

S+T+ARTS 4AFRICA

Residencies programME

CALL FOR ARTISTS

GUIDE FOR APPLICANTS

DEADLINE:

18 FEBRUARY 2024

Version 3.0



S+T+ARTS



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HISTORY OF CHANGES

Version	Publication Date	Change
1.0	17.01.2024	Guide for Applicants' initial version
2.0	25.01.2024	Additional information on Ghana's Challenges (Section 4). Clarification Admissibility Criteria (Section 5).
3.0	30.01.2024	Additional information on Ghana's Challenges (Section 4).



STARTS4AFRICA is pleased to announce the *Call for Artists* for the first S+T+ARTS Residency Programme fully dedicated to promoting Sub-Saharan Africa innovation at the nexus of Science + Technology + Arts.



Through 6-month residencies, STARTS4AFRICA will enhance art-driven innovation in four African countries: Senegal, Ghana, Tanzania, and Nigeria.

This pioneering initiative will allow artists to address regional challenges around *Food and Water, Digital Mapping and Speculative Landscapes, Culture and Coding, Wearable Technology and Smart Textile, Immersive Storytelling, Rethinking Sustainable Construction, and Speculative Urbanism.*

The residencies programme of STARTS4AFRICA is grounded in the premise that effective technological innovation requires a meaningful integration of African cultural practices and artistic expressions. **By involving local communities and celebrating their diversity, the residencies aim to leverage the potential of technology's application to local challenges.** The residencies are invited to explore unusual and innovative approaches to breakthrough technologies through the inclusion of artists, to bridge gaps between diverse approaches and territories. Ultimately, developing technical skill sets and critical thinking by setting up a bottom-up learning process, wherein communities take the lead in guiding scientific advancements and government initiatives.

STARTS4AFRICA will select 8 artists to be hosted by 8 organisations based in 4 African countries and to produce a tangible, presentable and **art-driven innovation** output addressing a local challenge, in the form of an artwork or a functional or speculative artistic prototype.

Funding per artist: EUR 35 000

Number of selected artists: 8 artists

Residency period: 6 months (March 2024 – August 2024)

ABOUT S+T+ARTS

S+T+ARTS is an initiative of the European Commission to foster alliances between science, technology, and the arts.

Science, Technology and Arts (=S+T+ARTS) form a nexus with an extraordinarily high potential for creative innovation. And such innovation is considered to be precisely what is called for if we were to master the social, ecological and economic challenges that Europe and the world will be facing in the near future. Under such vision, scientists, tech and artists are seen as equally relevant in the innovation process, influencing, opening and enriching each other's views and practices.

Since 2016, S+T+ARTS has supported the development or promotion of more than **+500 science+tech+arts innovations through**

+150 STARTS Residencies

Gathering scientists, tech, artists, business and other areas

+250 STARTS PRIZE winners, honorary mentions or nominees

Gaining visibility and raising traction to further develop their projects

ABOUT STARTS4AFRICA

As part of the S+T+ARTS initiative, STARTS4AFRICA was launched in May 2023 as a pilot project to **promote a S+T+ARTS approach to digital innovation rooted in African sub-Saharan culture and digital innovation hubs**. With STARTS4AFRICA, European structures experienced with S+T+ARTS approaches will partner with change-makers in Sub-Saharan Africa as well as existing Digital Innovation Hubs (DIH), and together, they will push for innovation on a regional level by facilitating the involvement of local and international artists with regional stakeholders (industry, regional authorities, SME, NGOs, startups, art institutions, etc) and promoting the concrete outcomes of these collaborations, aiming at three overarching objectives. Those being:

- 1) accelerate the transition towards a more competitive African economy by stimulating development and uptake of novel technologies that address regional challenges;
- 2) highlight – through 2 STARTS Prize awards, the regional rich and complex relationships between technology, arts and culture;
- 3) level the regional perception on the potential of innovation and breakthrough technologies' application to local and indigenous issues.

