use of the Results for royalty-bearing activities (such as licensing) or other activities leading to monetary benefits (e.g. use in developing, creating or marketing a product or process or creating and providing a service or use in standardisation activities);
  - d. the provisions of this Article include use in further (funded or unfunded) cooperative research projects. However, where such use leads to a grant of further user rights to others (e.g. project partners) for royalty-bearing or other activities leading to monetary benefits, such further user rights shall not be included in the category of non-commercial research activities under this bullet point;
  - e. each of the joint owners shall be entitled to otherwise exploit the jointly owned Results and to grant non-exclusive licenses to third parties (without any right to sub-license) if the other joint owners are given:
    - i. at least 45 calendar days advance notice; and
    - ii. compensation under fair and reasonable conditions.
8. Joint owners may apply another regime than joint ownership (such as, for instance, transfer to a single owner with access rights for the others).
9. Rights of third parties. If third parties (including personnel) may claim rights to the Results, the Beneficiary concerned must ensure that it complies with its obligations under the Agreement.
10. In the case of the Results that might be protected by intellectual property laws (like patentable invention, know-how, copyrights, industrial designs, rights to computer programs), joint owners are obliged to take all necessary measures to obtain such rights unless agreed otherwise in writing. In particular, the Parties are obliged to keep confidentiality and use measures to prevent any infringement or act that may affect the protection of the Results under intellectual property laws (for example because of losing the condition of novelty). This provision does not prevent to release the Results or its documentation under one of public licenses, detailed in the IMP as the case may be if co-owners agrees.
11. When deciding on protection, a Party must consider its own legitimate interests as well as the legitimate interests (especially commercial) of the joint owner.
12. Each of the joint owners must adequately protect its results — for an appropriate period and with appropriate territorial coverage — if protection is possible and justified, taking into account all relevant considerations, including the prospects for commercial exploitation, the legitimate interests of the other joint owners and any other legitimate interests.
13. Each Party may transfer ownership of its joint results. It must, however, ensure that its obligations under this Article apply to the new owner and that this owner has the obligation to pass them on in any subsequent transfer.
14. The Party that intends to transfer ownership of the results must inform the other Parties with access rights to results of the transfer at least 30 days in advance. This notification must include sufficient information on the new owner to enable the Parties concerned to assess the effects on their access rights.

15. Each joint owner may object to such transfer within 30 days of receiving notification, if they can show that the transfer would adversely affect their access rights. In this case, the transfer may not take place until agreement has been reached between the Parties concerned.
16. The EU does not obtain ownership of the results produced under the Project. The final results, in particular art works resulting from a Project, shall be made available at no cost to the EC directly and for public viewing in exhibitions. The EC has the right to show them for at least a year after the end of the Project. The use of the results, including commercial use, is still encouraged and desirable.

## **Article 27 PROTECTION, EXPLOITATION AND DISSEMINATION OF RESULTS, OPEN SCIENCE**

1. The Beneficiary must adequately protect its own results — for an appropriate period and with appropriate territorial coverage — if protection is possible and justified, taking into account all relevant considerations, including the prospects for commercial exploitation, the legitimate interests of the joint owners (if any) and any other legitimate interests. This assessment is to be made within IMP preparation and this provision does not prevent the release of the results under one of public licenses, detailed in the IMP as the case may be.
2. the release of the results under one of public licenses, detailed in the IMP as
3. Exploitation means the use of results in further research and innovation activities (outside the Project) including among other things, commercial exploitation such as developing, creating, manufacturing and marketing a product or process, creating and providing a service, or in standardisation activities. The Beneficiary must, up to four years after the Hungry EcoCities Project end date (28-02-2026), must use its best efforts to exploit its results directly or to have them exploited indirectly by another entity, in particular through transfer or licensing.
4. Dissemination is the public disclosure of the results by appropriate means, other than resulting from protecting or exploiting the results, including by scientific publications in any medium. The Beneficiary must disseminate its results as soon as feasible, in a publicly available format, subject to any restrictions due to the protection of intellectual property, security rules or legitimate interests.
5. Open Science means an approach to the scientific process based on open cooperative work, tools and diffusing knowledge. The Beneficiary must ensure open access (online access to research outputs provided free of charge to any user) to all peer-reviewed scientific publications relating to its results. Therefore, the Beneficiary undertakes to retain sufficient intellectual property rights to comply with the open access requirements.
6. The Beneficiary agrees to grant the Hungry EcoCities Consortium Partner(s), upon written request, Access to its Background and results generated within the Beneficiary's Project, to the extent necessary to perform their own (Partner's) tasks within the Hungry EcoCities Project and/or to exploit their own results developed within the Hungry EcoCities Project. The above rule applies vice versa to the Beneficiary if he requests Access to perform its tasks under the Project and/or to exploit its own results.
7. The Parties agree on the following process:
  - a. the above-mentioned request may be made within 1 year after the Hungry EcoCities End date or after the termination of the Beneficiary's participation in the Hungry EcoCities;
  - b. Access Rights shall be negotiated between the Access-requesting and Access-giving Party on a non-exclusive non-sublicensable basis;