STARTS4AFRICA implements this approach and address the above objectives by:

- + **S+T+ARTS Residencies** – funding 8 artistic residencies in African technology institutions and other pertinent local stakeholders, in line with the STARTS residencies programme;
- + **S+T+ARTS Prize** – implementing a first pilot edition of the STARTS Prize for African artists and institutions in 2024, to single out for recognition innovative projects at the nexus of science, technology and the arts that have what it takes to make a significant impact on economic and social innovation within the continent;
- + **Mentoring** – implementing a mentoring programme for STARTS residencies and its outcomes;
- + **S+T+ARTS Academy** – organising a STARTS4AFRICA Networking Academy for the promotion of digital and art-driven innovation skills, oriented towards an enlarged participation of local stakeholders and open to EU-Africa collaboration; and,
- + **S+T+ARTS Sylloge** – promoting a dialogue and narrative building on an equal footing between artists and African and European DIHs for addressing relevant societal challenges, especially related to the green and digital transition and combat misinformation.

STARTS4AFRICA

Promoting a S+T+ARTS approach to digital innovation rooted in African sub-Saharan culture and digital innovation hubs

Grant Agreement number: LC- 01960720

Web: <https://starts.eu/what-we-do/residences/starts4africa/>

Consortium: INOVA+ (coord., PT), ARS ELECTRONICA (AT), GLUON (BE), PiNA (SI), ECA (NG), BUNI (TZ), HAPA (GH), PICHA (CD), GOETHE (DE)

1. RESIDENCIES PROGRAMME

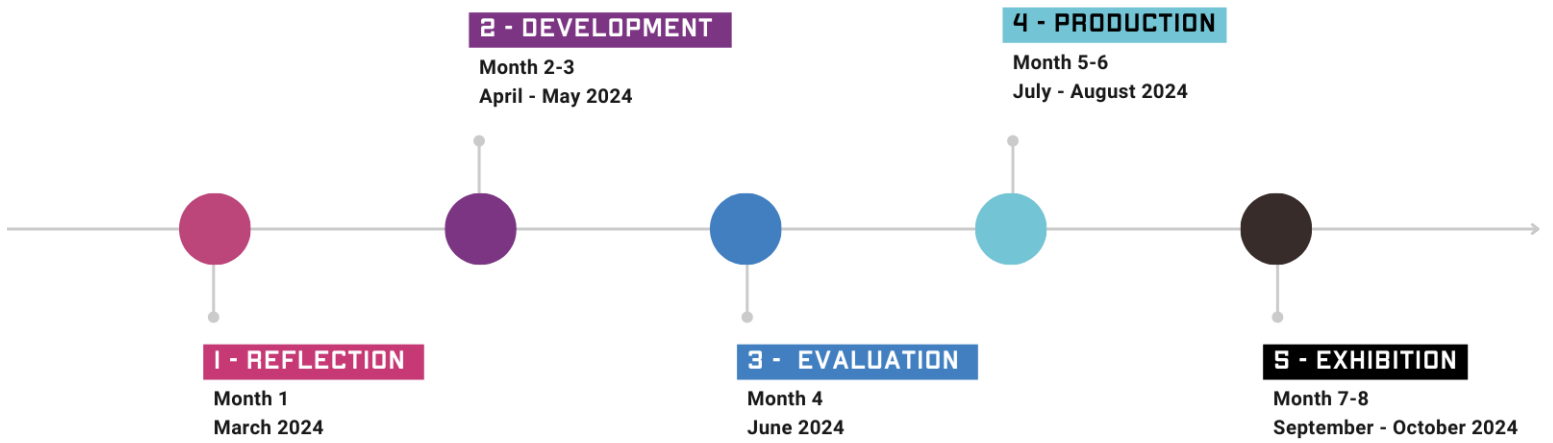
STARTS4AFRICA will support selected applicants through a programme that includes a 6-month residency starting in March 2024, as well as multiple exhibitions and events during the residency period and thereafter until November 2024.

The programme includes funding, guidance and support by the STARTS4AFRICA Residency Host Institutions, access to experts provided by the STARTS4AFRICA Consortium, and training.

The duration of each residency is 8 months in total and includes 5 phases:

- **Phase 1 (M1, 1 month): Reflection.** This phase focuses on the exchange of knowledge and the outlining of shared goals for the collaboration. The goal of this phase is not to find solutions for existing questions, but to raise new radical questions related to the local challenges (Art Thinking). During this phase the initial questions are re-defined and new contexts for experiments and solution-finding are being created. This phase consists of a minimum of 1 meeting between artists, hosts institutions and other relevant experts. At least one of the meetings shall be open to the community for input.
- **Phase 2 (M2-M3, 2 months): Development.** During this phase, it is expected the development of a more concrete project proposal for the final artistic. A first mock-up of the output shall be delivered. The interactions between the artists, host institutions and other relevant stakeholders shall intensify. This phase consists of a minimum of 2 on-site meetings of 1 or 2 days between artists and host institutions as well as a minimum of 3 online meetings.
- **Phase 3 (M4, 1 month): Evaluation.** This phase intends to assess the potential impact of the new and innovative ideas, scenarios and prototypes developed. For this, the artist shall collect feedback across different relevant stakeholders, governments, and businesses. A public presentation (virtually or on-site) of the first ideas and prototypes to the involved community will offer an inside look on how the artists think and work.
- **Phase 4 (M5-M6, 2 months): Production.** With the support of host institutions, which will collaborate with the artist and provide access to their premises and equipment, artists will develop their residencies and, in this phase, shall deliver the final outputs. This phase consists of a minimum of 1 meeting lasting 1 or 2 days between artists and host institutions and 3 online meetings.
- **A subsequent Phase 5 for outreach (M7-M8, 2 months)** will take place after the end of the residencies. This will involve the presentation of the residencies' outputs at local, regional, and international events. Artists are requested to disseminate their projects and outputs and to be available to participate in events organised by STARTS4AFRICA partners (such as Ars Electronica Festival 2024).

Artists are required to be present in person at the location of the Residency Host Institution, at least for part of their residency. The timing and duration of their onsite presence will be discussed and agreed upon with the host depending on the requirements of the residency and the project.



2. WHAT DO WE OFFER?

1

Up to EUR 35.000 budget for artists residencies to cover the artist fee, the organisation and participation at artistic exhibitions/events and other relevant costs to ensure the successful implementation of the project (including but not limited to artwork/prototype production);

2

Access to the resources/facilities provided by the Residency Host Institution;

3

Assistance from the Local Expert Group (LEG);

4

Participation in an individualised Mentoring Programme (including business-specific and tech/sci-related sessions);

5

Access to the Europe-wide S+T+ARTS network;

6

Participation at the S+T+ARTS4AFRICA Community events (online and on-site);

7

Considered participation in exhibitions showcasing the outcomes of the residencies at Ars Electronica Festival in September 2024 in Linz and/or other festivals and venues upon selection; and

8

Visibility through high impact communication activities to promote the artistic output and its innovation spillovers.

Each residency will be facilitated by:

- **An innovation catalyst:** serving as an intermediary between the artists and the local experts. They will follow the artists throughout the whole implementation of the residencies;
- **Residency Host Institution:** providing guidance, advice (on concepts, technology and other aspects relevant to the residency), logistic support and access to premises and equipment; and support artists in searching and showcasing residencies results in events/ fairs/ exhibitions in AU and EU.
- **LEG:** providing relevant expert know-how to the artists and anchoring them firmly within the relevant regional contexts as well as national and global sustainability frameworks.