- c. The Coordinator shall, however, ensure that the Access-requesting Party will be directed to such Access-providing Party in the event that the contact details are unknown.
8. Access rights to the results necessary for the performance of a Party's work under this Agreement will be granted on a royalty-free basis unless otherwise agreed in advance and under fair and reasonable conditions.
9. Access rights to the results necessary for the exploitation of a Party's own results shall be granted on fair and reasonable conditions.

## **Article 28 FINAL PROVISIONS**

1. Annexes to the Agreement form an integral part of it.
2. Amendments to this Agreement and its termination shall be made in writing and signed by the duly authorised representative of the **Parties**.
3. Any modification of the bank account shall be communicated to the Contractor in written form and duly signed by an authorised person.
4. The Beneficiary may not assign any of its claims for payment against the Contractor to any third party, except with the Contractor's prior written consent; otherwise, the assignment will be null and void.
5. In accordance with Regulation, No 1182/71, periods expressed in days, months or years are calculated from the moment the triggering event occurs. The day during which that event occurs is not considered as falling within the period.
6. The Agreement is governed by the law of Belgium, and applicable EU law, in particular:
  - a. Regulation (Eu) No 2021/695 of the European Parliament and of the Council of 28 April 2021 establishing Horizon Europe – the Framework Programme for Research and Innovation, laying down its rules for participation and dissemination, and repealing Regulations (EU) No 1290/2013 and (EU) No 1291/2013 ;
  - b. Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union;
 supplemented if necessary, where appropriate, by the rules of general international law.
7. The **Beneficiary** bears sole responsibility for abidance by its national law, in particular in relation to tax and social security and labour law.
8. Any dispute concerning the interpretation, application or validity of the Agreement should be settled amicably.
9. If a dispute concerning the interpretation, application or validity of the Agreement cannot be settled amicably, such dispute shall be submitted to the Court in Brussels in the material jurisdiction.
10. By signing the Agreement, the **Beneficiary** confirms that it has read and understood these conditions and accepts them.

## **Article 29 ENTRY INTO FORCE OF THE AGREEMENT**

The Agreement enters into force on the day of signature by the **Contractor** or the **Beneficiary**, whichever is later, with the Agreement's **effective date** on [start date].

**By signing the Agreement, the Beneficiary accepts the grant and agrees to assume responsibility for it and implement it in accordance with this Agreement, including all the rights, obligations and conditions it sets out. The Beneficiary confirms that all**

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information provided is true, correct and up to date as of the date of signing the Agreement.

The individual signing below hereby represents and warrants that it is duly authorised to execute and deliver this Agreement on behalf of the named Party and that this Agreement is binding upon the named Party in accordance with its terms.

For the **Beneficiary**

For the **Contractor**

.....

date

.....

date

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# Annex 1. Description of the Programme

## 1. The Project course

Once your eligibility has been confirmed following the formal check and the SubGrant Agreement signed, you will be an official beneficiary of the **Hungry EcoCities** programme.