*For a detailed description of the parties mentioned above,
please consult the [STARTS4AFRICA – Open Call FAQs](#).*

3. EXPECTED OUTPUTS FROM ARTIST

We encourage applicants to enhance and maximise their participation and contribution to the Residency Programme, with the understanding that financial support is directly linked with the activities related to the expected outputs listed below:

1

Producing a **tangible, presentable and art-driven innovation output** addressing a local challenge, in the form of an artwork or a functional or speculative artistic prototype;

2

Providing (at the beginning of the residency) a **descriptive abstract** of the art-driven innovation output and a **development plan** describing the objectives, actions, timetable and setup necessary for implementing it;

3

Participating and organising online or on-site local/ national events, masterclasses, and seminars to (i) share experience in participating in STARTS4AFRICA Residency program; (ii) ensure the promotion of residency results. Participation in at least 6 online or on-site local/ national events is expected, **as well as in international events** (these events will be discussed, agreed and co-organized with the Residency Host Institutions);

4

Actively participate in the **dissemination and communication efforts** of the Residency, sharing posts on social media, producing articles to be shared on websites (such as starts.eu), participating in written/audio/video interviews; and,

5

Contributing to the Impact Assessment Analysis undertaken by STARTS4AFRICA Consortium and the Residency Host Institutions.

4. CHALLENGES

This open call offers 8 residency opportunities hosted in four countries (Senegal, Tanzania, Nigeria and Ghana). Each Residency Host Institution defined their concrete challenge in close collaboration with their respective LEG members and the STARTS4AFRICA Consortium. Artists are required to submit project proposals that respond to these challenges.

More details on the challenges, the specific opportunities, support and infrastructure, expectations, and requirements of each organisation can be found in the Challenges Booklet.

[CHALLENGES BOOKLET](#)

Below, you can consult a summary of each challenge:

CHALLENGE #1 Digital Cartographies: Mapping Dakar's Intangible Heritage

This residency will explore how communities grapple with the challenge of preserving and transmitting their cultural heritage in urban settings, emphasising the intersection of mapping, urban communities, youth engagement, and the safeguarding of intangible cultural heritage.

Country: **Senegal**

Residency Hosting Institution: [AFRIKAADA](#) | STARTS4AFRICA Consortium Partner: [GLUON](#)

CHALLENGE #2 "NETALI WAA KAM" * Tell Ouakam

The challenge aims to unite tradition and innovation, integrating ancestral technologies with modern storytelling tools, involving the arts of the Word, wearable technologies and intelligent textiles to raise awareness on environmental challenges and safeguard the cultural heritage of the Lébous of Ouakam.

Country: **Senegal**

Residency Hosting Institution: [KENU LAB](#) | STARTS4AFRICA Consortium Partner: [GLUON](#)

CHALLENGE #3 Alliance with trees

How, by combining scientific knowledge, artistic creation, imagination and technology, can we create alliances with trees to regenerate healthy living areas on the urbanisation front in Dakar? By creating a shared sense of purpose and facilitating collective learning, the residency will contribute to the emergence of new territorial negotiation methods for monitoring health, the environment and the regeneration of biodiversity in Sebikotane.

Country: **Senegal**

Residency Hosting Institution: [KER THIOSSANE](#) | STARTS4AFRICA Consortium Partner: [GLUON](#)

CHALLENGE #4 Exploring Tanzanian culture through immersive storytelling

We challenge artists to explore aspects of Tanzania's political, socio-economic culture, history and group identity and contribute to the 'Tanzanian-ness' movement through innovative, critical and creative lens. Driven by a pursuit of immersive storytelling, this residency project aims to push the boundaries of narrative innovation through a fusion of cutting-edge technologies and Tanzanian culture.

Country: **Tanzania**

Residency Hosting Institution: [ONA STORIES](#) | STARTS4AFRICA Consortium Partner: [INOVA+](#)

CHALLENGE #5 Beyond Blueprints: Bridging and harmonising Communities through Art, Tech, and Sustainability

We beckon visionary artists to reshape the narrative of sustainable semi-permanent construction in Dar es Salaam, converging the realms of art, technology, and social equity. At its core, this challenge pivots on the imperative to transform construction into a force for positive community change.

Country: **Tanzania**

Residency Hosting Institution: [Nafasi](#) | STARTS4AFRICA Consortium Partner: [INOVA+](#)

CHALLENGE #6 Building Resilient Systems: Sustainable Solutions for Food and Water Access

This residency prompts artists to reflect on the following questions: How can we leverage digital innovation and technologies like IoT, AI or Data Analytics to analyse patterns in climatic changes, effects of conflict on food supply chain and food loss reduction? How might we create sustainable solutions for effective water resource management or improve access to food for citizens?

Country: **Nigeria**

Residency Hosting Institution: [Gallery of Code](#) | STARTS4AFRICA Consortium Partner: [INOVA+](#)

CHALLENGE #7 Coding Ghanaian Culture: Reimagining Nsɔwɔse Nkɔmɔ for Contemporary Relevance

This challenge seeks an artist keen on cultural preservation, digital storytelling, and a collaborative spirit. Prior experience in blending traditional arts with digital technologies is highly valued. The expected result is a compelling digital experience that enriches and renews interest

in the Anansesem storytelling and palm wine music traditions that leave a lasting influence on the community.

Country: **Ghana**

Residency Hosting Institution: [University of Ghana Business School Innovation and Incubation Hub](#)

STARTS4AFRICA Consortium Partner: [PINA](#)

CHALLENGE #8 Immersive Speculative Futures: Reimagining our traditional towns through tangible dreams

Artists are invited to respond to the open call with their innovative and ambitious project that envisages new worlds for our current conditions. During the residency, applicants will be supported by local experts from the Construction Technology unit and Fine Art unit in the Department of Vocational and Technical Education to offer a platform for the cross-pollination of ideas and concepts to be realized in artworks or prototypes.

Country: **Ghana**

Residency Hosting Institution: [Department of Vocational and Technical Education, University of Cape Coast, Ghana](#)

STARTS4AFRICA Consortium Partner: [PINA](#)

5. ADMISSIBILITY CRITERIA

To be an eligible applicant, proposals must be presented **by an individual artist or a collective of artists** that meets the following rules:

- Have a fiscal identification number (VAT or similar);
- Must be:
 - nationals or permanent residents in any country in Sub-Saharan Africa; OR,
 - artistic teams mixing artists from Europe and from Sub-Saharan African countries;
- Is not affiliated with any of the STARTS4AFRICA Consortium partners and Associated Partners, their affiliated entities, employees and permanent collaborators;
- Cannot receive more than one S+T+ARTS grant in 2024¹;
- Must have produced enough artwork to have their artistic experience assessed. The artists will be required to submit at least 2 (and maximum 3) projects as examples of previous work through the portfolio section in the application form. *While previous involvement in art-tech experimentation projects will be appreciated, it is not mandatory for participation;*
- Not be under liquidation or are an enterprise under difficulty according to the [Commission Regulation No 651/2014, art. 2.18](#)², or that are excluded from the possibility of obtaining EU funding under the provisions of both national and EU law, or by a decision of either national or EU authority.

Other specifications can be asked according to the challenge.

Please read the challenges description, as additional pre-requisites might be asked.

¹ As of January 1st, 2024, it has been determined that one artist cannot receive more than one grant concurrently from a S+T+ARTS Residency Programme at the same time. Meaning, individuals who are currently recipients of a grant from an existing S+T+ARTS Residency Programme or are selected to receive one in 2024 are not eligible to receive funding from STARTS4AFRICA Residency Programme.

² Reference can be found on page 19 through the following link: <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32014R0651>

6. PREPARATION & SUBMISSION

The **Application Online Form**, found through the [following online form \(Jotform\)](#) must be submitted along with the completed **Artistic Proposal Template document** ([available here](#)). In the Application, applicants will include administrative information, the description of the proposed project(s), accept the formal declarations and provide an overview of the projected budget. *Please note that any additional material, not specifically requested in the online application form, will not be considered in the evaluation.*

ONLINE FORM

Important to note when submitting the application, it must:

- **Be submitted by February 18th, 17h00 Central European Time.** Any application received after the deadline will be automatically rejected.³
 - Upon receipt of each proposal, the system will send you a confirmation of your submission. Get in touch with STARTS4AFRICA (aurelie@gluon.be) if this is not the case.
- **Be submitted in English (except for Challenge 2 that must be in French),** and comply with the number of characters/pages, as indicated in each application section;
- **Have all mandatory sections completed;**
- **Be submitted by an eligible applicant** (review Section 5 of this document).