Selected beneficiaries will receive a fixed **lump sum** of **up to €40 000**. The lump sum is a simplified method of settling expenses in projects financed with Horizon Europe funds. It means that you are **not** required to present strictly defined accounting documents to prove the costs incurred (e.g., invoices).

However, you are obliged to demonstrate that the implementation of the project is in line with the milestones set for it. The milestones (deliverables, Key Performance Indicators - KPIs and ethical recommendations) will be defined and calendarized in the 'Individual Mentoring Plan' elaborated at the beginning of the programme. In short, we will carefully assess your progress and the quality of your work during Interim Reviews, not your accountancy. Bear in mind that the lump sum does not release you from the obligation to collect documentation to confirm the costs under fiscal regulation.

Financial support in the different phases is made across the accomplishment of several milestones/KPIs/deliverables. Payments will be done in the form of lump-sum grant as follows:

### • **Stage 1 Technology Exploration and Concept Generation**

The beneficiaries will receive 50% of the financial support upon **validation of the Individual Mentoring Plan**. This is planned for the first month of the residency.

### • **Stage 2 Prototyping**

The beneficiaries will receive 50% of the financial support paid in 2 tranches:

1. 25% of the financial support upon approval of the Prototype 1<sup>st</sup> version, halfway the residency, and
2. 25% of the financial support upon the validation and communication of the Prototype, at the end of the residency.

These 'Individual milestones' will be evaluated based on the quality and quantity metrics set up in the 'Individual Mentoring Plan'. The beneficiaries will deliver the Individual Mentoring Plan and the Mentoring Committee will assess it.

Completion of KPIs will be scored from 0 to 10. According with this final score:

- **Beneficiaries over threshold** (which is 7 points) will successfully receive the full payment agreed in the SGA.



- **Beneficiaries under threshold.** The beneficiaries which haven't reached the threshold will be proposed by the Mentoring Committee as candidates to leave the Program. And, if this decision is finally ratified by the 'Selection Committee', they will have to leave the Program and won't receive the payment corresponding to their dedication of internal resources.

Once the milestones and payments to each beneficiary are approved by the 'Selection Committee', according to the Milestone Review Process, the relevant tranche will be transferred to the beneficiary.

2. Detailed scope of the support:

**Hungry EcoCities** beneficiaries will receive:

- Up to **40 000 EUR** as a lump sum per Artist
- **Guidance and support** by their host creative studios from the consortium
- **Mentorship** in the following areas of the Humanizing Technology Experiment:
  - Technical mentor assigned from (at least) one of the partner universities: AI and digital tech researchers at **KU Leuven institute Leuven.AI** (KUL) and **Brno University of Technology** (BUOT), along with AgriTech researchers at **Mendel University in Brno** (MNDLU)
  - **Art-driven innovation mentor** by the Institute for art-driven innovation **In4Art** and **Glucn Centre for Art Research and Education** (GLUON).
- **Access to the Digital Toolbox**, provided by the partner universities and consisting of available knowledge, programs, solutions and equipment to support the development:
  - **AI tools** including: explainable AI, frameworks to assess the Sociality of AI, algorithmic driven supply chains models, advanced sensing and data analytics (including satellite data processing).
  - **Biotech tools** including: "green" molecular biotechnology, algae and plant cultivation, plant acoustics and spectra, UV analytics.
  - **Digital tools** including: IoT enabled systems and agents, virtual reality, autonomous robotic systems.

The Artists selected in the first Hungry EcoCities Open Call will enter a 9-months **S+T+ARTS** residency, called **Humanizing Technology Experiment (hereinafter Experiment)**, which will be divided into two stages:

- **Stage 1 - Technology exploration and concept generation:** For the first 3 months of the residency the assigned mentors will assist you in elaborating the main concept and establishing a framework of the Experiment.
- **Stage 2 – Prototyping: Experiment & Demonstrate.** For the following 6 months, you will receive the necessary support from all mentors to focus on the execution of the prototype / demonstrator.

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Annex 2. Individual Mentoring Plan

Annex 3: Bank Identification form

Annex 4: Application Form

Annex 5: Formal Check Form

Annex 6: Ethics Form\*

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## Partners Hungry EcoCities



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