Multiple submissions

Applicants can submit a maximum of two proposals; however, they must be to different challenges (one per challenge). If the applicant is selected by two different Residency Host Institutions, the applicant will be assigned to their prioritised residency.

Processing of Personal Data

³ It is not possible to add any further information after the deadline. The only exception for editing the application after the deadline is if a mistake has been made in the key administrative data (e.g. contact mail or phone, name of the company, etc.). In this case, the applicants must contact STARTS4AFRICA at aurelie@gluon.be indicating the proposal ID, their username and the data that needs to be corrected.

The reply to any call for projects involves the recording and processing of personal data (such as name, e-mail, and address). Such data will be processed pursuant to [Regulation \(EU\) 2016/679 of the European Parliament and of the Council of 27 April 2016](#) on the protection of natural persons with regard to the processing of personal data and the free movement of such data. Unless indicated otherwise, the questions and any personal data requested that are required to evaluate the application in accordance with the call for proposal will be processed solely for that purpose by the consortium.

7. INTELLECTUAL PROPERTY

- Projects should be based on artists' original work or its right to use the IPR must be clear. Going forward, any foreseen developments must be free from third party rights, or those third-party rights must be clearly stated.
- Results and intellectual property rights are owned by the Party that generated them. The copyright of the results produced during STARTS4AFRICA Residency shall remain with their generators.
- Unless agreed otherwise, the ownership and copyright of the artwork or prototype developed during the STARTS4AFRICA Residency shall remain the property of the Artist, who has the exclusive right to reproduce, distribute, and commercially exploit the generated artwork/prototype.
- All specifications concerning copyright and IPR shall be discussed during the residency and included in a written agreement to be signed by all the Residency parties.

8. EVALUATION PROCESS

The evaluation and the selection of the applications will go through the following steps:

STEP 1) ELIGIBILITY CHECK AND ADMISSIBILITY CHECK

This will be completed by the STARTS4AFRICA Consortium. Only those applications that meet all requirements outlined in Section 5 and Section 6 will pass to the Internal Evaluation Phase.

STEP 2) INTERNAL EVALUATION PHASE

Eligible and admissible applications will be assessed by the Residency Host Institutions and External Jury Member(s).

Each evaluator will individually score each application. For each sub-criterion, evaluators will assign a score from 0 to 5, which will be recorded in an Individual Evaluation Report. All individual evaluations will be compiled and an average score per sub-criterion, and total score, will be calculated resulting in a ranking list based on the numerical score.

This evaluation will be based on a 15-point score considering the following criteria and weighting as per the table below. The overall score of the evaluation will be submitted to the following:

- **Minimum total score:** proposals with a total score of less than 10 points will be considered insufficient quality and rejected.
- **Minimum score per criterion:** Proposals scoring less than 3 points any sub-criterion will be considered of insufficient quality and rejected.

CRITERION 1) EXCELLENCE		TOTAL AVERAGE: 5
SUB-CRITERION	DESCRIPTION	SCORE
Fit	The application demonstrates a deep understanding of the challenge and answers to its vision, needs and goals.	MAX: 5
Innovative Potential	The application demonstrates a clear and credible approach to deliver an innovative and transdisciplinary solution to address the topic of the challenge.	MAX: 5
Approach	The proposal integrates a strong artistic approach , linking it to sustainability and integrates a human-centred approach to technology .	MAX: 5
CRITERION 2) IMPACT		TOTAL AVERAGE: 5
SUB-CRITERION	DESCRIPTION	SCORE
Artistic potential	The expected outcome(s) integrates a strong narrative , and demonstrates excellent ability to raise awareness and transform the public eye on the topic(s) addressed.	MAX: 5
Art Tech Congruency	The expected outcome(s) integrate strong cross-overs between art and technology.	MAX: 5
CRITERION 3) IMPLEMENTATION		TOTAL AVERAGE: 5

SUB-CRITERION	DESCRIPTION	SCORE
Resources	The work plan and budget are coherent with the expected outcomes.	MAX: 5
Artistic quality	Quality of previous work and vision developed in the proposal demonstrate strong ability to deliver the expected outcome(s)	MAX: 5
CV/Artistic portfolio	The background of the applicant and the portfolio presented suggest that they will be able to carry out the project presented and deliver the work proposed.	MAX: 5

- 0 = Proposal fails to address the criterion or cannot be assessed due to missing or incomplete information
- 1 = Poor – criterion is inadequately addressed or there are serious inherent weaknesses
- 2 = Fair – proposal broadly addresses the criterion, but there are significant weaknesses
- 3 = Good – proposal addresses the criterion well, but shortcomings are present
- 4 = Very good – proposal addresses the criterion very well, but a small number of shortcomings are present
- 5 = Excellent – proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

STEP 3) JURY DAY

Based on the final score, the top 3 candidates for each residency will be invited to the Jury Day to present their proposals through a pitch. After Jury Day, the jury will select the winners and include them in the Provisional List of Recipients. The jury will decide by consensus (or a majority vote) the Provisional List of Recipients, and Reserve List.

Finalists will be invited to present their projects to the Jury between February 23rd, 26th and 27th 2024. Each Residency Host Institution will independently determine whether the jury day(s) will take place online or in-person and on which day.

The Jury will select the final beneficiaries considering the following aspects:	
Artistic quality	An evaluation based on both previous work and on the vision developed in the proposal (including the proposed use of (digital) technology in tackling regional challenges)
Challenge analysis	Quality and expectation of the success of the collaboration proposed between artist, LEG, residency partner to work towards the goals of sustainable innovation
Quality and strength of the proposal's link with concepts of innovation and sustainability	Willingness to experiment and prototype to achieve innovation spillovers
Realistic planning and budget allocation	Appropriate project work plan, timeline and budget allocation for a successful project implementation

STEP 4) WINNERS ANNOUNCEMENT & CONTRACT SIGNING

Results will be communicated to all the applicants (rejected and selected) by email, by **February 29th, 2024**. Once formal checks and validations have been completed, the winning artists will sign a tri-lateral sub-Grant Agreement (between Artists, STARTS4AFRICA Consortium Partners and Residency Host Institutions).

9. PAYMENT ARRANGEMENTS

Applicants propose a budget based on a simplified estimation of costs, summarising the expected costs for the different budget categories, up to a maximum of EUR 35.000.

The selected grantees will receive a grant that will cover a maximum of 100% of the budget of their residencies as far as the costs are eligible and up to the maximum amount of EUR 35.000.

To be considered eligible, costs need to comply with the general and specific conditions set in the sub-grant agreement, including, among others, the following:

- they must be actually incurred by the artist;
- they must be incurred during the residency period as outlined in Section 1 and in connection with the expected activities and outputs of the Residency; and,
- they must fit the budget categories set out in approved budget, namely:
 - Fees for artist or collective (not more than 35% of the total grant)
 - Travel & Subsistence
 - Subcontracting (not more than 30% of total grant)
 - Other Goods, Works & Services (including production, prototyping and consumable costs)

The form of the grant is actual costs, meaning that all expenses incurred need to be supported by adequate accounting evidence (verifiable supporting documents, such as invoices/ receipts).

REPORTING AND PAYMENT SCHEME

The participant must submit two interim reports and one final report, using the templates provided by STARTS4AFRICA which will outline the activities performed and costs incurred. These reports shall not be longer than five-pages, in addition to the evidence of the expenses.

Except for the first advance transfer, payments are linked to the reporting scheme, as follows:

- **a first payment (representing to 25% of the grant)**, following the signature of this sub-grant agreement by the parties;
- **a second payment (representing to 35% of the grant)**, following the approval of the first interim report (covering month one and month two of the residency), which will only be triggered if costs declared and considered eligible correspond to at least to 70% of the first payment;
- **a third payment (representing to 35% of the grant)**, following the approval of the second interim report (covering month three and month four of the residency), which will only be triggered if costs declared and considered eligible correspond to at least to 70% of the sum of the first and second payments;
- **a final payment (balance)**, following the approval of the final report (covering the full period as set out in the contract). The payment of the balance reimburses or covers the remaining part of the eligible costs for the implementation of the residency up to the maximum grant set in the sub-grant agreement.

The aim of the payments is to provide the participants with a float. The financing remains the property of STARTS4AFRICA until it is cleared against interim and final payments. STARTS4AFRICA determines the amount due as the balance by deducting the total amount of advance payments from the final amount of the grant determined at the balance.

If an audit of the commission states that the direct costs of providing financial support to the Artist or Collective of Artists must be cancelled for reasons caused by the Artist or Collective of Artists, the Consortium will have the right to ask the third-party for the reimbursement of the corresponding costs.

Payments will be made in accordance with the schedule and modalities set out in the sub-grant agreement. They will be made in Euros to the bank account indicated by the participant. Rules applicable to the conversion into euros will be included in the sub-grant agreement.

10. ARTIST INFO SESSION

To help artists get a better understanding of the open call we plan a live-streamed info session on **January 25th, 2024 at 11h00 CET**.

During this session, the partners of STARTS4AFRICA will present the open call, the 8 challenges, the expectations from artists, the foreseen outcomes and the application process, requirements, budget questions and submission.

The session will be recorded and available in the [YouTube S+T+ARTS channel](#) (STARTS4AFRICA playlist).

[REGISTER TO INFO SESSION HERE](#)

11. CONTACT US

IN CASE YOU NEED HELP

If, after reading the Guide for Applicants and the FAQs on the [call webpage](#), you have further questions regarding the Open Call process, please send us an email at aurelie@gluon.be.

* In case of any technical issues, please include the following information in your message:

- your name and your email address;
- details of the specific problem (error messages you encountered, bugs descriptions, i.e. if a dropdown list isn't working, etc.);
- screenshots of the problem.

IF YOU HAVE COMPLAINTS

If, after receiving the results of the evaluation phases, you consider that a mistake has been made, you can send us your complaint. To do so please send us your complaint in English by email at aurelie@gluon.be including the following information:

- your contact details (including email address);
- the subject of the complaint information; and,
- evidence regarding the alleged breach.

Please submit your complaint within **3 calendar days starting** from the day of receipt of the grounds for rejection. The STARTS4AFRICA Consortium will review the complaint within seven calendar days from its reception. If more time to assess the complaint is necessary, such will be communicated via email.

The STARTS4AFRICA Consortium will not review anonymous complaints or complaints with incomplete information.

Please consider that the evaluation is conducted by diverse group of experts made up by the Residency Host Institutions, LEG Members and the STARTS4AFRICA Consortium. Complaints related to the results of the evaluation will not be considered, only those related to mistakes in the evaluation process will be analysed.

STARTS4AFRICA CONTACTS

Questions on the STARTS4AFRICA Residencies Program

Aurélie Delater: aurelie@gluon.be

Other questions / STARTS4AFRICA Coordinator

Patrícia Carvalho: starts4africa@starts.eu

For updates and project news, please visit STARTS4AFRICA Website

<https://starts.eu/what-we-do/residences/starts4africa/>

Keep updated, by subscribing the STARTS4AFRICA Newsletter
<https://starts.eu/subscribe-to-the-newsletter/>

12. FINAL PROVISIONS

- Any matters not covered by this Guide for Applicants will be governed by the applicable EU law, supplemented, if necessary, by the law of Belgium.
- At the contract signing phase, Grant beneficiaries will discuss the necessary information regarding the projects to be used by the STARTS4AFRICA consortium for communication purposes.
- For the selected grantees, the agreement will include the set of obligations towards the European Commission (for example: promoting the project and giving visibility to the EU funding, maintaining confidentiality, understanding potential controls by the EC/ECA and OLAF).
- The STARTS4AFRICA Consortium might cancel the call at any time, change its provisions or extend it. In such a case, we will inform all applicants about the change. The signature of the agreement is an initial condition to establish any obligations among applicants (concerning the obligation of confidentiality of the application).

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